OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: SOUTH SAKET COURT COMPLEX: NEW DELHI

CIRCULAR

Whereas Hon'ble High Court of Delhi, vide office Order no. 504/RG/DHC/2021 dated 12.08.2021 has been pleased to order for continuation of existing system of hearing (through Video Conferencing) in the District Courts, Delhi upto 28.8.2021, therefore, all the Officers' In-charge, South District are advised to direct the Branch In-charges of their respective branches to prepare a duty roster on proportionate rotational basis to ensure that the footfall of officials posted in their respective branches is maintained at 50% w.e.f. 16.08.2021 to 28.08.2021. All the Branch In-Charges are directed to come on duty daily without any exception for smooth functioning of their branches.

All the Ld. Judicial Officers posted in South District are advised that unless necessary, they may call 50% staff physically till 28.08.2021.

All the Ld. Judicial Officers/Ld. Officers In-charges are further advised that Differently abled staff members and Pregnant female staff members may be exempted from attending the office (Court/Branch) physically and be allowed to work from home.

Staff members who are not required to report for duty (physically) shall not leave the station under any circumstances (without getting prior sanction) and shall be available on call and would be deemed on duty.

This system shall be continued upto **28.08.2021**.

This issues with the approval of the Ld. Principal District & Sessions Judge (South).

(ATUL KUMAR GARG)
Officer In-charge, Administration Branch-I&II,
PO-MACT, South, Saket Court Complex,
New Delhi

No. Admn.I/South/Saket/2021/ 12229 – 12214 **New Delhi, Dated:** 13/08/2021

Copy forwarded for information and necessary action to :

1. The Registrar General, Hon'ble High Court of Delhi.
2. Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, New Delhi.
3. All the Judicial Officers, South District, Saket Courts, New Delhi.
4. P. S. to the Ld. Principal District & Sessions Judge, South District, Saket Courts, New Delhi.
5. P. S. to the Ld. Principal District & Sessions Judge, South East District, Saket Courts, New Delhi.
6. All the Branch In-charges, South District, Saket Courts, New Delhi to ensure necessary compliance.
7. The Care Taker, Care Taking Branch, South District, Saket Courts, New Delhi.
8. R&I Branch, Saket Courts, New Delhi for uploading on LAYERS.

(Branch In-charge)
Administration Branch-I&II,
South, Saket Court Complex, New Delhi
13/8/2021