OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE WEST CHAMPARAN

Short Tender Notice No.- 5 /2025

Sealed Tenders / Quotations are invited from bonafide Suppliers for providing office furniture items of reputed brands for the District Court. Bettiah, West Champaran, with tender period of 21 days from the date of commencement of Bids.

Bidders may collect relevant information & other terms and conditions from official website of District Court, https://bettiah.dcourts.gov.in .

Sl. No.	Activity	Date
01.	Date of commencement of Bids	30/08/2025
02.	Last Date of receipt of Bids	19/09/2025
03.	Place of submission of Bids	Nazarat, Civil Court, Bettiah
04.	Date/ Time/ Place of opening of Bids	20.09.2025 @ 04:35 PM in presence of the Purchasing Committee and D.D.O, Civil Court, Bettiah.

By Order

Judge In- Charge (Administration)
Civil Court, Bettiah

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE WEST CHAMPARAN

Short Tender Notice No.- 5 /2025 (Purchase Cell) F..-2025-26, Date-30.08.2025

Place of Receipt of Quotation: - Nazarat , Civil Court, Bettiah

As directed, Tender/ Bid is invited from the reputed firms/ suppliers for supply of office furniture items of reputed brands, as per the quantity mentioned in the later part of this tender document.

The firm/ supplier must have the financial capacity to execute the supply of aforesaid article. The quotations must reach this office within 21 days from the date of display of this notice on the website of District Court, Bettiah. Quotation received after stipulated time/ date shall not be entertained. This Tender/ Bid notice can be downloaded from the website of District Court, Bettiah, https://bettiah.dcourts.gov.in .

Terms & Conditions :-

i. Proof of Registration of firm/ supplier as per Government Rules.
ii. The firm must have GST and PAN number
iii. The articles supplied should be in good and working condition
iv. The rate of article must be quoted as per unit price along with cost of required accessories ***and also annexed picture of items.***
v. The rate quoted in quotation should be inclusive of all taxes and other charges, if any
vi. No advance payment shall be made
vii. The district Court reserves the right to accept or reject any or all Quotations/ tender/ Bid without assigning any reason at any time
viii. The District Court reserves the right to modify/amend/alter any of the term & condition of the tender at any time including required quantity of supply or any other specifications
ix. The firm shall submit its bill in duplicate at the time of supply of articles
x. Payment will be made in account of the firm after due verification and installations of items supplied
xi. The selected vendor shall supply and install the articles within 30 days of receipt of the supply order
xii. The quotation should be accompanied by Earnest Money Deposit (EMD) of Rupees Sixty Thousand rupees (Rs. 60,000/- only) in the form of Demand Draft/ Bankers Cheque drawn in favour of the Principal District & Sessions Judge, West Champaran, without which the quotation will not be considered. The earnest money will be returned to all the unsuccessful Bidders after finalizing of the contract, without interest.
xiii. Bidders should provide Income Tax Return for the last three financial years along with copy of PAN Card, GSTIN, Cancelled Cheque/ any document for address proof and account detail such as Account type, Account holder's name, Bank A/C No. with IFSC code
xiv. There is no obligation on the part of District Court, Bettiah to inform the unsuccessful tenderer/ bidder of the outcome of tender process and reason for rejection of tender
xv. The rates finally approved/ accepted by the District Court, Bettiah shall be valid and no upward revision will be allowed under any circumstances whatsoever
xvi. Any dispute shall be subject to West Champaran jurisdiction

(Details of requirements/ specifications and other conditions for required furniture.)

Sl No.	Items	Description/specification/requirement of items	Quantity
1	Steel Rack (big size)	3 feet L x 1.5 feet W x 6 feet H	150
2	Steel Rack (small size)	3 feet L x 1.5 feet W x 3 feet H	50
3	Office Chair		200
4	Revolving Chair		25
5	Wooden Bench	6 feet L x 1.5 feet W x 3 feet H (with Back Rest)	50
6	Wooden Desk	6 feet L x 2 feet W x 2.5 feet H	50
7	Office Table (with Drawer)	Top size 4 feet x 2 feet	50
8	Other necessary terms and conditions	1. Proof of Registration of firm/ supplier as per Government Rules. 2. Declaration that none of his/ her relatives are employed in Civil Courts. 3. Self- Declaration about GST % considered (Item wise) by the seller for this bid. 4. Self- Declaration regarding- Bidder has not been black- listed by High Court/ any District Courts/ State Govt./ GST Authorities at the time of bidding. 5. Duly filled (Technical specification to be filled by Bidder for 1.5 tons & 2 tons * Inverter type split Air Conditioners as well as the stabilizers, including installation). 6. All required documents shall be self-attested by the Bidder. The District Court, Bettiah can ask the bidder for producing the original documents/ clarification, if required. 7. The articles supplied should be in good and working condition. 8. Earnest Money Deposit (EMD)- The Bidder shall furnish the bid Earnest Money Deposit (EMD) as detailed in the bid, in one of the following ways: Demand Draft/ Banker's Cheque from any of the Commercial/ Nationalized Bank in an acceptable form, drawn in favour of the Principal District & Sessions Judge, West Champaran. 9. The EMD should be valid for 60 days beyond the Tender/ Bid validity. * The EMD will be returned to all the	

unsuccessful Bidder, after finalizing of the contract, without interest.

10. The Principal District Judge, West Champaran reserves the right to accept or reject any or all quotations/tenders/bid without assigning any reason. at any time.

11. The District Court reserves the right to modify/amend/ alter any of the terms & condition of the tender/bids at any time including required quantity of supply or any other specification.

12. The firm shall submit its bill in duplicate at the time of supply of articles.

13. Payment Terms:-

(a) No advance payment shall be made

(b) 100% payment will be made in account of the firm after supply, installation, testing and commissioning of items supplied.

(c) The selected vendor shall supply and install the articles within 30 days of receipt of the work/ supply order.

14. The rates finally approved/ accepted by the District Court, Bettiah shall be allowed under any circumstances whatsoever.

15. Any dispute shall be subject to West Champaran jurisdiction.

Submitted

30.08.2015

Nazir

Civil Court, Bettiah

By Order

01/09/15

Judge In- Charge (Administration)

Civil Court, Bettiah

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Civil Court, Bettiah

By Order

30/08/15

Judge In- Charge (Administration)
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