

Tender Evaluation Summary

Pursuant to the tender notice dated 02/2025, inviting sealed tenders in two parts (Technical and Financial) for outsourcing of housekeeping and cleaning services in Civil Court, Bettiah and Sub- divisional Civil Courts Bagaha and Narkatiyaganj under the Judgeship of West Champaran, the committee constituted for this purpose convened its meetings on 03.07.2025 and 04.07.2025 at Civil Court, Bettiah.

The Committee scrutinized the technical bids received from various agencies in accordance with the specifications laid down in the tender notice and annexed terms & conditions.

A total of 15 tender applications were received. Each submission was carefully evaluated on technical base for:

- Validity of documents (Registration, PAN, GST, ESI, PF, etc.)
- Proof of experience in similar housekeeping services
- Availability of trained manpower
- Usage and details of mechanized cleaning equipment/tools
- Submission of earnest money deposit (DD of ₹10,000)
- Declaration certificate, Income Tax returns of 3 financial years, experience with using mechanical equipment
- Non submission of technical and financial bids in separate sealed covers

The Committee observed that two bidders, namely Tarraki (NGO) and Sita Welfare (NGO), submitted their technical and financial bids in a single sealed envelope, instead of in separate sealed covers.

All the 15 bidders are short listed for further evaluation and hereby invited to attend the opening of the financial bids, which is scheduled to be held on 15.07.2025 at 4:40 PM in the Judges' Lounge, Civil Court, Bettiah, in the presence of the Committee members.

This notice is issued with the approval of the competent authority.

By Order of the Committee
(for Inviting Tenders and Recommending
the Eligible Agency for Outsourcing
Housekeeping and Cleaning Services)