

OFFICE OF THE DISTRICT AND SESSIONS JUDGE, HISAR
NOTICE OF PUBLIC EMPLOYMENT

Annexure 'A'

Applications for filling up 20 (Twenty) vacant posts of Peon purely on **adhoc basis** on consolidated pay of Rs. 16,900/- per month, initially for a period of six months or till regular appointments are made, whichever is earlier, in Hisar Sessions Division, are hereby invited from general public, as per the details given below :-

Total Post	General	General (ESM)	EWS	DSC	OSC	DSC (ESM)	BC-A	BC-A (ESM)	BC-B	PwBD (LL-lower limb)	ESP (General)
20	05	02	02	02	01	01	02	01	02	01	01

Note:- The number of vacancies may increase or decrease due to creation or withdrawal of courts, retirements, promotions, adjustment of surplus staff or otherwise, during the selection process. No intimation in this regard will be issued separately.

The selection for the aforesaid posts shall be made strictly in accordance with amended Rule 7 of the Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997

1. As per Rule 7 (x) ibid, essential qualification for the post is:

The applicant should have passed Middle standard examination from recognized Board and possess knowledge of Hindi/Punjabi. The applicant should fulfill the condition of qualification on the last date of receipt of application.

2. Age Limit:

No person shall be recruited to the service if he/she is less than 18 years or is more than 42 years of age as on 31.01.2026, provided that relaxation in upper age limit is admissible to the reserved categories as per instructions of the Hon'ble High Court of Punjab and Haryana at Chandigarh and/or Haryana Government.

3. Reservation:

- i. The benefit of reservation is admissible only to bona fide domiciles/ residents of State of Haryana, as per Government of Haryana letter No. 22/67/81-3GS III dated 15.07.1985.
- ii. As per explanation to Rule 7 (iii) of Haryana Subordinate Courts Establishment (Recruitment and General Conditions of Service) Rules, 1997 '**Where No candidate of reserved category is available then appointment would be made from General category**'.

4. Last date:

The last date for receipt of the applications by post or by hand in the office of the undersigned i.e. The District and Sessions Judge, Hisar is 11.02.2026 upto 05:00 PM. Applications received thereafter shall be straightway refused without any further correspondence. Delay on the part of the postal or other authorities shall be no ground for entertaining the applications received after due date. **Applications received through e-mail would not be entertained/accepted in any manner.**

5. Candidates working in the Government Department, Semi-Govt. Department, any Government Corporation/Board/Institution are required to apply through proper channel.

6. Application form can be downloaded from the website of District Courts Hisar i.e. <https://hisar.dcourts.gov.in/notice-category/recruitments/> Candidates are advised to visit the website regularly, for further updates related to process of recruitment.

7. The candidate shall submit application on plain paper duly affixed with his/her latest one passport size photograph on its top, containing details particulars i.e. name, father's/husband's name, date of birth, sex, education qualification, category of reservation (mandatory), if any, mobile number, permanent and postal address and experience, if any. Self attested photocopies of the educational documents and certificates regarding reserved category (DSC, OSC, BC-A and BC-B as the case may be), experience etc. must be attached with the application form. Persons with Benchmark Disabilities (PwBD) shall mention their category in their application and shall annex certificate regarding disability. The candidates are required to bring their original testimonials and proof of identity which has been attached with the application at the time of interview/reporting

time. No change of category is permissible after submission of application.

8. The applicants should disclose all their educational qualifications and other declaration/certificate in the application form. Non-disclosure thereof may disqualify the concerned candidate for appointment and may also render him/her liable for prosecution under relevant provisions of law.

9. Incomplete applications, unsigned applications or applications received without requisite documents shall be rejected straightway without assigning any reason whatsoever. No correspondence, whatsoever shall be entertained in respect of incomplete applications or those which are refused by this office for receipt after expiry of the last date i.e. **11.02.2026**. However, rejection list would be uploaded on the website of District Courts, Hisar.

10. The applicants who fulfill the above-said qualifications for the above-said posts will have to appear for interview in the Judicial Court Complex, Hisar in sequence of Alphabets of their names mentioned against the dates given below :-

Dates	Days	Alphabets of Names
17.02.2026	Tuesday	A, B, C, D, E, F
18.02.2026	Wednesday	G, H, I, J, K, L
19.02.2026	Thursday	M, N, O, P, Q
20.02.2026	Friday	R, S, T
21.02.2026	Saturday	U, V, W, X, Y, Z and candidates sponsored by Employment Exchanges and Zila Sainik Board

The candidates are required to report to this office at **10:00 AM sharp**.

11. If all the candidates in the above stated sequence are not interviewed on the date fixed due to large number of candidates or otherwise, the interview of remaining candidates will be conducted on such day as to be fixed by the Selection Committee. In case the candidate remained absent on the date of interview, his candidature will stand cancelled without any further communication.

12. The decision of the Selection Committee in all matters relating to acceptance or rejection of an application, eligibility/suitability of the applicants, mode/criteria for selection etc. shall be final and binding on the applicants.

13. List of eligible candidates showing the roll numbers will be uploaded on the website of District Courts, Hisar i.e. [**https://hisar.dcourts.gov.in/notice-category/recruitments**](https://hisar.dcourts.gov.in/notice-category/recruitments) well before commencement of the interview, however, no separate call letters for interview will be sent/issued to the eligible candidates.

14. No TA/DA shall be paid to the candidates for appearing in the interview.

Dated :- 23.01.2026

Sd/-
District and Sessions Judge
Hisar

To

The Learned District and Sessions Judge,
Hisar.

Paste your
recent Passport
size Photograph
duly attested

Subject :- **Application for the post of Peon (Adhoc basis)**

Respected Madam,

I have the honour to submit that I have come to know that some posts of Peon (Adhoc basis) are lying vacant under your kind control. I offer my services for the same. My bio-data and other particulars are as under :-

Name (In Capital Letters)	
Father's/Husband's Name	
Date of Birth	
Sex	
Marital Status	
Category (mandatory), if any (Alongwith attested copy of certificate issued by the competent authority)	
Educational Qualification	
Permanent Address	
Postal Address	
Experience, if any	
Contact/Mobile No.	

Yours faithfully,

(Signature of applicant)