

**SCHEDULE II**

**Request Form for Video Conference**

- 1 Case Number / CNR Number (if any)
- 2 Cause Title
- 3 Proposed Date of conference (DD/MM/YYYY):
- 4 Location of the Court Point(s):
- 5 Location of the Remote Point(s):
- 6 Names & Designation of the Participants at the Remote Point:
- 7 Reasons for Video Conferencing: In the matter of:

- 8 Nature of Proceedings: Final Hearing  Motion Hearing  Others

I have read and understood the provisions of [Rules for Video Conferencing for Courts](#) (hyperlink). I undertake to remain bound by the same to the extent applicable to me. I agree to pay video conferencing charges if so, directed by the Court.

Signature of the applicant/authorised signatory:

Date:

**A) Bench assigned:**

**B) Hearing:**

Held on (DD/MM/YYYY):

Commencement Time:

End time:

Number of hours:

**C) Costs:**

Overseas transmission charges if any:

To be Incurred by Applicant /Respondent:

To be shared equally:

Waived; as ordered by the Court:

Signature of the authorised officer:

Date: