## OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SHAHDARA DISTRICT, KARKARDOOMA COURT, DELHI

## LINK ROSTER

In supersession of the earlier link rosters, the arrangement of Ld. Link Magistrates of Shahdara District, Karkardooma Courts is as follows w.e.f. 13.05.2026:

| | A | B | C |
|---|---|---|---|
| **S. No.** | **Name of the Judge** | **1st Link** | **2nd Link** |
| 1. | Ms. Arushi Parwal, Ld. JMFC-06 | Ms. Shazadi Halima Sadiya, Ld. JMFC (Digital Traffic Court) | Ms. Manisha Bhau, Ld. JMFC (NI Act Court) |
| 2. | Ms. Pooja Suhag, Ld. JMFC (MC-03) | Ms. Sanghmitra, Ld. JMFC-01 | Ms. Anushtha Srivastava, Ld. JMFC-05 |
| 3. | Ms. Shipra Dhankar, Ld. JMFC (MC-01) | Ms. Shazadi Halima Sadiya, Ld. JMFC (Digital Traffic Court) | Ms. Sanghmitra, Ld. JMFC-01 |
| 4. | Sh. Abhinav Ahlawat, Ld. JMFC-02 | Sh. Abhay Choudhary, Ld. JMFC-09 | Sh. Rahul Saini, Ld. JMFC-08 |
| 5. | Sh. Ashish Kumar Meena, Ld. JMFC-04 | Ms. Anushtha Srivastava, Ld. JMFC-05 | Ms. Kanika Agarawal, Ld. JMFC (MC-02) |
| 6. | Ms. Isha Singh, Ld. JMFC-07 | Ms. Arushi Parwal, Ld. JMFC-06 | Ms. Pooja Suhag, Ld. JMFC (MC-03) |
| 7. | Ms. Deepakshi Rana, Ld. JMFC-03 | Ms. Manisha Bhau, Ld. JMFC (NI Act Court) | Sh. Abhinav Ahlawat, Ld. JMFC-02 |
| 8. | Ms. Sanghmitra, Ld. JMFC-01 | Ms. Shipra Dhankar, Ld. JMFC (MC-01) | Ms. Arushi Parwal, Ld. JMFC-06 |
| 9. | Ms. Shazadi Halima Sadiya, Ld. JMFC (Digital Traffic Court) | Sh. Ashish Kumar Meena, Ld. JMFC-04 | Ms. Isha Singh, Ld. JMFC-07 |
| 10. | Ms. Kanika Agarawal, Ld. JMFC (MC-02) | Ms. Pooja Suhag, Ld. JMFC (MC-03) | Ms. Deepakshi Rana, Ld. JMFC-03 |
| 11. | Ms. Manisha Bhau, Ld. JMFC (NI Act Court) | Ms. Isha Singh, Ld. JMFC-07 | Sh. Ashish Kumar Meena, Ld. JMFC-04 |
| 12. | Sh. Rahul Saini, Ld. JMFC-08 | Sh. Abhinav Ahlawat, Ld. JMFC-02 | Ms. Manisha Bhau, Ld. JMFC (NI Act Court) |

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| 13. | Ms. Anushtha Srivastava, Ld. JMFC-05 | Ms. Deepakshi Rana, Ld. JMFC-03 | Ms. Shazadi Halima Sadiya, Ld. JMFC (Digital Traffic Court) |
| 14. | Sh. Abhay Choudhary, Ld. JMFC-09 | Sh. Rahul Saini, Ld. JMFC-08 | Ms. Shipra Dhankar, Ld. JMFC (MC-01) |

1. Whenever any Ld. JMFC whose name is mentioned in column A is on leave or busy in remand proceedings or hospitals visit etc. or is not available due to any other reason, then his/her work shall be looked after by Judicial Magistrate shown against his/her name in column B as First Link Magistrate.
2. In case both the said Judicial Magistrates (Column A and Column B) happens to be on leave or not available due to similar reason then the Ld. JMFC whose name is mentioned against his/her name in column C shall work in capacity of Second Link Magistrate and he/she shall look after the work of Court of such Judicial Magistrate only for such duration.
3. In case the second Link Magistrate also happens to be on leave or similarly not available, then the Judicial Magistrate whose name is mentioned in the next serial number in column C (vertically below the second Link) shall look after the work of the Court of JMFC on leave for such duration in the capacity of Third Link Magistrate.
4. In case the third Link Magistrate also happens to be on leave or similarly not available, then the JMFC whose name appears in the next serial number in Column C (Vertically below the third Link) shall look after the work of the Court of Judicial Magistrate on leave for such duration in the capacity of Fourth Link Magistrate.
5. In case the fourth Link Magistrate also happens to be on leave or similarly not availability, then the JMFC whose name appears in the next serial number in Column C (Vertically below the fourth Link) shall look after the work of the Court of Judicial Magistrate on leave for such duration in the capacity of Fifth Link Magistrate and so on and so forth.
6. The Judicial Magistrate mentioned in the first horizontal row of column C shall be deemed to be placed immediately below the last horizontal row of column C.
7. If any JMFC is on leave, training or not available to hold the court for any other reason, then their Reader/Ahlmads/PA, shall send a written intimation in this regard to the office of Ld. CJM, preferably a day in advance or at most by 9.50 am on the said day to allow the office to convey such non-availability to the Link Court and make other such necessary arrangements.
8. Upon receipt of information regarding non-availability of a JMFC(s), the respective Link JMFC shall first proceed to the Court of JMFCs on leave, personally deal with the matters listed, dispose of the miscellaneous applications and then start the work of his/her own Court.
9. In case a particular officer is required to work as link Magistrate in more than one court on a given day, he/she shall suitably instruct the Reader of such court to

inform the litigants and lawyers of the time when the link Magistrate would be coming to such other court.

10. In case of absence due to leave or unavailability due to administrative exigencies or otherwise, the judicial work of the undersigned shall be looked after by **Ms. Nandini Sharma, Relieving JMFC** and in absence of **Ms. Nandini Sharma, Relieving JMFC,** the judicial work of the undersigned shall be looked after by **Sh. Ashish Kumar Meena, Ld. JMFC-04** and in the absence of Ld. JMFC-04, the judicial work of the undersigned shall be looked after by **Sh. Abhinav Ahlawat, Ld. JMFC-02** and in the absence of Ld. JMFC-02, the same shall be dealt by Ld. Duty Magistrate of that day.
11. In case undersigned is not available, being on leave or busy with official work, the administrative work including marking of cases received from filing counter, statements u/s 164 Cr PC/183 BNSS pertaining to offence related to POCSO, SC-ST Act etc., as received from Ld. Sessions Court shall be looked after by Ld. ACJM. In case Ld. ACJM is not available, the administrative work shall be looked after by **Sh. Ashish Kumar Meena, Ld. JMFC-04** and in case he is also not available, the work shall be looked after by the Ld. Duty JMFC for the day.
12. In case of absence due to leave or unavailability due to official reasons, the judicial work of the Ld. ACJM shall be looked after by **Ms. Kanika Agarwal, Ld. JMFC (MC-02)** and in absence of Ld. JMFC (MC-02), the same shall be looked after by **Ms. Shipra Dhankar, Ld. JMFC (MC-01)** and in the absence of Ld. JMFC (MC-01), the same shall be dealt by Ld. Duty Magistrate of that day.
13. All the Misc. Applications of PS Cyber pertaining to the court of the undersigned shall be disposed by **Ms. Isha Singh, Ld. JMFC-07** and in case, she is also not available, the said work shall be looked after by **Sh. Ashish Kumar Meena, Ld. JMFC-04** and, in case he is also not available, the said work shall be looked after by Ms. Shipra Dhankar, Ld. JMFC (MC-01) and in the absence of Ms. Isha Singh, Ld. JMFC-07, Sh. Ashish Kumar Meena, Ld. JMFC-04 and Ms. Shipra Dhankar, Ld. JMFC (MC-01), the said work shall be looked after by the Ld. Duty JMFC for the day.
14. All the misc. applications pertaining to PS EOW and PS Crime Branch (other than separate bail applications) shall be disposed by Sh. Manish Jain, Ld. ACJM and in case, he is also not available, the said work shall be looked after by Sh. Ashish Kumar Meena, Ld. JMFC-04 and, in case he is also not available, the said work shall be looked after by Ms. Shipra Dhankar, Ld. JMFC (MC-01) and in the absence of Sh. Manish Jain, Ld. ACJM, Sh. Ashish Kumar Meena, Ld. JMFC-04 and Ms. Shipra Dhankar, Ld. JMFC (MC-01), the said work shall be looked after by the Ld. Duty JMFC for the day.
15. The judicial work to be exclusively dealt by undersigned i.e. applications under SARFAESI Act, transit remand or separate bail applications pertaining to cases of EOW and Crime etc., in the absence of undersigned, shall be dealt by Ld. ACJM, and in the absence of both, and on Holidays, by Ld. Duty JMFC of the day.
16. Applications for recording statement under Section 164 Cr. P.C./183 BNSS in cases involving offences under Sections 376, 376A, 376B, 376C, 376D or 377 of

IPC (Section 63 to 71 BNS) against a female or offence against children shall be moved only before the undersigned for marking. In the absence of the undersigned, such application shall be moved before Ld. ACJM. In the absence of the undersigned and the Ld. ACJM, such application shall be moved before Ld. Duty JMFC.

17. **Applications for recording of statement under section 164 Cr.PC/183 BNSS (except for the offences committed u/s 376 IPC and POCSO Act), seeking TIP Proceedings of the accused, sampling of case property, permission to secure specimen signature/voice sample, permission for polygraph and narco-analysis test etc., shall be moved directly before the Link JMFC for consideration and disposal and no separate marking of such applications shall be necessary. Such Link JFMC shall make endeavours to dispose of the application received at the earliest. The applications may be considered as if the same have been marked to the said officer by the undersigned for disposal as per law.**

18. In case the jurisdictional JMFC is not available being absent or otherwise busy in remand proceedings in hospitals, jail duty etc., then his or her Link JMFC or even in the absence of the later, his or her Link JMFC shall deal with the application in the same manner deeming it to be have been marked over to him or her formally. In such an eventuality, the formal marking of such applications to next available link JMFC would not be required, however, an endorsement shall be made by the Reader of the concerned Court that **"Learned Presiding Officer is on leave or not available due to any other reason"** and the application shall automatically be deemed to be assigned to the next Link JMFC accordingly. For removal of doubts, it is clarified that no further assignment of any such application shall be done by concerned JMFC who is required to deal with such application as per above directions and only under exceptional circumstances and for genuine reasons mentioned by the JMFC concerned in writing, the same can be put up before the undersigned with a request for further assignment. **The undersigned can mark any application/matter to any of the Ld. JMFC available in the district, irrespective of the aforesaid link arrangement.**

19. When an application for recording of statement under section 164 Cr.P.C./183 BNSS is moved before Ld. Duty JMFC after 5 P.M. or on holidays etc., such officer shall record the statement of the witness even if he/she is also the concerned Area JMFC before whom the offence is to be tried. Such officer may send a request for transfer of the matter upon receipt of the final report of the IO. However, the witness in such circumstances shall not be discharged unexamined.

20. All the Link JMFCs are directed to treat applications under section 164 Cr.P.C./183 BNSS marked to them for disposal as **priority** and dispose them of on the same date. In case the recording of statement is deferred for any unavoidable reasons, such reasons shall be recorded in writing and the application shall be listed for disposal on the earliest subsequent date possible.

21. Statement of child witnesses u/s 164 Cr.P.C./183 BNSS mandatorily be recorded in the Vulnerable Witness Deposition Room, and all procedural guidelines be strictly complied with.

22. The JMFC who are required to proceed for Test Identification Parade proceedings shall leave the court premises only after completing their judicial work as well as the work of their link Magistrates (including post lunch session work) and after recording statements under section 164 of Code of Criminal Procedure/183 BNSS, if any, for which applications are received in their Court by **03.15 PM**.
23. In order to avoid repeated travel to jail, it is directed that on the day fixed for carrying out TIP in a particular jail complex, the JMFCs shall conduct TIP in all cases in which applications have been received by the said date and in which the accused is lodged in the same jail complex. TIPs shall accordingly be scheduled. **The assignment of TIP duty would not exempt the officer from holding evening court.**
24. If any person in custody is reported to be in hospital or other such institution, and the said person is required to be remanded to custody in the said hospital/institution, the Area Magistrate (or his link Magistrate, if Area Magistrate is on leave or unavailable due to official reasons) shall proceed to the hospital/institution at 5 pm for remand proceedings.
25. **The Duty JMFC is exempted from performing link duties including recording of statements under section 164 of CrPC/183 BNSS, TIP/sampling applications, etc.** It is recommended that Ld. Duty JMFC may not fix/proceed for TIP on days they are working as Duty JMFC and be available in the court premises for any urgent work that may be assigned by Ld. CJM.
26. Relieving JMFC shall perform the miscellaneous work and other duties assigned only by the undersigned and in absence of undersigned, the said assignment work shall be dealt with as per point no. 11. All the earlier Link Rosters issued pertaining to Reliever JMFCs stand withdrawn.
27. All the applications for carrying out inquest proceedings received between 10:00 A.M. to 4:00 P.M. shall be placed directly before undersigned for marking. In case undersigned is not available due to any reason whatsoever or is on leave, then the said applications be placed before Ld. ACJM, SHD/KKD Courts, Delhi with an endorsement by the Reader of the Court of undersigned that **"Learned Presiding Officer is on leave or not available due to any other reason"**. In case of Ld. ACJM is not available for any reason whatsoever or is on leave, then said application be placed before Ld. Duty Magistrate on that day for marking.
28. All the applications for carrying out inquest proceedings, post 4:00 PM shall be placed directly before Ld. Duty Magistrate who shall immediately proceed for initiation of said proceedings under intimation to the undersigned. Yet, where any difficulty is being faced, the application shall be placed before the undersigned for assignment to any Magistrate.
29. Applications for **plea-bargaining** shall be dealt with by the Link Magistrate of the court trying the accused. After conclusion of plea-bargaining proceedings, the file shall be sent back directly to the court from where it was referred. But in case the Plea Bargaining fails, only the record of trial court shall be returned to the said Court (without Plea Bargaining proceedings) directly for further proceedings in the matter. The Plea Bargaining proceedings shall not form part of the judicial record

and shall be consigned to record room separately by the Ahlmad of the Link JMFC (Assignee Court). Endeavour be made to dispose of such applications within 3 months of assignment.

**(Mohit Sharma)**
**Chief Judicial Magistrate, Shahdara District**
**Karkardooma Courts: Delhi**

**No. 25/2026/CJM/Shahdara/Karkardooma/Delhi.** **Dated : 12.05.2026**

Copy forwarded for information and necessary action :

1. The Ld. Principal District & Sessions Judge, Shahdara District, Delhi.
2. All Ld. Judicial Magistrates (including Ld. ACJM), Shahdara District, Karkardooma Courts, Delhi.
3. The Director of Prosecution, Delhi.
4. The Controlling Officer, Pool-Car, Karkardooma Courts, Delhi
5. The Deputy Commissioners of Police, Shahdara, East and North-East Districts, Delhi.
6. The Secretary, Karkardooma Court Bar Association, Karkardooma, Delhi.
7. Law Officer, Tihar Jail, Delhi.
8. The Incharge, Facilitation Centre, Karkardooma Courts, Delhi
9. The Incharge, Lock-up, Karkardooma Courts, Delhi.
10. Reader, Video Conferencing Room, Karkardooma Courts, Delhi.
11. Notice Board (Through The Caretaker, Karkardooma Courts).
12. For Uploading on LAYERS.
13. For Uploading on centralized web-site through LAYERS.
14. Office File.

**(Mohit Sharma)**
**Chief Judicial Magistrate, Shahdara District**
**Karkardooma Courts: Delhi**