OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI.

ORDER

Consequent upon the Order no. 10/D3/Gaz.-IA/DHC/2024 dated 19.03.2024 of Hon'ble High Court of Delhi, New Delhi with regard to postings/transfers of the Officers of Delhi Higher Judicial Service and in partial modification of the earlier Order no. 906-824/Judl/SHD/KKD/2024 dated 01.02.2024 of this Office, the following Judicial Officers and officials in addition their regular duties are hereby designated as Officer-Incharge/Nodal Officers of the Branches in Shahdara District, Karkardooma Courts, Delhi as mentioned against their names with immediate effect:

S.No.	Name of the Officer Incharge	Name of the Branch	Name of the Link Officer Incharge
1	Sh. Surinder S. Rathi, District Judge, Commercial Court-03	Administration Branch I	Sh. Ramesh Kumar-II, ADJ-01
		Administration Branch II	
		Administration Branch III	
2	Sh. Brijesh Kumar Garg, District Judge, Commercial Court-01	Litigation Branch	Sh. Kumar Rajat, ASJ-07
		To allow the service of summons	Sh. Nipun Awasthi, ASJ-06 POCSO
3	Sh. Sameer Bajpai, ASJ-03	Judicial Branch	Sh. Devender Kumar, Judge, Family Court-01
		Leave Sanctioning Authority of Judicial Officers	Sh. Mohammad Ehtesham, ADJ-03
5	Ms. Kiran Bansal, District Judge, CC-02	Vigilance Branch	Sh. Arvind Bansal, ASJ-05
		Leave Sanctioning Authority for Staff	
6	Ms. Shailender Malik, PO MACT-02	General Branch	Ms. Surabhi Sharma Vats, ASJ-04
7	Sh. Balwant Rai Bansal, Spl Judge NDPS	Bail & Filing Section	Sh. Deepanker Mohan, DJ-04
8	Sh. Vineet Kumar, ASJ-02, E-Court	R&I Branch	Ms. Niti Phutela, ASJ SC (POCSO)
9	Sh. Kumar Rajat, ASJ-07	RTI Cell	Sh. Ankur Jain-II, DJ-02
10	CMM, Shahdara District	CMM Office	ACMM, Shahdara District
11	ACJ-CCJ-ARC	1. Nazarat Branch 2. Caretaking Branch	Sh. Aakash Mohan Singh, CJ-01
12	Sh. Aridaman Singh Cheema, MM-03	1. Nodal Officer of Computers, Shahdara District 2. Website Nodal Officer (For creation of E-	Ms. Aayushi Saxena, MM-05

		mails/Ids of Judicial Officers and Website Committee, for the purpose of creations of Login Ids and to verify the credentials of the officials posted at Filing Counter of Shahdara District, KKD Courts, Delhi.	
13	Sh. Sonu Thakur, JJA posted in E-Sewa Kendra, Shahdara District, KKD Courts, Delhi (Mobile no. 9013490101)	**1.** Nodal Officer for the purpose of increase awareness among the public at large and to inform them about availability of resources to ensure accessibility to justice to accused persons with disabilities. **2.** Nodal Officer for collating information regarding the cases concerning or relating to HIV-positive persons in pursuant to the directions contained vide letter no. 61/Rules /DHC/2024 dated 08.02.2024 of Hon'ble High Court of Delhi, New Delhi	Sh. Om Narayan, J.A., posted in General Branch, Shahdara District, Karkardooma Courts, Delhi (Mobile no. 9953767123)

Notes:

1. The Officer(s)-in-Charge shall be responsible for regularly supervising the work of the Branches (and connected Branches & Sections) under their control on daily basis, inter alia, whenever required by providing necessary guidance/directions to the Administrative Officer (Judl.) or Branch In-charge to take all necessary decisions, using proper discretion in matters of routine nature, keeping in mind the best interest of the institution and refer the matter to the District Judge, if in doubt and liaison, when required, with other Officer(s)-in-Charge and Committees.

2. The Branch In-Charge and all subordinate staff shall work under the control and supervision of the the concerned Officers In-Charge. They will be answerable and report, on daily basis, to the respective Officer(s)-in-Charge.

DJC
29/4/2024

3. Each Branch/Cell shall have work allocated amongst the staff subject-wise, with arrangement for link Assistant (on account of absences of regular dealing hand), for which the OICs shall issue formal orders, in consultation with and under intimation to the undersigned.

(RENU BHATNAGAR)
Principal District & Sessions Judge
Shahdara District, KKD, Delhi

No 3581-3599**/Judl./SHD./KKD/2024/ Delhi,** **Dated :** 27/04/24

Copy forwarded for information and necessary action to :

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. The Principal District & Sessions Judge, East District, KKD Courts, Delhi.
4. The Concerned Judicial Officers.
5. All the Judicial Officers of Shahdara District, KKD, Delhi.
6. The Chairperson, VWDC, Karkardooma Courts, Delhi.
7. The OIC Computer Branch, General Branch, Care Taking Branch Karkardooma Courts, Delhi.
8. The Judge In-charge, Mediation Cell, Karkardooma courts, Delhi.
9. The Chief Metropolitan Magistrate, Shahdara District, KKD Courts, Delhi.
10. The Administrative Civil Judge, Shahdara District, KKD Courts, Delhi.
11. The H.O.O, Shahadara District, KKD Courts, Delhi.
12. The Secretary, DLSA, Shahdara District.
13. The Chief Public Prosecutor, Shadara District, Karkardooma Courts, Delhi.
14. The President/Hony. Secretary, Shahdara Bar Association, KKD Courts, Delhi.
15. The A.O. (Judl.)/Incharge, all Branches Shahdara District, .Karkardooma Courts, Delhi.
16. The A.O. (Judl.)/Incharge, Care Taking Branch, Bail, Filing Section, Shahdara District, Karkardooma Courts, Delhi
17. PS to the undersigned.
18. The Website Committee, Karkardooma Courts/Tis Hazari Courts, Delhi.
19. Dealing Assistant R&I, Shahdara to upload the same on LAYERS.

Principal District & Sessions Judge
Shahdara District, KKD, Delhi