1103/CS
16/9/2023

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI.

ORDER

Consequent upon the Orders no. 35/G-1/Gaz.IA/DHC/2023 and 36/DHC/Gaz/G-7/VI.E.2(a)/2023 dated 29.08.2023 of Hon'ble High Court of Delhi, New Delhi with regard to postings/transfers of the Officers of Delhi Higher Judicial Service and Delhi Judicial Service and In partial modification of the earlier Order no. 5759-77/Judl/SHD/KKD/2023/Delhi dated 18.07.2023 of this Office, the following Judicial Officers in addition their regular duties are hereby designated as Officer-Incharge of the Branches in Shahdara District, Karkardooma Courts, Delhi as mentioned against their names with immediate effect:

S.No.	Name of the Officer Incharge	Name of the Branch	Name of the Link Officer Incharge
1	Ms. Sarita Birbal Principal Judge, Family Court	General Branch	Ms. Twinkle Wadhwa, Judge Family Court-02
2	Sh. Reetesh Singh, DJ, Commercial Court-04	Judicial Branch	Sh. Devender Kumar, Judge, Family Court-01
3	Sh. Reetesh Singh, DJ, Commercial Court-04	Leave Sanctioning Authority of Judicial Officers	Sh. Arvind Bansal, ASJ-05
4	Sh. S. S. Rathi, DJ, Commercial Court-03	Administration Branch I,II & III	Sh. Ramesh Kumar-II, ADJ-01
5	Sh. Brijesh Kumar Garg, DJ, Commercial Court-01	Litigation Branch	Sh. Rakesh Pandit, ASJ-07
6	Sh. Brijesh Kumar Garg, District Judge, Commercial Court-01	To allow the service of summons	Sh. Nipun Awasthi, ASJ-06 POCSO
7	Ms. Kiran Bansal, District Judge, Commercial Court-02	Vigilance Branch	Sh. Arvind Bansal, ASJ-05
8	Dr. Tarun Sahrawat, PO MACT	Leave Sanctioning Authority for Staff	Sh. Mohammad Ehtesham, ADJ-03
9	Sh. Vineet Kumar, ASJ-02, E-Court	R&I Branch	Ms. Niti Phutela, ASJ SC (POCSO)
10	Sh. Amitabh Rawat, ASJ-03	Bail & Filing Section	Ms. Bhawani Sharma, ASJ-01 POCSO
11	Ms. Preeti Parewa, CMM	CMM Office	Sh. Anubhav Jain, ACMM
12	Ms. Akriti Mahendru, ACJ-CCJ-ARC	1) Nazarat Branch 2) Caretaking Branch	
13	Sh. Aridaman Singh Cheema, MM-03	1. Nodal Officer of Computers, Shahdara District 2. Website Nodal Officer	

Notes:

1. The Officer(s)-in-Charge shall be responsible for regularly supervising the work of the Branches (and connected Branches & Sections) under their control on daily basis, inter alia, whenever required by providing necessary guidance/directions to the Administrative Officer (Judl.) or Branch In-charge to take all necessary decisions, using proper discretion in matters of routine nature, keeping in mind the best interest of the institution and refer the matter to the District Judge, if in doubt and liaison, when required, with other Officer(s)-in-Charge and Committees.

2. The Branch In-Charge and all subordinate staff shall work under the control and supervision of the the concerned Officers In-Charge. They will be answerable and report, on daily basis, to the respective Officer(s)-in-Charge.

3. Each Branch/Cell shall have work allocated amongst the staff subject-wise, with arrangement for link Assistant (on account of absences of regular dealing hand), for which the OICs shall issue formal orders, in consultation with and under intimation to the undersigned.

(RENU BHATNAGAR)
Principal District & Sessions Judge
Shahdara District, KKD, Delhi

No 7692-7710**/Judl./SHD./KKD/2023/** **Delhi, Dated :** 14/09/23

Copy forwarded for information and necessary action to :

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. The Principal District & Sessions Judge, East District, KKD Courts, Delhi.
4. The Concerned Judicial Officers.
5. All the Judicial Officers of Shahdara District, KKD, Delhi.
6. The Chairperson, VWDC, Karkardooma Courts, Delhi.
7. The OIC Computer Branch, General Branch, Care Taking Branch Karkardooma Courts, Delhi.
8. The Judge In-charge, Mediation Cell, Karkardooma courts, Delhi.
9. The Chief Metropolitan Magistrate, Shahdara District, KKD Courts, Delhi.
10. The Administrative Civil Judge, Shahdara District, KKD Courts, Delhi.
11. The H.O.O, Shahadara District, KKD Courts, Delhi.
12. The Secretary, DLSA, Shahdara District.
13. The Chief Public Prosecutor, Shadara District, Karkardooma Courts, Delhi.
14. The President/Hony. Secretary, Shahdara Bar Association, KKD Courts, Delhi.
15. The A.O. (Judl.)/Incharge, all Branches Shahdara District, Karkardooma Courts, Delhi.
16. The A.O. (Judl.)/Incharge, Care Taking Branch, Bail, Filing Section, Shahdara District, Karkardooma Courts, Delhi
17. PS to the undersigned.
18. The Website Committee, Karkardooma Courts/Tis Hazari Courts, Delhi.
19. Dealing Assistant R&I, Shahdara to upload the same on LAYERS.

Principal District & Sessions Judge
Shahdara District, KKD, Delhi