**OFFICE OF THE DISTRICT & SESSIONS JUDGE, SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI**

**ORDER**

In compliance with the Office Order no. 26/DHC/2020 dated 30.07.2020 of the Hon'ble High Court of Delhi and in continuation to earlier orders of this office, the functioning of Shahdara District till 14.08.2020 shall be as per the following:

A) All the Judicial Officers of Shahdara District shall henceforth take up all the cases listed before them through videoconferencing. However, evidence shall be recorded only in ex-parte and uncontested matters where the same is required to be tendered by way of affidavit. The Judicial Officers shall be permitted to come to court for holding video conference hearings from their respective chambers only when they do not have requisite technical infrastructure at their residences or where there is a breakdown of such infrastructure. Physical hearings shall be permitted in those matters only where a grave urgency is involved and hearing through videoconferencing is not feasible. For pronouncement of judgment in a criminal case, wherever required, the judicial officer may come to court for the same. In all such instances of physical hearings, the norm of social distancing be scrupulously adhered to.

B) Further, it is informed that a quantum of applications relating to urgent matters/bail applications are being received on e-mail ID of Bail/Filing Sections and physical filing of cases of non-urgent matters have been started, due to which complexity is being caused to handle the work of Bail/Filing Section smooth. Hence, in order to streamline the work of Bail/Filing Section and to avoid any problems to the advocates, litigants and the staff, the following directions are being issued with immediate effect:

1. All the urgent applications/evidence by way of affidavit in the pending cases may be directly filed in a PDF form on the specific e-mail ID of Court's concerned, which is under the control of the Reader of the concerned Court. The list of e-mail ID of Courts is appended as Annexure "A".
2. The bail applications/urgent applications in the pending matters shall be dealt with by the concerned courts and all the communications in such applications shall be done by the court concerned. However, all the bail applications may be filed on e-mail ID of Bail Section i.e. bailsectionddc@gov.in in a PDF form. Sh. Jai Parkash, SJA (assisted by Sh. Ashwani Kumar JA) posted in Bail/Filing Section shall forward such bail applications on the independent e-mail ID of the concerned court immediately on receipt. Bail Section shall deal the bail applications as per the prevalent practice prior to lockdown.
3. All the replies/reports of Police Officials/Jail Superintendents shall be filed directly on the e-mail IDs of court's concerned to avoid the delay.

C) The Judicial Officers are directed to prepare a duty roster of the officials of their respective courts for the period from 04.08.2020 to 14.08.2020, in such a manner as to ensure that at least one official of the Court is present on all working days to facilitate the Judicial Officer to conduct the Video Conferencing and for transmission of requisite documents/records to the Judicial Officer. The roaster shall be prepared keeping in mind the urgent need for social distancing and decongestion of Court complex. The Judicial Officers shall send the roster of their respective courts to Ms. Renu Sharma, Administrative Officer (Judl.), Shahdara on her Whatsapp no. 8586879991.

D) The Courts of Duty Magistrates shall work as per the Duty Roster for the Month of August 2020 issued by the Office of Ld. CMM, Shahdara District, Karkardooma Courts Complex, Delhi.

Rest of the conditions mentioned in the previous orders of this office shall remain the same. .

Sd/-
**(YASHWANT KUMAR)**
District & Sessions Judge,
Shahdara District, Karkardooma Courts, Delhi

**No. 3755-3776/Judl/SHD/2020** **Dated : 31.07.2020**

**Copies forwarded for information and necessary action to :-**

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
3. The District & Sessions Judge, East District, KKD Courts, Delhi.
4. All the Judicial Officers of Shahdara District, KKD, Delhi.
5. The Officers In Charge, Pool Car, KKD Courts, Delhi.
6. The Chief Metropolitan Magistrate, Shahdara District, KKD Courts, Delhi.
7. The Administrative Civil Judge, Shahdara District, KKD Courts, Delhi.
8. The H.O.O, Shahadara District, KKD Courts, Delhi.
9. The Secretary, DLSA, Shahdara District.
10. The Judge Incharge, Mediation Cell, Karkardooma courts, Delhi.
11. The Chief Public Prosecutor, Shadara District, Karkardooma Courts, Delhi.
12. The OIC Computer Branch, Karkardooma Courts, Delhi.
13. Ms. Renu Sharma, Administrative Officer (Judicial), Shahdara District, Karkardooma Courts, Delhi.
14. The A.O (Judl.), Administration Branch, Shahdara District, Karkardooma Courts, Delhi.
15. The A.O. (Judl.)/Incharge, all Branches Shahdara District, Karkardooma Courts, Delhi.
16. The A.O. (Judl.)/Incharge, Pool Car Section, Karkardooma Courts, Delhi.
17. The A.O. (Judl.)/Incharge, Care Taking Branch, Bail, Filing Section, Shahdara District, Karkardooma Courts, Delhi
18. The Caretaker, Caretaking branch, Shahdara District, Karkardooma Courts, Delhi.
19. PS to the undersigned.
20. The Secretary, Shahdara Bar Association, KKD Courts, Delhi.
21. The PRO/APRO, KKD Courts, Delhi.
22. The Website Committee, Karkardooma Courts, Tis Hazari Courts, Delhi.

Sd/-
District & Sessions Judge,
Shahdara District, Karkardooma Courts, Delhi

**ANNEXURE 'A'**

## E-MAIL ID OF COURTS OF DHJS OF SHAHDARA DISTRICT

| Sl. No. | Name of the Judicial Officer | Designation | Name of the Reader | E-Mail Id |
|---|---|---|---|---|
| 1 | Sh. Yashwant Kumar | D&SJ | Sh. Kamal Bandhu | readershahdara@gmail.com |
| 2 | Ms. Nivedita Anil Sharma | DJ(Commercial Court) | Sh. Vijender Singh Kataria | readerdjcommshahdara@gmail.com |
| 3 | Sh. Sanjeev Kumar Malhotra | ASJ-04 | Sh. Kanhiya Lal | readerasj04shahdara@gmail.com |
| 4 | Ms.Ravinder Bedi | ASJ-02 | Sh. Yogendra Singh | readerasj02ecourtshahdara@gmail.com |
| 5 | Ms. Manjusha Wadhwa | ADJ-02 | Sh. Praveen Roy | readeradj02shahdara@gmail.com |
| 6 | Sh. Devendra Kr. Sharma | ASJ-06/POCSO | Sh. Sanjay Kalra | readerasj06pocsoshahdara@gmail.com |
| 7 | Sh. Vineet Kumar | ADJ-01 | Sh. Arun Kumar Gautam | readeradj01shahdara@gmail.com |
| 8 | Ms. Shuchi Laler | PO-MACT | Sh. Harinder Kumar | readerpomactshadara@gmail.com |
| 9 | Sh. Naveen Gupta | ASJ-05 | Sh. Govind Singh | readerasj05shahdara@gmail.com |
| 10 | Sh. Amitabh Rawat | ASJ-03/NDPS | Sh. Randhir Singh Jaswal | readerasj03NDPSshahdara@gmail.com |
| 11 | Ms.Bhawani Sharma | ASJ-01/POCSO | Sh. Shyam Singh | readerasj01pocso@gmail.com |

## E-MAIL ID OF COURTS OF DJS OF SHAHDARA DISTRICT

| Sl. No. | Name of the Judicial Officer | Designation | Name of the Reader | E-Mail Id |
|---|---|---|---|---|
| 12 | Ms. Mona Tardi Kerketta | CMM | Sh. Amod Kr. Jha | readercmmshahdara@gmail.com |
| 13 | Sh. Nipun Awasthi | SCJ | Ms. Geeta Mehra | readerscjshahdara@gmail.com |
| 14 | Ms. Ambika Singh | ACMM | Sh. Lalit Singh | readeracmmshahdara@gmail.com |
| 15 | Ms. Aditi Garg | ASCJ | Sh. Om Pal Singh | readerascjshahdara@gmail.com |
| 16 | Sh. Sachin Gupta | ACJ | Sh. Mukesh Joshi | readeracjshahdara@gmail.com |
| 17 | Sh. Ravindra Kr. Pandey | MM-03 | Sh. Suresh Singh Rawat | readermm03shahdara@gmail.com |
| 18 | Ms. Snigdha Sarvaria | MM-01 | Sh. Rameshwar Lal Sharma | readermm01shahdara@gmail.com |
| 19 | Ms. Kadambari Awasthi | MM(Mahila Court-02) | Sh. Kushagra Chaturvedi | readermc02shahdara@gmail.com |
| 20 | Ms. Deepti Devesh | MM(Mahila Court-01) | Sh. Lalit Prasad | readermc01shahdara@gmail.com |
| 21 | Sh. Prayank Nayak | MM-02 | Ms. Rajni A Kumar | readermm02shahdara@gmail.com |
| 22 | Sh. Anubhav Jain | MM-05 | Sh. Rajiv Kr. Ojha | readermm05shahdara@gmail.com |
| 23 | Sh. Mayank Mittal | MM-06 | Sh. Jai Narain Sharma | readermm06shahdara@gmail.com |
| 24 | Sh. Vaibhav Chaurasia | CIVIL JUDGE | Ms. Rajni Jakhmola | readercjshahdara@gmail.com |
| 25 | Sh. Fahad Uddin | MM-04 | Sh. Ashwani Malhotra | readermm04shahdara@gmail.com |
| 26 | Ms. Deepakshi Rana | MM(Mahila Court-03) | Ms. Yogita Rani | readermc03shahdara@gmail.com |