173/CB
10/2/23

OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE, SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI

LINK ROSTER

1. In supersession of earlier Link Rosters, the arrangement of Ld. Link Magistrates of Karkardooma Courts, is as follows w.e.f **09.02.2023** :-

	A	B	C
	Name of the officer	**1st Link**	**2nd Link**
1	**Sh. Udbhav Kumar Jain**, Ld. MM-04, SHD/KKD Courts, Delhi	Sh. Animesh Bhaskar Mani Tripathi,Ld.MM-03, SHD/KKD Courts, Delhi	Sh. Bharat Aggarwal, Ld. MM-05, SHD/KKD Courts, Delhi
2	Sh. Animesh Bhaskar Mani Tripathi,Ld.MM-03, SHD/KKD Courts, Delhi	Sh. Bharat Aggarwal, Ld. MM-05, SHD/KKD Courts, Delhi	Sh. Ajeet Narain, Ld. MM-02, SHD/KKD Courts, Delhi
3	Sh. Bharat Aggarwal, Ld. MM-05, SHD/KKD Courts, Delhi	Sh. Ajeet Narain, Ld. MM-02, SHD/KKD Courts, Delhi	Sh. Ankur Panghal Ld. MM-06, SHD/KKD Courts, Delhi
4	Sh. Ajeet Narain, Ld. MM-02, SHD/KKD Courts, Delhi	Sh. Ankur Panghal Ld. MM-06, SHD/KKD Courts, Delhi	Sh. Dev Chaudhary Ld. MM-07, SHD/KKD Courts, Delhi
5	Sh. Ankur Panghal Ld. MM-06, SHD/KKD Courts, Delhi	Sh. Dev Chaudhary Ld. MM-07, SHD/KKD Courts, Delhi	Ms.Isra Zaidi, Ld.MM (Mahila Court-02) SHD/KKD Courts, Delhi
6	Sh. Dev Chaudhary Ld. MM-07, SHD/KKD Courts, Delhi	Ms.Isra Zaidi, Ld.MM (Mahila Court-02) SHD/KKD Courts, Delhi	Ms. Aishwarya Singh Kashyap, Ld.MM (Mahila Court-03) SHD/KKD Courts, Delhi
7	Ms.Isra Zaidi, Ld.MM (Mahila Court-02) SHD/KKD Courts, Delhi	Ms. Aishwarya Singh Kashyap, Ld.MM (Mahila Court-03) SHD/KKD Courts, Delhi	Ms Deepakshi Rana, Ld. MM-08 SHD/KKD Courts,Delhi
8	Ms. Aishwarya Singh Kashyap, Ld.MM (Mahila Court-03) SHD/KKD Courts, Delhi	Ms Deepakshi Rana, Ld. MM-08 SHD/KKD Courts,Delhi	Ms. Shruti Sharma, Ld. MM (Mahila Court-01) SHD/KKD Courts, Delhi

	A	B	C
	Name of the officer	**1st Link**	**2nd Link**
9	Ms Deepakshi Rana, Ld. MM-08 SHD/KKD Courts,Delhi	Ms. Shruti Sharma, Ld. MM (Mahila Court-01) SHD/KKD Courts, Delhi	Ms.Chakita Srivastava, Ld.MM-01, SHD/KKD Courts, Delhi
10	Ms. Shruti Sharma, Ld. MM (Mahila Court-01) SHD/KKD Courts, Delhi	Ms.Chakita Srivastava, Ld.MM-01, SHD/KKD Courts, Delhi	**Sh. Udbhav Kumar Jain**, Ld. MM-04, SHD/KKD Courts, Delhi
11	Ms.Chakita Srivastava, Ld.MM-01, SHD/KKD Courts, Delhi	**Sh. Udbhav Kumar Jain**, Ld. MM-04, SHD/KKD Courts, Delhi	Sh. Animesh Bhaskar Mani Tripathi,Ld.MM-03, SHD/KKD Courts, Delhi

1.A Whenever any MM whose name is mentioned in column A is on leave or busy in remand proceedings and hospitals et cetera or is not available due to any other reason, his/her work shall be looked after by **first Link Magistrate** shown against his/her name in **column B** as first Link MM.

In case both the said MMs happens to be on leave or not available due to similar reason, then the MM whose name is mentioned against their name in **column C** shall work in capacity of **second Link Magistrate** and he/ she shall look after the work of court of such MM only for such duration.

In case the second Link also happens to be on leave or similarly not available, then the MM whose name is mentioned in the **next serial number in column C (Vertically below the second Link)** shall look after the work of the court of MM on leave for such duration in the capacity of **third Link Magistrate.**

In case the third Link MM also happens to be on leave or similarly not available then the MM whose name appears in the **next serial number in column C (vertically below the third Link**) shall look after the work of the court of MM on leave for such duration in the capacity of **fourth Link Magistrate.**

In case the fourth Link MM also happens to be on leave or similarly not available then the MM whose name appears in the **next serial number in column C (vertically below the fourth Link**) shall look after the work of the court of MM on leave for such duration in the capacity of **fifth Link Magistrate and so on and so forth.**

The MM mentioned in the first horizontal row of column C shall be deemed to be placed immediately below the last horizontal row of column C.

Ld. MM Sh. Ankur Panghal shall be the first link Magistrate of Sh. Anmol Nohria [MM Digital (NI)]. In the event Sh. Ankur Panghal is not available, the duty MM shall look after the work of Sh. Anmol Nohria [MM Digital (NI)].

2. All the miscellaneous applications of the following Police Stations under the jurisdiction of the undersigned shall henceforth stand automatically assigned to the following Ld. Magistrates as follows:-

Police Station	Ld. Magistrates
Jyoti Nagar	Sh. Dev Chaudhary, Ld. MM,-07 SHD/KKD Courts, Delhi
Shahadra	Sh. Udbhav Kumar Jain, Ld. MM-04/SHD/KKD Courts, Delhi
Vivek Vihar	Sh. Ajeet Narain, Ld. MM-02, SHD/KKD Courts, Delhi

In case of absence due to leave or otherwise of above Ld. Link MMs, the miscellaneous work of the said Police Stations shall be looked after by the Ld. Duty MM of that day.

3. In case of absence due to leave or in case of administrative exigencies or otherwise, the judicial work of the undersigned shall be looked after by the Ld. Duty MM of that day.

3A. In absence of the undersigned, the Administrative Work will be dealt by Ld. ACMM and in the absence of Ld. ACMM, by the Duty MM of that day.

4. In the absence or non-availability or being on leave or otherwise busy with the administrative work the judicial work of the **court of Ld. ACMM,** shall be looked after as follows:-

S. No.	Days of the Month	Ld. Magistrates
1	1st to 15th	Sh. Bharat Aggarwal, Ld. MM,-05
3	16st to 31st	Ms. Deepakshi Rana Ld. MM-08

In case of absence due to leave or otherwise of Ld. Link MMs, the next following Ld. MM as per chart in Para 1 shall look after the judicial work of Ld. ACMM and in case of absence of all of above-mentioned Link MMs, the judicial work of the Ld. ACMM shall be looked after by the Ld. Duty MM of that day.

5. In the absence or non availability or being on leave or otherwise busy, the remand miscellaneous work which is required to be exclusively dealt with by undersigned i.e. SARFAESI, Crime Branch/EOW shall be looked after by Ld. ACMM and in her absence by Ld. Duty MM of the day.

6. Whenever any Ld. MM is on leave or busy in remand proceedings in hospital etc. or is not available due to any reason, his/her work shall be looked after by Ld. Link MMs as per table in Para 1.

6.A Application for Statement U/s 164 Cr.P.C., the applications for TIP of accused or of case property, for preparation of inventories under Copyrights Act, Trademarks and other similar Acts, for polygraph test, for Voice Samples, for specimen signatures/handwritings, etc. shall be assigned by the jurisdictional Magistrate to the Court of the next available link as per the table 1.

In case, the concerned magistrate/illaqa magistrate is not available being only were otherwise busy in the main proceedings in hospitals, inquest and jail duty etc., the said applications shall be put directly before his or her link MM, who shall deal with the application in the same manner deeming it to be have been made over to him or her formally. In such an eventuality, the formal marking of such applications to next available link would not be required however an endorsement shall be made by the Reader of the concerned Court that **"Ld. Presiding Officer is on leave/not available"** and thus, application shall automatically be deemed to be assigned to the next Ld. Link MM accordingly. For removal of doubts, it is clarified that no further assignments of any application shall be done by the concerned Ld. MM who is required to deal with such application as per such direction and only under exceptional circumstances and for genuine reasons mentioned by the Ld. MM concerned in writing, the same can be put up before the undersigned with a request for further assignment.

6.2 Due to any unavoidable circumstances if any Ld. MM happens to be on leave or otherwise not available due to any reason, he/she shall intimate the next Ld. Link MM one day in advance and so on so forth as per the link roster to perform the work of their respective Link Courts. **The undersigned can mark any application/matter to any of the Ld. MMs, available in the district, irrespective of the aforesaid link arrangement.**

7. (A) The Ld. Link MM, besides fixing dates will also do other misc. work including recording of evidence of the court on leave, except passing final judgments, depending purely on the availability of time and volume of work fixed in their courts.

(B) The Link MM shall first come to the court of Ld. MM on leave, personally deal with the matter listed, dispose of misc. applications and then start the work of his/ her own court.

(C) In order to avoid delay in regulating the court work, the Ld. MMs/ACMM shall issue instructions making it the responsibility of their respective reader/ Ahlmads/ stenos (in that order) to intimate in writing to the office of undersigned by 10.15 am positively, on the date when the Ld. Presiding Officer happens to be on leave or absent.

(D) In any case, the Link Magistrate shall commence work in the concerned Court when the Ld. Presiding Officer is on leave by 10.30 am. In case where a particular Ld. Judicial Officer is expected to work as Link Magistrate in more than one Court on a given day, he shall suitably instruct the Reader of such other court to inform the litigants and members of the Bar about the

time when the Ld. Link Magistrate would be coming to such other Court. (Refer Circular No. 5958-6040/CMM dated 19.7.1999).

8. Application for **plea-bargaining** may be dealt with by the Link Magistrate of the court trying the accused. After the conclusion of plea-bargaining proceedings, the file shall be sent back directly to the Court from where it was referred. But in case the plea-bargaining fails, only the record of trial court shall be returned to the said Court (without plea-bargaining proceedings) directly for further proceedings in the matter. The plea-bargaining proceedings shall not form part of the judicial record and shall be consigned to Record Room separately by the Ahlmad of the Link MM (Assignee Court) the endeavour be made to dispose of the applications within 3 months of assignments.

9. All the applications for carrying out inquest proceedings shall be placed directly before **Sh. Animesh Bhaskar Mani Tripathi, Ld. MM-03, SHD/KKD Courts, Delhi, in case same is moved between 10:00 AM - 4:00 PM on any working day,** who shall immediately proceed for initiation of said proceedings, under intimation to the undersigned.

In case Sh. **Animesh Bhaskar Mani Tripathi, Ld. MM-03**, SHD/KKD Courts, Delhi, is not available for any reason whatsoever or is on leave, then the said applications be placed before **Sh. Dev Chaudhary, Ld. MM-07, SHD/KKD Courts, Delhi** with an endorsement by the Reader of the Court of MM-03 that **"Learned Presiding Officer is on leave or not available due to any other reason".**

All the applications for carrying out inquest proceedings, **post 4:00 PM** shall be placed directly before **Ld. Duty MM** who shall immediately proceed for initiation of said proceedings, under intimation to the undersigned.

Yet, where any difficulty is being faced, the application shall be placed before the undersigned for assignment to any Magistrate.

10. Due to any unavoidable circumstances if any Ld. MM happens to be on leave or otherwise not available due to any reason, he/she shall intimate the next Ld. Link MM one day in advance and so on so forth as per the link roster to perform the work of their respective Link Courts. The undersigned can mark any application/matter to any of the Ld. MMs, available in the district, irrespective of the aforesaid link arrangement.

11. All application for statements U/s 164 CrPC shall be marked by the court concerned to its 1st Ld. Link MM (except application u/s. 376 IPC and POCSO cases) and in case the 1st Link is on leave or busy in remand proceedings in hospital etc. or is not available due to any reason, then same application shall be marked to 2nd Ld. Link MM as per Link Roster and in case both the Ld. Link MMs are on leave or busy in remand proceedings in hospital etc. or are not available due to any reason, then same application shall be put up before Ld. ACMM for marking.

All the application for recording statements u/s. 164 Cr.P.C pertaining to cases u/s. 376 IPC and NDPS Sampling, shall be put up before Ld. ACMM for further marking. In case of non availability of Ld. ACMM, the same shall be dealt by the Senior most Ld. MM (Presently Sh. Bharat Aggarwal Ld. MM-05). In case of non availability of the Senior most Ld. MM, the same shall be dealt by the Ld. Duty MM of the Day.

12. The application in the pending investigation cases and in the pending trial cases shall be filed directly at the E-mail I.D. of the court concerned as mentioned in the "Annexure A" and It is directed that all applications and replies would be sent to the Court's E mail ID/ Court ID before 03:00 PM every day as mentioned in "Annexure A".

(Preeti Parewa)
Chief Metropolitan Magistrate,
Shahdara District,
Karkardooma Courts, Delhi.

No. 1139.../CMM/SHD/KKD/Delhi Date:09.02.2023

Copy for information to:-

1. The Ld. Registrar General, High Court of Delhi.
2. The Ld. Principal District & Sessions Judge, Shahdara District, Karkardooma Courts, Delhi.
3. The Ld. Secretary, DLSA SHD/East/North East, Karkardooma Courts, Delhi.
4. All the Ld. Metropolitan Magistrates, Shahdara District, Karkardooma Courts, Delhi.
5. The D.C.P. Shahdara/ East/North East/ the Chowki In-Charge, KKD Courts, Delhi.
6. The In-charge, District Courts Web-Site Committee, KKD Courts, Delhi with directions to upload the same on the official website of the Delhi District Courts.
7. In-charge Pool Car for necessary arrangements, if required.
8. In-charge Caretaking Branch, Karkardooma Courts, Delhi with directions to affix a copy of this roster on Notice Board Karkardooma Court Complex, Delhi.
9. In-charge Cash Branch, Karkardooma Courts, Delhi.
10. Chief Public Prosecutor, Karkardooma Courts,Shahdara/East/North-East,Delhi
11. Secretary Shahdara Bar Association, Karkardooma Courts, Delhi.
12. Lock Up In-charge, Karkardooma, Delhi.
13. Information Center, Karkardooma Courts, Delhi.
14. In- Charge, Computer Branch/ Video Conferencing Room, Karkardooma Courts, Delhi with directions to upload the same on LAYERS.
15. Office Order File.

(Preeti Parewa)
Chief Metropolitan Magistrate,
Shahdara District,
Karkardooma Courts, Delhi.