C-1675
29/11/18

OFFICE OF THE CHIEF METROPOLITAN MAGISTRAT
SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI:
DUTY ROSTER FOR THE MONTH OF DECEMBER, 2018

The following Metropolitan Magistrates will look after the work of Duty Magistrate in Shahdara District at Karkardooma Courts Complex, Delhi on the dates noted against their names. It is enjoined upon the Duty Magistrates to hold trial of accused persons involved in petty cases whenever necessary and to attend all urgent matters, such matters, as are placed before them. They should always be available in their homes on the day of Duty.

On Sundays and other holidays, they are required to reach the court at 11.00 am and remain there till the disposal of the remand and other miscellaneous work. The MMs shall also look after the work of Traffic Courts besides the remand work. On working days, Duty Magistrate shall remain in the court till 05:00 pm. The Duty Magistrates would be assisted by their own staff.

Sl No	Name of the MMs	Working Days	Holidays	R. No.
1	Sh. Ajay Garg, Ld.C.M.M. R/o H.N. 1097 Sector -2 Ballabgarh Faridabad.	---	---	59
2	Sh. Vijay Kumar Jha, Ld.A.C. M.M R/o A-84 IInd Floor Ramprastha Colony, Ghaziabad, U.P-201011.	10/12/2018, 11/12/2018	**9/12/2018 (Sunday)** **16/12/2018(Sunday)**	62
3	Ms. Chhavi Kapoor, Ld. MM H.No.4/2,Maharaja Lal Lane, Civil Lines, Delhi-54	05/12/2018 19/12/2018	**08/12/2018 (II Saturday)** **28/12/2018 (Winter vacation)**	55
4	Ms. Deepti Devesh, Ld. MM (M.M.-04) R/o Flat No. 605, Residential Comolex, Karkardooma court, Delhi	21/12/2018 22/12/2018	**26/12/2018 (Winter vacation)**	31
5	Sh. Pankaj Arora, Ld.MM R/o. Flat No. 702, Residential Complex, Karkardooma Courts, Delhi.	1/12/2018	**02/12/2018 (Sunday)** **25/12/2018 (Chirtmas) &** **31/12/2018 (Winter vacation)**	56
6	Sh. Pranjal Aneja Ld-MM, R/o, Flat No .D-34, Residential Courts Complex, Saket, Delhi.	03/12/2018 4/12/2018, 6/12/2018 & 18/12/2018	-	54
7	Ms. Babita Puniya,Ld. MM R/o. Flat No. 405, Residential Complex, Karkardooma Courts, Delhi.	12/12/2018 13/12/2018 & 14/12/2018	**23/12/2018 (Sunday), 30/12/2018 (SUNDAY/ WINTER VACATIONS)**	60
8	Sh. Prayank Nayak,Ld.MM R/o Flat No. 705 Type IV Karkardooma Courts Residential Complex, Delhi.	7/12/2018, 15/12/2018, 24/12/2018	**29/12/2018 (WINTER VACATION)**	38
9	.Ms. Vidhi Gupta, Ld. MM (M.C.-03) R/0 B-123 Top Floor, Nirman Vihar, Delhi-92	17/12/2018 20/12/2018	**27/12/2018 (WINTER VACATION)**	312

NOTE:-

1. When any Working day is declared holiday, the Duty Magistrate, on that day will be deemed as Duty Magistrate for whole of the day without any further order.

2. It is impressed upon the MMs to complete their entire work. They should not leave their court work for the Duty MM. Release Warrants should be signed by the MM who accepts the bail bond and the regular MM should not leave his/her court before disposal of the work of his/her court which is brought before him/her up-to 4.00 pm. All the consequential work arising in pursuance of the orders issued by regular MM, should be disposed of by the regular MMs.

3. The Metropolitan Magistrate who is deputed as Duty Magistrate if summoned for the day of such duty to appear as witness in a court located in court complex other than the place of posting, will send formal request in advance to the court where he/she has to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his/her attendance for that date, he/she may do so in the forenoon session under an intimation to the office of undersigned/Ld. CMM (Ref. S.O. issued by the District & Sessions Judge, Delhi, vide letter No. 42534-684/DM/Gaz. dt. 26.10.99).

4. No Metropolitan Magistrate shall proceed on leave or remain absent on the day he/she is deputed as Duty Magistrate except under the exceptional circumstances or emergency. In case of any emergency or inevitable circumstances, if a Duty MM has to proceed on leave, he/she shall send a formal request in advance for change of duty with the officer agreeing to perform duty in his/her place to the office of the undersigned.

5. The Duty MM of the day shall report at Video Conferencing Room latest by 12.00 noon and shall dispose of the work as per direction of undersigned.

6 The Ld. MMs deputed for duty on holidays Second Saturdays and Sundays who actually work on such days will be entitled to avail of special causal leave(Compensatory Leave) in lieu of duty performed on such days Within one year thereof. (This is with reference to Notification No.43/Rule/DHC dated 12.01.2012. conveyed through Endst. No.6546-63/Rules/DHC dated; 06.03.2012) and the Members of the staff of their court who actually worked on such days will be entitled to avail of special causal Leave (Compensatory leave) in lieu of duty performed on such days as per rules. The special Casual Leave(Compensatory leave) of Ld. MMs shall be routed through and after the verification of the undersigned. The Ld. MMs while forwarding the application of the staff for grant of such Spl.C.L (Compensatory leave) shall certify that the official concerned has actually worked on a Particular day.

7. All the TIPs pertaining of accused persons to the court of undersigned,Sh.Pankaj Arora, Ld.MM-03, Shahdara,and Ms.Deepti Devesh, Ld.M.M. Shahdara, Shall be assigned to **MS. Babita Puniya, LD. MM** Shahdara, KKD Courts, and all the TIPs pertaining to accused persons to the court of Ld. ACMM, Shahdara, Sh.Prayank Nayak, Ld.MM-02 and Sh. Pranjal Aneja.MM-01 Shahdara,shall be assigned to the court of **Sh. Pankaj Arora, Ld.M.M.**,Shahdara, KKD Courts, Delhi.
Rest of the conditions shall remain unchanged.

(AJAY GARG)
Chief Metropolitan Magistrate,
Shahdara District,
Karkardooma Courts, Delhi

No.978./CMM/SHD/KKD/Delhi **Dated:-29.11.2018**

Copy for information to:-

1 The Registrar General, High Court of Delhi.
2 The District & Sessions Judge, Shahdara District, Karkardooma Courts, Delhi.
3 The Secretary, DLSA SHD/East/North East, Karkardooma Courts, Delhi.
4 All the Metropolitan Magistrates, Shahdara District, Karkardooma Courts, Delhi.
5 The D.C.P. Shahdara/ East/North East/ thr. Chowki Incharge, KKD Courts, Delhi.
6 The Incharge, District Courts Web-Site Committee, KKD Courts/Tis Hazari Courts, Delhi.
7 Incharge Pool Car & Incharge Caretaking Branch, Karkardooma Courts, Delhi.
8 Incharge Cash Branch, Karkardooma Courts, Delhi.
9 Chief Public Prosecutor, Karkardooma Courts,Shahdara/East/North-East,Delhi
10 Secretary Shahdara Bar Association, Karkardooma Courts, Delhi.
11 Lock Up Incharge, Karkardooma, Delhi.
12 Information Center, Karkardooma Courts, Delhi.
13 Video Conference Room, Karkardooma Courts, Delhi
14 The Notice Board Karkardooma Court Complex, Delhi
15 Office Order File.

(AJAY GARG)
Chief Metropolitan Magistrate,
Shahdara District,
KAKARDOOMA COURT Delhi