CS-594
31/07/2020

OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI:
DUTY ROSTER FOR AUGUST-2020, SHAHDARA DISTRICT

The following Judiciial Officer shall work as Duty Magistrate at Shahdara District, Karkardooma Courts Complex, Delhi on the dates noted against their names during month of August 2020.

The Duty MM shall look after the work related to petty offences, Conducting Inquest proceedings, acceptance of bail bonds and JC/PC remand of accused produced after 5:00 pm, recording of statement under section 164 Cr.P.C, extension of remands of UTPs through VC dealing with the applications for taking specimen handwriting, voice sameple etc. and dealing with other works assigned by the undersingned:-

Sl No	Name of the MMs	Working Days	Holidays	R. No.
1	Ms. Mona Tardi Kerketta, Ld. C.M.M., R/O:- Flat No. C-84, Type-V, Saket Courts Residential Complex, Saket, N. Delhi-110017.	.....		59
2	Ms.SnigdhaSarvaria, Ld.MM-01 R/o:- 10-A, 2nd&3rd Floor, Sanjay Nagar, Near Gulabi Bagh, Delhi-110007.	04-08-2020 07-08-2020	01-08-2020 IDUL ZUHA	54
3	Sh.Mayank Mittal, Ld.M.M.-06 R/o:- C-236, 2nd Floor, Suraj Mal Vihar, Delhi-110092.	05-08-2020 06-08-2020	02-08-2020 SUNDAY	37
4	Sh. Fahad Uddin, MM-04 R-Block, Flat No. 102, Taj Enclave, Geeta Colony, Delhi-110031		03-08-2020 RAKSHA BANDHAN 12-08-2020 JANMASHTAMI 16-08-2020 SUNDAY	31
5	Ms.Deepakshi Rana, Ld. MM (M.C.-03) R/o:-H.No. 129, Rishabh Vihar, Karkardooma, Delhi-110092.	11-08-2020	09-08-2020 SUNDAY	312
6	Ms.Kadambari Awasthi, Ld.M.M (M.C.-02). R/o:- Flat No. 2121, Type-IV,Gulabi Bagh Delhi-110007.	27-08-2020 28-08-2020	08-08-2020 2nd SATURDAY	60
7	Ms. Deepti Devesh, Ld. MM (M.C.-01) R/o:-FlatNo.D-13,Saket Court Residential Complex, Saket, New Delhi-110017.	13-08-2020 14-08-2020	15-08-2020 INDEPENDENCE DAY	55
8	Sh. Prayank Nayak, Ld.MM-02 R/o:- Flat No. 705,Type-IV, Karkardooma Courts Residential Complex, Delhi-110032.	10-08-2020 17-08-2020 22-08-2020 26-08-2020		38
9	Sh. Anubhav Jain, Ld.MM-05 R/o:- Flat No.G-2, Plot No.310, Sector 4, Vaishali, Ghaziabad, U.P.	18-08-2020 19-08-2020 20-08-2020		316
10	Sh.Ravinder Kumar Pandey, Ld.MM-03 R/o:- Flat No. 202,Type -V, Karkardooma Courts Residential complex, Delhi-110032.	21-08-2020 24-08-2020 25-08-2020	23-08-2020 SUNDAY	56
11	Ms. Ambika Singh, Ld.A.C.M.M R/o:- 192/11C, Railway Officers Colony, Boulevard Road, Tis Hazari, Delhi-110054.	29-08-2020 31-08-2020	30-08-2020 SUNDAY	62

Remarks:-

1. It must be ensured that all orders would be either digitally signed or manually signed and scanned, and sent for uploading on the CIS system. The Duty MMs shall ensure that bail orders digitally/manually signed and scanned be uploaded on the official website and also sent through ICJS to Jail Superintendent while simultaneously sent from Court Email ID to the Offical Jail Dak Email-ID i.e.(daksection.tihar@gov.in) and/or (scjm13-tihar@gov.in) and Jail Superintendent is directed to cross check from both sources.

2. The Duty MMs shall sit in their respective Court rooms maintaining at all times the norms of social distancing if proceedings are not conducted through video conferencing.

5. The Duty MMs of the day shall extend remand of UTPs through Video Conferencing. In view of COVID-19 Pandemic the fresh arrestees shall not be physically produced in District Court Complex, but shall be produced in the Court Complex, but shall be produced in the Court Complexes situated at Tihar and Mandoli Jail premises between 10:00 am and before 5:00 pm whose remand orders shall be dealt by the Ld. Jail Duty M.Ms deputed in respective Jail Complex in terms of Order No. 8952-9054/CMM/Central/SS/DM/2020 Dated:-30-07-2020 issued by LD. CMM (Central). Fresh arrestees produced after 5:00 pm shall be dealt by Ld. Duty MM (Regular) as per this Roster.

4. The application mentioned above shall continue to be send at the Email ID of the Office of the undersigned i.e. cmmoffddc@gov.in.

5. The statment of Witness u/s 164 Cr.P.C. may be recorded in the Vulnerable Witness Deposition Room/Other Appropriate Room in the Court Complex or through Cisco Webex Platform, and shall not be recorded in the Chamber of the the Ld. Duty Magistratein order to ensure norms of social distancing are adhered to.

6. All the Duty M.Ms shall comply and work according to the direction received in the past and likely to received in the near furture from Hon'ble High Court of Delhi and Ld. District & Sessions Judge, Shahdara, Delhi.

7. The Duty M.M. of the day shall reach Video Conferencing room, Karkardooma Courts, Delhi, latest by 12.00 noon from where he/she shall grant extension of Remand/Rehnumai to the undertrial prisoners lodged at jail through Video Conferencing.

8. The Judicial Officers who are deputed as Duty Magistrates, if summoned for the day of such duty to appear as witness in a court located in the court complex other than the place of posting will send a formal request in advance to the court where he/she is to appear as a witness for his/her exemption from court attendance. If the court in question again intimates the officer requiring his attendance for that date, he may do so in the forenoon session under intimation to the undersigned (ref. S.O. issued by the Ld.Distt. & Sessions Judge, Delhi vide letter no. 42534-684/DM/Gaz.Dated 20-10-1999). The TIP if any fixed on such day of his/her duty be rescheduled by Duty MM.

9. All Jurisdictional Magisterial Courts shall take up cases as per daily Cause List in terms of Office Order No. 26/DHC/2020 Dated:- 30-07-2020 of Hon'ble High Court of Delhi and would also look after all miscellanesous applications including bail/interim bail, superdari etc. In all matters (pending trial as well as pending investigation except thouse specifically assigned to Ld. Duty M.Ms by this order) only via Video Conferencing, adhering to Delhi Video Conferencing Rules, 2020 as framed by the Hon'ble High court of Delhi unless.

10. All the adovcates/Litigants/Police officers are required to send urgent application/replies to respective Courts through the dedicated Email ID of the concerned Court (given at Annexure A).

11. All the concerned DCPs are hereby directed to ensure that henceforth all the Investigating Officers file fresh chargesheet/Final Reports theough CCTNS to be fetched into the ICJS system and must mentions the contact details of the IO alongwith scanned copy of the chargesheet/final report and CD with#value.

12. Due to any unavoidable circumstances if any Ld. MM happens to be on leave or otherwise not available due to any reason, he/she shall intimate the next link MM one day in advance and so on so forth as per the link roster to perform the work of their rerspective Link Courts.

13. It is dirceted to ensure the attendance of atleast one staff/official who shall extend all the cooperation needed by Ld. Duty Magistrates in any case and the Alhmad/court visiting staff shall make sure that all the disposed off applications be received in the concerned court positively by next working day.

14. The Ld. M.Ms deputed for holiday(s), 2nd Saturday/Sunday and also the Members of the staff of their Courts shall be entitled to avail Special Casual Leave (Compensatory leave) in lieu of duty actually performed by them on such day(s) as per rules. The Ld. M.Ms while forwarding the application of their staff for grant of special casual leave shall certify that the official concerned had actually worked on a particualar day(s).

15. No. Duty MM shall take leave on the day of his/her duty unless their in exigency. Reason of exigency shall also be given by the duty MM with one day advance request for change of duty with the consent of officer agreeing to perform duty in his/her place, to the Office of undersigned.

16. In the event of lifting of lockdown, all the TIPs pertaining to accused persons to the court of undersigned, Sh.Prayank Nayak Ld.MM-02 , Shahdara, Sh. Anubhav Jain, ld. M.M.-05 and Sh. Mayank Mittal, Ld. M.M.-06, shall be assigned to,**Sh. Fahad Uddin, Ld.MM-04,** Shahdara, KKD Courts, and all the TIPs pertaining to accused persons to the court of Ld. ACMM, Shahdara, Ms Snigdha Sarvaia.MM-01 Shahdara, and Sh.Ravinder Kumar Pandey Ld.M.M.-03 Shahdara shall be assigned to the court of **Sh. Mayank Mittal, Ld. M.M.-06,** Shahdara, KKD Courts, Delhi.

17. Rest of the conditions shall remain unchanged.

This is a computer-generated copy of the order. Hence, signature not required as approved by the Ld. C.M.M. (Shahdara).

Sd/-
(Mona Tardi Kerketta)
Chief Metropolitan Magistrate,
Shahdara District,
Karkardooma Courts, Delhi.

No. 3734-3752 /CMM/SHD/KKD/Delhi **Dated:-31-07-2020**

Copies forwarded for information and necessary action to: -

1. The Registrar General, High Court of Delhi.
2. All Ld. District & Sessions Judge, Shahdara, Central, West, East, North-East, PHC, South, South-East, South-West, North, North-West, Delhi / N. Delhi
3. All the Ld. C.M.M. Central, West, East, North-East, PHC, South, South-East, South-West , North, North-West , Delhi / N. Delhi
4. The Secretary, DLSA, SHD/East/North East, Karkardooma Courts, Delhi.
5. All the Metropolitan Magistrates, Shahdara District, Karkardooma Courts, Delhi.
6. The D.C.P. Shahdara/ East/North East/ through Chowki In-charge, KKD Courts, Delhi.
7. The In-charge, District Courts Web-Site Committee, KKD Courts, Delhi.
8. In-charge Pool Car & In-charge Caretaking Branch, Karkardooma Courts, Delhi.
9. In-charge Cash Branch, Karkardooma Courts, Delhi.
10. Chief Public Prosecutor, Karkardooma Courts, Shahdara/East/North-East, Delhi
11. The President & Secretary Shahdara Bar Association, Karkardooma Courts, Delhi.
12. Lock Up In-charge, Karkardooma, Delhi.
13. Information Center, Karkardooma Courts, Delhi.
14. Video Conference Room, Karkardooma Courts, Delhi
15. The Notice Board Karkardooma Court Complex, Delhi
16. For uploading on LAYERS
17. For uploading on Website of District Courts Delhi through LAYERS
18. Ld. Judge In-charge, Mediation Centre, Karkardooma Courts, Delhi.
19. Office Order File.

Sd/-
(Mona Tardi Kerketta)
Chief Metropolitan Magistrate,
Shahdara District,
Karkardooma Courts, Delhi.



Annexure A

Name of the Officer, Designation, E-mail I.D of the Court, and Jurisdiction (Police Station)

Sl. No.	Name of the Judicial Officer	Designation	E-mail I.D of the Court	Jurisdiction (Police Station)
1	Ms. Mona Tardi KerkettA	CMM	readercmmshahdara@gmail.com	Shahdara, Vivek Vihar, Crime Branch Shahdara Distt., EOW (Shahdara Distt.), Jyoti Nagar sho-vivekvhr-dl@nic.in , sho-shahadra-dl@nic-in, legalcelleow@gmail.com , sho-crime-dl@nic.in , Sho-jyotingr-dl@nic in
2	Ms. Ambika Singh	ACMM	readeracmmshahdara@gmail.com	Anand Vihar, Anand Vihar (Railyway Station) Sho-anandvhr-dl@nic.in , sho-rly-avihar-dl@nic.in
3	Ms. Snigdha Sarvaria	MM-01	readermm01shahdara@gmail.com	G.T.B. Enclave, PF, FI, ESIC sho-gtbenclave-dl@nic.in
4	Sh. Prayank Nayak	MM-02	readermm02shahdara@gmail.com	Farsh Bazar, Harsh Vihar sho-farshbazar-dl@nic.in , shoharshvhr@gmail.com
5	Sh. Ravindra Kr. Pandey	MM-03	readermm03shahdara@gmail.com	Nand Nagri, Welcome, Challan of Traffic Circle:-Shahdara, Mandawali, Gandhi Nagar, sho-welcome-dl@nic.in , sho-nandngri-dl@nic.in
6	Sh. Fahad Uddin	MM-04	readermm04shahdara@gmail.com	(Riot Cases and Cases U/S 138 N.I. Act (pertain to Police Station Jyoti Nagar, Welcome) Sho-jyotingr-dl@nic.in , sho-welcome-dl@nic.in
7	Sh. Anubhav Jain	MM-05	readermm05shahdara@gmail.com	Jagat Puri, Jafrabad, Madhu Vihar sho-zafrabad-dl@nic.in sho-jagatpuri-dl @ nic.in sho-madhuvhr-dl@nic.in
8	Sh. Mayank Mittal	MM-06	readermm06shahdara@gmail.com	Seema Puri, M.S.Park sho-mspark-dl@nic.in , sho-seemapuri-dl@nic.in
			MAHILA COURTS	
9	Ms. Deepti Devesh	MM(Mahila Court-01)	readermc01shahdara@gmail.com	Shahdara, Welcome, GTB Enclave, Jagat Puri, Farsh Bazar sho-shahadra-dl@nic-in sho-welcome-dl@nic.in , sho-gtbenclave-dl@nic.in , sho-farshbazar-dl@nic.in , sho-jagatpuri-dl @ nic.in
10	Ms. Kadambari Awasthi	MM(Mahila Court-02)	readermc02shahdara@gmail.com	Seema Puri, VevekVihar, Anand Vihar, Anand Vihar (Railway Station), Madhu Vihar sho-madhuvhr-dl@nic.in , sho-seemapuri-dl@nic.in , sho-vivekvhr-dl@nic.in , Sho-anandvhr-dl@nic.in , sho-rly-avihar-dl@nic.in
11	Ms. Deepaksha Rana	MM (Mahila Court-03)	readermc03shahdara@gmail.com	Jafrabad, M.S. Park, NandNagri, Jyoti Nagar, Harsh Vihar. shoharshvhr@gmail.com sho-zafrabad-dl@nic.in sho-nandngri-dl@nic.in , Sho-jyotingr-dl@nic in , sho-mspark-dl@nic.in ,