OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SHAHDARA DISTRICT, KARKARDOOMA COURTS: DELHI.

DUTY ROSTER FOR THE MONTH OF MARCH 2020

In pursuant to the Office order no. R-77/RG/DHC/2020 dated 15.04.2020 of the Hon'ble High Court of Delhi and in compliance and under the confirmation of the Ld. CMM, Shahdara, Karkardooma Courts, Delhi, the following Metropolitan Magistrate will look after the work of Duty Magistrate in Shahdara District at Karkardooma Court Complex, Delhi on the dates noted against his/her name. It is enjoined upon the Duty Magistrate to hold trial of accused persons involved in petty cases whenever necessary and to attend all urgent matters, such matters, as are placed before him/her. He/She should always be available in his/her home on the day of Duty.

On Sunday and other holidays, he/she is required to reach the court at 11:00 AM and remain there till the disposal of the remand and other miscellaneous work. The MM shall also look after the work of Traffic Courts besides the remand work. On working days, Duty Magistrate shall remain in the court till 5:00 PM. The Duty Magistrates would be assisted by his/her own staff.

Sl. No.	Name of the MM	Working Days	Holidays	Room No.
1	Sh. Anubhav Jain, MM R/o Flat No. G2, Plot No. 310, Sector-4, Vaishali, Ghaziabad.	01.05.2020 02.05.2020	**03.05.2020 (Sunday)**	316

Note :

1. When the working day is declared holiday, the Duty Magistrate, on that day will be deemed as Duty Magistrate for whole of the day without any further order.
2. No MM shall proceed on leave or remain absent on the day he/she is deputed as Duty Magistrate except under the exceptional circumstances or emergency. In case of any emergency or inevitable circumstances, if a Duty MM has to proceed on leave, he/she shall send a formal request in advance for change of duty with the officer agreeing to perform duty in his/her place to the office of the CMM, SHD, KKD, Delhi.
3. The MM deputed for duty on holidays/Sundays who actually work on such days will be entitled to avail of special casual leave (Compensatory Leave) in lieu of duty performed on such days within one year thereof. The Special Casual Leave(Compensatory Leave) of MM shall be routed through and after the verification by the Ld. CMM. The Mms while forwarding the application of the staff for grant of such Spl. CL shall certify that the official concerned has actually worked on a particular day.

Rest of the conditions shall remain unchanged.

(Anubhav Jain)
for Chief Metropolitan Magistrate
Shahdara District
Karkardooma Courts, Delhi.

No.2115-2133/CMM/SHD/KKD/Delhi Dated, Delhi the 15.04.2020

Copy for information to :

1.The Registrar General, High Court of Delhi, New Delhi.
2.All District & Sessions Judge, Shahdara, Central, West, East, North-East, PHC, South, South East, South-West, North, North-West, Delhi/New Delhi.

3.All the Office of the CMM, Shahdara, Central, West, East, North-East, PHC,South, South East, South-West, North, North-West, Delhi/New Delhi.
4.The Secretary, DLSA, SHD/East/NE, KKD, Delhi.
5.All the MM, Shahdara Dist., KKD, Delhi.
6.The DCP, Shahdara/East,NE through Chowki Incharge, KKD Courts, Delhi.
7.The Incharge, District Courts, Web-site Committee, KKD, Courts, Delhi
8.The Incharge, Pool Car Section, KKD, Courts, Delhi
9.The Incharge, Cash Branch, SHD Dist., KKD, Courts, Delhi
10.Chief Public Prosecutor, SHD/East/NE, KKD Courts, Delhi.
11.Secretary, SBA, KKD, Delhi.
12.Information Centre, KKD, Delhi.
13.Video Conference Room, KKD, Delhi.
14.Lockup Incharge, KKD, Delhi.
15.The Notice Board, KKD, Delhi.
16.For uploading on LAYERS.
17.For uploading on website of Dist. Courts Delhi the LAYERS.
18.Office File.

(Anubhav Jain)
for Chief Metropolitan Magistrate
Shahdara District
Karkardooma Courts, Delhi.