OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
SHAHDARA DISTRCT KARKARDOOMA COURTS: DELHI

CIRCULAR

In pursuant to order 1510/63820-64070/Admn.-III/ACP/MACP/2022 dtd.27/08/2022 of Ld. Principal District & Sessions Judge (HQs), Delhi, regarding grant of the benefit of first/second/third financial up-gradations under ACP/MACP scheme to Orderly/Peons, Process Servers, Bailiffs, Naib Nazirs & Civil Nazirs, the beneficiaries whose names are mentioned in the above order are hereby informed that they may exercise their option for fixation of pay (Option Form enclosed) in Accounts Branch, Shahdara District, Karkardooma Courts, Delhi, within one month from the date of issuance of this circular.

(Drawing & Disbursing Officer)
O/o the Principal District & Sessions Judge,
Shahdara Distt., Karkardooma Courts, Delhi

No. 8065-69 /S.B./Acctts./Shd/KKD/2022 Dated: 30/08/22

Copy forwarded to:-

1. PS to Ld. Principal District & Sessions Judge, Shahdara Distt., KKD Courts, Delhi.
2. All Judicial Officers, Shahdara District, KKD Courts, with the request to circulate the same among the beneficiary Judicial Assistants/ senior Judicial Assistants and Junior Judicial Assistants under their control.
3. Sr. Administrative Officer (Judicial)/ Administrative Officer (Judicial)/ Accounts Officer/ Branch In-Charges Pool Car Branch, Care Taking Branch, General Branch, Computer Branch, Nazarat Branch, Purchase Cell, Cash Branch at Shahdara District, KKD Courts, with the direction to circulate the same among the beneficiary officials under their control.
4. Website committee with request to put the same on website of the District Courts.
5. The R&I Branch, Shahdara District for uploading the same on LAYERS.

(Drawing & Disbursing Officer)
O/o the Principal District & Sessions Judge,
Shahdara Distt., Karkardooma Courts, Delhi

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE

SHAHDARA DISTRICT, KARKARDOOMA COURTS:DELHI.

FORM OF OPTION

1. I, Mr./Mrs._____ _____ _____ s/o, w/o, d/o _____hereby elect the MACP/Promotion/NFS scale in _____ w.e.f. _____.

2. I, Mr./Mrs. _____ hereby elect to continue on the existing scale of pay of my substantive/officiating post mentioned below until the date of my next increment _____ i.e. the date of my subsequent increment raising my pay to Rs._____.

   I vacate or cease to draw pay in the existing scale of Rs. _____ up to _____.

Dated _____ Signature_____

Name (**In block letters**)_____

S/o,W/o,D/o _____

Designation _____

E. Code _____

Mob.No. _____

Office/Court/Branch_____

_____

*To be scored out, if not applicable

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature_____

Name (**In block letters**)_____

S/o,W/o,D/o _____

Designation _____

E. Code _____

Date .....

Mob.No. _____

Place .....

Office/Court/Branch_____