OFFICE OF THE DISTRICT & SESSIONS JUDGE
SHAHDARA DISTRICT, KARKARDOOMA COURTS, DELHI

CIRCULAR

All Judicial Officers of Shahdara District are informed that current Block year 2018-2022 for entitled Judicial officers in respect of Camp Office has commenced. Moreover, be it known to all concerned that before submission of claim following points must be adhered/attended to:-

1. The facility was extended to Judicial officers vide GNCT letter dated 22/10/08 and 29/03/12 which makes them eligible for reimbursement of Rs.125000/- for block of five years
2. The Entitled officers may claim camp office allowance for current block year 2018-2022 after submission of original purchase invoices/bills of authorized dealer having valid GST No. and bearing tax on item purchased on bill. The purchases be made locally.
3. Block year shall be counted from start of Calender year of the block.
4. Advance is not admissible under the scheme.
5. Items having value of Rs.5000/- or more be purchased through Credit Card/Debit Card/Net banking/cheques etc. or any mode envolving/reflecting bank transaction. A;; items purchased should be in officer's name.
6. All the items should be purchased prior to **20th February,2018** and bills in original should be submitted latest by **1st of March,2018** for reimbursement .
7. Items eligible for reimbursement :- As mentioned in para 2 of GNCT letter dated 22/10/08, items which Judicial officers to consider useful and appropriate for running camp office at their residence including furniture, furnishing , electrical and electronics and any other items as considered necessary for maintaining camp office at their residence are permitted for reimbursement. However as resolved in HOO,s Meeting and approved by Ld. District & Sessions Judge(HQs), items like Home Theater, Music System etc. are not allowed.
8. In case of both spouse being Judicial Officers this facility would be availed by either of them.
9. The Judicial officers on deputation in the GNCT or any local body/undertaking of the GNCT of Delhi are also eligible to avail this facility in terms of para 3 of GNCT letter dated 22/10/08.
10. The block year 2018-2022 relates to only those officers who have availed facility for the block year 2013-2017.
11. The Block year for newly recruited Judicial officers shall start from the next calender year after completion of their probation.

DISTRICT & SESSIONS JUDGE
SHAHDARA DISTRICT, KARKARDOOMA COURTS
DELHI

No. 435-436 /Acctts./SHD/CB/KKD/2018 Dated- 18/01/18

1. All the Judicial Officers, Shahdara District Karkardooma Courts Delhi.
2. Website Committee, Karkardooma Courts, Delhi

DISTRICT & SESSIONS JUDGE
SHAHDARA DISTRICT, KARKARDOOMA COURTS
DELHI 18/1/18