OFFICE OF THE DISTRICT & SESSIONS JUDGE
SHAHDARA DISTRICT : KARKARDOOMA COURTS, DELHI.

CIRCULAR

It has been observed that the leave/training intimations of the Judicial Officers of Shahdara District, Karkardooma Courts, Delhi are not being received by 10.00 a.m, as a result of which a lot of inconvenience is caused to the Lawyers & Litigants.

To comply with the directions of the Hon'ble High Court of Delhi, it is impressed upon all the Judicial Officers of Shahdara District, Karkardooma Courts, Delhi that whenever they happen to be on leave/training, the application/intimation in this regard must be submitted/communicated in advance. In case, leave is taken suddenly, then written intimation must be sent to this office positively by **10.00 a.m.** through Reader/Ahlmad/Asstt. Ahlmad/other staff for uploading the same on the Website of Delhi District Courts well in time. The Reader/Ahlmad/Asstt. Ahlmad/other staff on duty are directed to affix a notice outside the court room regarding the leave/training of the Presiding Officer. **In case, the leave/training intimation is not received in this office by 10.10 a.m., such applications only be routed through the undersigned.**

It has further been observed that the Judicial Officers of Shahdara District are not submitting the leave application(s)/joining report(s) well in time. Hence, it is further impressed upon all the Judicial Officers of Shahdara District, Karkardooma Courts, Delhi, to submit the leave application(s)/joining report(s) well in time. Non adhering of these directions will be viewed seriously.

(A.S. Jayachandra)
District & Sessions Judge
Shahdara District, KKD, Delhi.

No. 2910-2931/Judl./SHD./KKD/2017/Delhi. Dated : 23/05/2017

Copy forwarded for information and necessary action to :-

1. The Hon'ble Registrar General, High Court of Delhi, New Delhi.
2. All the Judicial Officers of DHJS & DJS, of Shahdara District, Karkardooma Courts, Delhi.
3. The CMM Office with the directions to send the leave intimations of all the Magisterial Officers, SHD Distt. to the Judicial Branch, Shahdara District by 10.15 am.
4. The Website Committee, Karkardooma Courts, Delhi.
5. The A.O (Judl.)/Incharge, R&I Branch, Shahdara District, Karkardooma Courts, Delhi.
6. The Reader of the undersigned.

District & Sessions Judge
Shahdara District, KKD, Delhi.