OFFICE OF THE CHIEF JUDICIAL MAGISTRATE : SOUTH-WEST DISTRICT DWARKA COURTS : NEW DELHI

DUTY ROSTER FOR WEEKEND TRAFFIC COURTS FOR THE MONTH OF OCTOBER-2026 AT DWARKA COURTS : NEW DELHI

Pursuant to the communication bearing no. 36985 -996/IT Cell/2026 dated 06.06.2026 received from the Ld. Principal District & Sessions Judge (HQs), Delhi, and in furtherance of the direction regarding operationalization of Weekend Traffic Courts(WTCs), it is hereby ordered that the following Judicial Officers shall hold **the "Weekend Traffic Courts" at South -West District, Dwarka Courts for the month of October - 2026** on the dates mentioned against their names. The concerned Judicial Officers and staff shall be entitled to compensatory leave for the duties performed on the aforesaid dates, in accordance with the applicable rules and instructions.

S. No.	Name of the Ld. Judicial Officers	Weekend Traffic court nos.	Dates	Court Room no.
1.	**Sh. Ajay Narwal, Ld. JMFC -04, Dwarka Courts.**	01	**04.10.2026**	03 (Ground Floor)
2.	**Sh. Amit Kumar, Ld. Relieving JMFC/Civil Judge, Dwarka Courts.**	02	**04.10.2026**	04 (Ground Floor)
3.	**Ms. Shubhi Gupta, Ld. JMFC -05 (Mahila Court), Dwarka Courts.**	01	**11.10.2026**	03 (Ground Floor)
4.	**Ms. Shikha Mukesh Meena, Ld. Relieving JMFC/Civil Judge, Dwarka Courts.**	02	**11.10.2026**	04 (Ground Floor)
5.	**Ms. Divya Arora, Ld. JMFC -01 (Mahila Court), Dwarka Courts.**	01	**18.10.2026**	03 (Ground Floor)
6.	**Sh. Vinod Kumar, Ld. JMFC -05, Dwarka Courts.**	02	**18.10.2026**	04 (Ground Floor)
7.	**Ms. Kritika Narayan, Ld. Relieving JMFC/Civil Judge, Dwarka Courts.**	01	**25.10.2026**	03 (Ground Floor)
8.	**Ms. Samridhi Talwar, Ld. Relieving JMFC/Civil Judge, Dwarka Courts.**	02	**25.10.2026**	04 (Ground Floor)

1. Any request for change of duty shall be entertained only in exceptional circumstances, and shall be submitted at least one week in advance. The concerned Judicial Officer shall arrange a suitable substitute and obtain his/her consent before forwarding such request to the undersigned. Request received beyond the stipulated period shall ordinarily not be considered.

2. The Judicial Officers deputed for WTC duty shall be assisted by the regular staff attached to his/her Court, including Reader/Ahlmad, Stenographer and Orderly/Peon. In case of deployment of any Ld. Reliever Judge, the requisite support staff shall be provided by the Administration Branch, Dwarka Courts.

3. The Judicial Officer performing WTC duty shall submit a weekly disposal report to the office of the undersigned indicating, *interalia,* the number of cases listed, number of cases disposed off, amount of fine realized and other relevant particulars.

4. The Reader/Ahlamd/Sr. PA/PA attached with the concerned Judicial Officer shall ensure timely updation of proceedings and disposal of challans on CIS/e-Challan Portal on the same day, so as to maintain accuracy of records and real-time status of cases.

5. The Branch In-charge, Computer Branch shall ensure availability of technical support staff/ troubleshooters during WTC functioning. The requisite bar-code scanner infrastructure shall also be made available to facilitate smooth conduct of proceedings.

6. The Branch In-charge, Administration Branch is directed to depute staff/officials for the dates on which Ld. Relieving Judges/Civil Judges shall holding the Weekend Traffic Courts.

(PARAS DALAL)
Link -CHIEF JUDICIAL MAGISTRATE (SW)
DWARKA COURTS: NEW DELHI

No. 5594-5679 **/CJM/DR/WTC/SW/DWK/NEW DELHI/2026 Delhi** **Dated 28.09.2026**

Copy forwarded for information & necessary action to (through email):

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi. (through Ld. Principal District & Sessions Judge (SW), Dwarka Courts.
2. The Ld. Principal District & Sessions Judge(s), All Districts, Delhi & New Delhi.
3. The Controlling Officer, Pool-Car, South West District, Dwarka Courts.
4. The Ld. Chief Judicial Magistrate (s), All Districts, Delhi/New Delhi.
5. The Ld. ACJ, South-West District, Dwarka Courts.
6. All Ld. ACJM/JMFCs/Civil Judges/Reliever Judges, South West District, Dwarka Courts, New Delhi with request to circulate amongst their respective staff.
7. The Principal Magistrate, JJB-VII, Dwarka , New Delhi.
8. The Ld. Secretary, Delhi Legal Services Authority, Dwarka Courts, New Delhi.
9. The Director of Prosecution, THC, Delhi.
10. The Chief Prosecutor, Prosecution Branch, Dwarka Courts.
11. ***To The DCPs, Traffic, New Delhi District/South –West District/West District with the request to depute Traffic Naib Court on every weekend Traffic Courts under intimation to the office of undersigned.***
12. The DCP South –West District with the request that necessary provision of transport and security for the Judicial Officer (as per Rosters), deputed for duty be made.
13. The Incharge, Computer Branch, Dwarka Courts (for uploading on Website).
14. The Commissioner of Police, New Delhi and DCP's, Dwarka Courts, New Delhi.
15. The Care Taker, Dwarka Courts, New Delhi (for placing on Notice Boards also).
16. The Incharge, R&I, Dwarka Courts (for uploading on Layers).
17. ***The Branch Incharge, Administration Branch with the direction to dupte official/supporting staff for the Ld. Relieving JMFCs/Civil Judges.***
18. The Hony. Secretary, Bar Association, THC, PHC, Rohini, Karkardooma , Rouse Avenue & Dwarka Courts.
19. The Supdt. Jail, New Delhi/LockUp Incharge, Dwarka Courts, New Delhi.
20. Reader to CJM/ACJM South West District, Dwarka Courts, New Delhi.
21. The I.G. (Prison), Tihar Jail, Delhi, New Delhi.
22. Concerned Law Officer, Tihar Jail.
23. Incharge, Video Conferencing, Incharge, Cash Branch/Accounts Branch, Dwarka Courts, New Delhi.
24. Facilitation Centre/PRO, Dwarka Courts, New Delhi.
25. Notice Board of South West District, Dwarka Courts, New Delhi.
26. Office File.

(PARAS DALAL)
Link - CHIEF JUDICIAL MAGISTRATE (SW)
DWARKA COURTS: NEW DELHI