OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURTS (H.Qs) DWARKA, NEW DELHI

CIRCULAR

In pursuance to Notification No. 411-G-4/Genl.-I/DHC dated 04/10/2025 issued by the Hon'ble high Court of Delhi/New Delhi and Notification No. 40757-40957/Admn.I,II&III/Sum.Vac/2026 dated 21/05/2026 issued by Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts Delhi, the dates w.r.t the Special Casual Leave for the staff members of the Family Courts including the staff posted in diverted capacity in Family Courts, Delhi/New Delhi is given here under:-

Special Casual Leave

Batch 1st: 15/06/2026 to 20/06/2026 (inclusive holiday i.e. 21.06.2026)

Batch 2nd: 23/06/2026 to 30/06/2026 (inclusive holiday i.e. 26.06.2026 & 28.06.2026)

Ld. Presiding Officers/OIC/Branch Incharges are requested to propose the names of the Officials working/ posted in Courts/ Branches of Family Courts, Delhi/ New Delhi in the aforesaid batches of Special Casual Leave by **31/05/2026**. The option for the batches must be sent to Leave Branch, Family Courts (H.Qs), Dwarka, New Delhi in such a way that either Ahlmad/ Assistant Ahlmad or Reader and sufficient staff in case of branches shall be present in the Court/ Branch during the period of Special Casual Leave.

In case of the Ld. Presiding Officer being on Vacation during the period **w.e.f. 15/06/2026 to 30/06/2026,** the concerned Sr. PA/ PA shall report for duty in the Concerned Administration Branch except on the days of Special Casual Leave.

The Officers/ officials who have not rendered One Year's service in the establishment of this Court on the date of commencement of Summer Vacation will not be allowed to avail any Special Casual Leave.

It is also clarified that rest of the days besides the Special Casual Leave period, in the month of June, 2026 shall be normal working days. Further, the Credit of Earned Leave in the leave account of the staff shall be as per rules.

The senior most Principal Judge/Judge of each district is requested to assign the duty to the Branch Incharge/Reader of the district to prepare the duty roaster batch wise of their respective district and branches working under their control and send the same in compiled form to the Leave Branch, Family Courts (H.Qs), Dwarka, New Delhi latest by 31.05.2026.

(Umed Singh)
Principal Judge (H.Qs),
Family Courts, Dwarka,
New Delhi.

No. 6876-6918 **SV/Cir./Admn./FC/DWK/2026** **Dated:** 22 MAY 2026

Copy forwarded for information & necessary action to :-

1) All the Ld. Principal Judges/ Ld. Addl. Principal Judge and Ld. Judges, Family Courts, Delhi.
2) PS to Ld. Principal Judge (H. Qs), Family Courts, New Delhi.
3) All the Branch Incharges of Family Courts, Delhi/ New Delhi.
4) All the Branch Incharges of Family Courts (HQs), Dwarka, New Delhi with request to prepare the duty roaster batch wise of their respective branch and submit the same in compiled form in Leave branch, Family Court (HQ), Dwarka latest by 31.05.2026.
5) The Branch Incharge, Computer Branch, Family Courts (H.Qs), Dwarka, New Delhi is hereby directed to upload this Circular on the website.
6) The Branch Incharges, Care Taking Branch, Family Courts Delhi/ New Delhi are hereby directed to display the same on all the notice boards of Family Courts, Delhi/ New Delhi.

22/05/26

Branch Incharge (Admn.)
Family Courts (H.Qs), Dwarka,
New Delhi.