OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH-WEST)
DWARKA DISTRICT COURTS, NEW DELHI

CIRCULAR

In terms of directions issued vide Circular No. 1465/Estt.-II/F.V/DHC dated 16.12.2025 by the Hon'ble High Court of Delhi, New Delhi and in continuation to earlier communication, already circulated *vide* letter No. 51640-51724 dated 17.12.2025 of this office, all Ld. Judicial Officers posted at South-West Dsitrict, Dwarka Courts, New Delhi, are hereby requested that if they intend to hold work from home, they may submit their request, in written, to enable this office to prepare a roster in this regard.

This issues with the prior approval of the Ld. Principal District & Sessions Judge (S-W), Dwarka Courts, New Delhi.

(Balwant Rai Bansal)
District Judge (Commercial Court)-02/
Officer In-charge (Judicial Branch),
Dwarka Courts, New Delhi.

No. 52001-52085/Judl./DWK/2025 Dated: 19.12.2025

Copy forwarded for information and necessary action to:

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. All Judicial Officers posted at South-West District, Dwarka Courts, New Delhi.
3. The Chief Judicial Magistrate (S-W), Dwarka Courts, New Delhi.
4. The Senior Civil Judge, Dwarka Courts, New Delhi.
5. The In-charge, Administration Branch, Dwarka Courts, New Delhi (*to ask the Branch In-charges of all the administrative Branches to prepare a schedule/roster of the staff members posted in their respective Branches ensuring that minimum 50% of staff members be always present in the Branch and the office work may not suffer*).
6. The In-charge, Computer Branch, Dwarka Courts, New Delhi (***for uploading this Circular on the web page of District Courts, Dwarka***).
7. The In-charge, R & I Branch, Dwarka Courts (***for uploading this Circular on LAYERS***).
8. PS and Reader to the undersigned.

District Judge (Commercial Court)-02/
Officer In-charge (Judicial Branch),
Dwarka Courts, New Delhi.