Through e-mail/WhatsApp

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH-WEST)
DWARKA DISTRICT COURTS, NEW DELHI

No. 46025-46125/Judl./DWK/2025 Dated: 28.11.25

Sub: Circular.

(Information regarding publication of Notification No. 96/Rules/DHC dated 18.11.2025 issued by the Hon'ble High Court of Delhi, New Delhi regarding the amendment in Rule 4 of 'E-Filing Rules of the Hon'ble High Court of Delhi, 2021' in Delhi Gazette Extraordinary Part II, Section I, No. 54 (NCTD No. 335) dated 18.11.2025).

As directed by the Ld. Principal District & Sessions Judge (S-W), Dwarka Courts, a copy of Circular No. 161/Rules/DHC dated 26.11.2025, on the above-mentioned sunject, issued by the Hon'ble High Court of Delhi, New Delhi, is forwarded herewith for kind information and further necessary action, if any, to:

1. All Ld. Judicial Officers posted at South-West, Dwarka Courts.
2. The In-charge, General Branch, Facilitation Centre, Dwarka Courts.
3. The In-charge, Computer Branch, Dwarka Courts (*for uploading this Circular on the web page of District Courts, Dwarka*).
4. The In-charge, R&I Branch, Dwarka Courts (*for uploading this Circular on LAYERS*).
5. PS to the Ld. Principal District & Sessions Judge (S-W), Dwarka Courts (*for information*).

(Balwant Rai Bansal)
District Judge (Commercial Court)-02/
Officer In-charge (Judicial Branch),
Dwarka Courts, New Delhi.

HIGH COURT OF DELHI AT NEW DELHI

CIRCULAR

8990 (27/11/25)

No. 161 /Rules/DHC

Dated: 26/11/2025

Copy of Notification No. 96/Rules/DHC dated 18.11.2025, as published in Delhi Gazette Extraordinary Part II, Section I, No. 54 (NCTD No. 335) dated 18.11.2025, regarding the amendment in Rule 4 of 'E-Filing Rules of the High Court of Delhi, 2021', is hereby circulated for information.

By Order

A Bhardwaj

(ARUN BHARDWAJ)
REGISTRAR GENERAL

Endst. No. 1180 - 1203 /Rules/DHC/2025

Dated: 26/11/2025

Copy forwarded for information to:-

1. The Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi.
2. The Principal District & Sessions Judge, North-West District, Rohini Courts, Delhi.
3. The Principal District & Sessions Judge, South District, Saket Courts, New Delhi.
4. The Principal District & Sessions Judge, South-West District, Dwarka Courts, New Delhi.
5. The Principal District & Sessions Judge, North District, Rohini Courts, Delhi.
6. The Principal District & Sessions Judge, South-East District, Saket Courts, New Delhi.
7. The Principal District & Sessions Judge, East District, Karkardooma Courts, Delhi.
8. The Principal District & Sessions Judge,New Delhi District, Patiala House Courts,New Delhi.
9. The Principal District & Sessions Judge, Shahdara District, Karkardooma Courts, Delhi.
10. The Principal District & Sessions Judge, North-East District, Karkardooma Courts, Delhi.
11. The Principal District & Sessions Judge, West District, Tis Hazari Courts, Delhi
12. The Principal District & Sessions Judge-cum-Special Judge, CBI (PC Act), Rouse Avenue District Court Complex, New Delhi
13. The Principal Judge, Family Courts (HQ), Dwarka Courts Complex, Dwarka, New Delhi
14. The Principal Secretary (Law, Justice & LA), Govt. of N.C.T. of Delhi, Delhi Secretariat, I.P.Estate, New Delhi.
15. The Member Secretary, Delhi State Legal Service Authority, Rouse Avenue Courts, New Delhi with the request to forward a copy of the Circular/Notification to the Secretaries of all the eleven District Legal Services Authorities.
16. The Secretary, Delhi High Court Bar Association with the request to bring contents of the same to the notice of the Bar members.
17. The Secretary, Bar Council of Delhi, 2/6, Siri Fort Institutional Area, Khel Gaon Marg, New Delhi-110049
18. Registrar-cum-Secretary to Hon'ble the Chief Justice.
19. All Registrars/OSDs/Joint Registrars (Judicial).
20. Joint Registrar-cum-P.A. to Registrar General, Delhi High Court.
21. Joint Director (IT) with the request to upload the Notification on the Intranet of this Court.
22. Librarian, Delhi High Court.
23. Private Secretaries to Hon'ble Judges for kind perusal of His Lordships.
24. Guard File.

Judl Branch

(NAVJEET BUDHIRAJA)
JOINT REGISTRAR (RULES)

Pr DR&SJ (SW)
26/11/25

HIGH COURT OF DELHI: NEW DELHI

NOTIFICATION

No. 96/Rules/DHC Dated: 18.11.2025

In exercise of its powers under Section 7 of the Delhi High Court Act, 1966 (Act 26 of 1966) and Article 227 of the Constitution of India, the High Court of Delhi, with the previous approval of the Lt. Governor of National Capital Territory of Delhi hereby makes the following amendment in "e-Filing Rules of the High Court of Delhi 2021", which were notified vide Notification No. 11/Rules/DHC dated 22.02.2022, published in Delhi Gazette Extraordinary, Part II, Section-I, No. 06 (N.C.T.D. No. 476) dated 25.02.2022 :-

The following new Rule 4.1(iii) shall be inserted after the existing Rule 4.1(ii) of the "e-Filing Rules of the High Court of Delhi 2021" in the following manner:-

iii) Litigant in-person (whether an overseas Citizen of India or foreign national)

a) Should visit the web portal to view the form.
b) Click the registration link.
c) Fill the form with requisite details and shall submit

i) An Overseas Citizen of India shall submit a self attested photocopy of Overseas Citizen Card or any other Government ID issued by the concerned country where the applicant is residing.

ii) A foreign national shall submit a self attested photocopy of any Government ID of the concerned country bearing the name and address of the applicant.

Note: ***1. The applicant, who does not have any Government ID, may file a request for registration as litigant in-person with the e-filing portal along with duly attested affidavit and supporting documents in this regard, which shall be considered by the Competent authority.***

2. The affidavits(s) filed by any applicant should be in accordance with Rules 7(c), Chapter XIX, Delhi High Court (Original Side) Rules, 2018 which requires that affidavits signed outside India, shall be signed and apostilled in accordance with the provisions of the 'Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents, 1961'.

NOTE: THIS AMENDMENT SHALL COME INTO FORCE FROM THE DATE OF ITS PUBLICATION IN THE GAZETTE.

BY ORDER OF THE COURT

Sd/-
(ARUN BHARDWAJ)
REGISTRAR GENERAL

Amendment stands published in Delhi Gazette Extraordinary, Part II, Section I, No. 54 (NCTD No.335) dated 18.11.2025