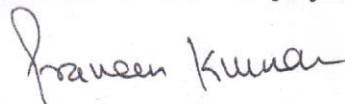


OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
(SOUTH-WEST), DWARKA COURTS, NEW DELHI

ORDER

In supersession of earlier order No. 25775-795/PD&SJ/PK/DWK/2024 dated 20th August, 2024 Sh. Devender Kumar Jangala, Ld. District Judge-01, South-West District, Dwarka Courts, New Delhi, is hereby authorized to act as the Employees Leave Sanctioning Authority with immediate effect for all kind of leaves (except Short Leave) and Ms. Richa Gusai Solanki, Ld. District Judge-02 is hereby authorized to act as the Employees Leave Sanctioning Authority for Short Leave with immediate effect, concerning both backlog/pending and current leave applications of all the court staff posted in South-West District, Dwarka Courts, New Delhi. Whenever Sh. Devender Kumar Jangala, Ld. District Judge-01 and Ms. Richa Gusai Solanki, Ld. District Judge-02 are on leave or not available due to any reason, Ld. Officer Incharge (Administration) will work as Link Employees Leave Sanctioning Authority.



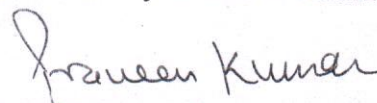
(PRAVEEN KUMAR)
Principal District & Sessions Judge (SW)
Dwarka Courts, New Delhi

No. 631-745.../PD&SJ/PK/DWK/2025

Dated: 13.01.25

Copy forwarded through email/WhatsApp for information and necessary action to :

1. Ld. Principal District & Sessions Judge (HQ), THC, Delhi.
2. The Ld. Judicial Officers/Officer Incharges concerned, Dwarka Courts.
3. The Secretariat of the undersigned.
4. The DDO and all concerned Branch Incharges, Dwarka Courts.
5. The Dealing Assistant, Admn. Branch-I/II & III (for Personal File/T&P/ACR), Tis Hazari Courts, Delhi.
6. The Dealing Assistant, Layers Seat, Admn. Branch-I, THC & Layers Seat, Dwarka Court, New Delhi.
7. The Branch Incharge, Computer Branch, Dwarka Courts (for uploading this order on the webpage of the District Courts).
8. The earlier order dated 04.06.2024 regarding the receipt of all EL, ML, and CCL applications by concerned dealing official posted in Accounts & Admin. Branch from the R & I Branch is hereby cancelled. Henceforth, all leave applications of officials posted in Dwarka District Courts, SW, Delhi shall be received by the concerned staff/Link Official/Branch Incharge in Admin. I, II & III for sanctioning of the same as per rules. Official posted in Admn. I will be the First Link of the officials posted in Admn. II and III for all purposes in whose absence Branch Incharge (Admn.) will perform such duties. However, in order to ensure smooth running of Admn. Branch, officials may be assigned work of any section of Admn. I, II and III.



Principal District & Sessions Judge (SW)
Dwarka Courts, New Delhi