

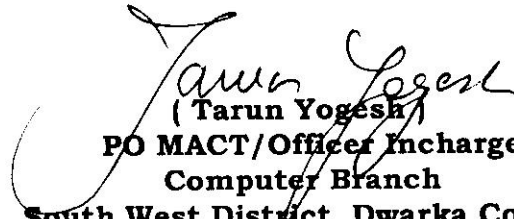
**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE**  
**SOUTH WEST DISTRICT, DWARKA COURTS, NEW DELHI**

**CIRCULAR**

As per directions of Ld. Principal District & Sessions Judge, South West District, Dwarka Courts, New Delhi, all the Advocates/Litigants who are filing their cases on e-filing portal must fill all the data as per case information sheet alongwith all the relevant information about all the parties mentioned in the Memo of Parties in the case alongwith proper address be filled/updated on the e-filing portal while submitting the case.

Further Advocate/Litigant shall submit undertaking with regard to the following points:-

1. All the information as per Memo of Parties mentioned/updated on the e-filing portal.
2. PDF file submitted by them is in PDF and OCR format.
3. All the information about the details of witnesses has been entered in the e-filing portal.

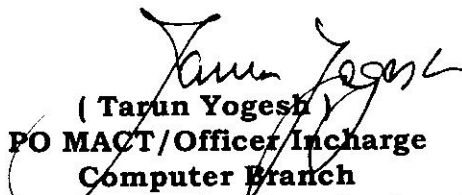
  
( Tarun Yogesh )  
**PO MACT/Officer Incharge**  
**Computer Branch**  
**South West District, Dwarka Courts**  
**New Delhi**

**No. 34095-34/00/e-filing/comp./Dwk/Delhi**

**Dated:- 26.10.24**

**Copies for information/necessary action (through WhatsApp/Email) to :-**

1. Hon'ble Secretary, Dwarka Court Bar Association, South West District, Dwarka Courts with request to direct the Bar Association Office to bring this circular in the notice of the Advocates and further to affix this circular on all the notice boards.
2. Officer Incharge, Facilitation Centre (SW), Dwarka Courts, New Delhi.
3. PS to Ld. Principal District & Sessions Judge (SW), Dwarka Courts, New Delhi.
4. Branch Incharge, Facilitation Centre (SW), Dwarka Courts, New Delhi for information and necessary action.
5. Care Taker (SW) with directions to affix this circular on all the notice boards.

  
( Tarun Yogesh )  
**PO MACT/Officer Incharge**  
**Computer Branch**  
**South West District, Dwarka Courts**  
**New Delhi**