

## HIGH COURT OF DELHI: NEW DELHI

No. 506 /DHC/CPC Sectt./2024

Dated: 20.05.2024

### OFFICE ORDER

Hon'ble the Acting Chief Justice of this Court has been pleased to issue following directions:-

- (i) *The Video Conferencing shall be kept switched ON during the court hours.*
- (ii) *The Video at the court end shall be switched ON.*
- (iii) *It shall be ensured that the Video Conferencing at courts' end shall not be kept mute unless the court directs otherwise as per the Office Order dated 05.06.2023.*
- (iv) *It shall be ensured that the joining in the Video Conferencing is not locked and Advocate, Litigants and public shall be able to join the Video Conferencing seamlessly unless the court directs otherwise as per the Office Order dated 05.06.2023.*
- (v) *Every Court shall ensure that the item number is displayed during the Video Conferencing proceedings.*
- (vi) *Every Court shall ensure that a message is shown in the Video Conferencing screen when the court retires, not in session, on leave or when the directions to restrict the proceedings are issued as per Office Order dated 05.06.2023.*
- (vii) *Ld. Principal District & Sessions Judges shall send a report of Video Conferencing **fortnightly** to the office of worthy Registrar General of this*

*Court in the prescribed format (annexed herewith).*

Ld. Principal District & Session Judges of all the Districts are requested to ensure that all officers working under their supervision and control shall strictly adhere to the aforesaid directions.

BY ORDER

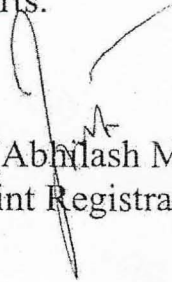
Sd/-  
(Kanwal Jeet Arora)  
Registrar General

No. 10659-64 /DHC/CPC Sectt./2024

Dated: 20.05.2024

Copy forwarded for information and necessary action if any:-

1. Ld. Principal District & Sessions Judge, (Central, West, East, North-East, Shahdara, North, North-West, South, South-East, South-West, New Delhi, Rouse Avenue Court) with a request to issue directions to concerned regarding implementing the above Office Order.
2. Registrar (Vigilance), Delhi High Court
3. Mr. Sunil Kumar Sharma, Ld. Chairman (IT & Digitization), Delhi District Courts.
4. Registrar (I.T.), Delhi High Court.
5. Director (I.T.), Delhi High Court with the request to upload the Office Order on the website/Internet of this Court.
6. Branch Incharge, IT Cell, Delhi District Courts with a request to upload the Office Order on the website/Intranet of all District Courts.

  
(Abhilash Malhotra)  
Joint Registrar (J) / CPC



**PRESCRIBED FORMAT**

<b>S.No.</b>	<b>Details of the Court</b>	<b>Video Conferencing Switched ON  Yes/No</b>	<b>Video Conferencing Mute  Yes/No</b>	<b>Video Conferencing Locked  Yes/No</b>	<b>Item Numbers displayed  Yes/No</b>	<b>Message shown in the Video Conferencing Screen when the court retires/not in session/on leave/when the directions to restrict the proceedings are issued  Yes/No</b>	<b>Remarks by Ld. Principal District &amp; Sessions Judge</b>