

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE:  
(SOUTH-WEST), DWARKA COURTS, NEW DELHI.**

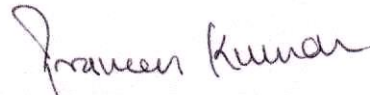
**ORDER**

In order to streamline the work of digitization and weeding out of records, the Committee "To deal with Digitization & Weeding Out of Records" re-constituted *vide* order No.13524-584/Committees/PD&SJ Sectt./DWK/2024 dated 12.4.2024 is hereby abolished and the following new committee is constituted to deal with the work of Digitization and to ensure compliance with the directions issued in order dated 9.1.2017 passed in Crl. A. 736/2008, titled as 'State of NCT of Delhi vs. Tarif Singh' as well as judgment titled as '*Karan S Thukral vs. The District & Sessions Judge & Ors.*', W.P. (C) 6082/2019, delivered on 04.01.2024 by Hon'ble High Court of Delhi, New Delhi and any subsequent orders/judgments/directions relating to digitization and weeding out of records:

Sl. No.	COMMITTEE	NAME OF THE JUDICIAL OFFICERS/OFFICERS/OFFICIALS	DESIGNATED AS	CONCERNED BRANCH
1	Digitization Committee	<b>Sh. Pankaj Gupta, District Judge, (Commercial Court)-01</b>	<b>Chairperson</b>	Digitization Branch
		Ld. Officer Incharge, Digitization Branch, Dwarka Courts, New Delhi.	Member (Ex-Officio)	
		Ld. Officer Incharge, Record Room, Dwarka Court, New Delhi.	Member (Ex-Officio)	
		Ld. Administrative Civil Judge, Dwarka Courts, New Delhi.	Member (Ex-Officio)	
		Sh. Nitesh Goel, M.M.-05	Member	

**Note:-**

1. If the Chairperson of the Committee is not available for any reason, the next senior most member of the Committee shall act as Officiating Chairperson till further orders.
2. If deem appropriate and necessary, the Chairperson may call a joint meeting of the 'Digitization Committee' as well as the 'Committee to supervise the weeding out of records'.
3. Minutes of the Meeting is to be recorded by the Sr. PA/PA attached with the Chairperson/Members of the committee.
4. All decisions taken by Committee shall be subject to the approval of the undersigned.
5. The Branch Incharge (Digitization) as well as Branch Incharge (Record Rooms) will coordinate with each other to comply with the directions issued by the Committees.
6. All the official communications to the Ld. Principal District & Sessions Judges of other Districts or their Branches shall be addressed to the concerned Ld. Principal District & Sessions Judge and shall be made by the undersigned.
7. All correspondence with the Hon'ble High Court of Delhi shall be done through the undersigned only.
8. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communications(s)/Order(s) and follow-ups, shall be undertaken by the Officer In-charge through the concerned Branch.
9. If the Member of the Committee gets transferred, the concerned Successor shall act as Member till further orders.



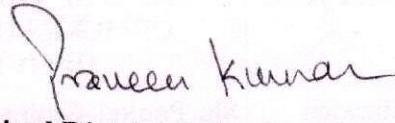
**(PRAVEEN KUMAR)**

Principal District & Sessions Judge (S-W)  
Dwarka Courts, New Delhi.

14825-14850  
No. \_\_\_\_\_/Committees/PD & SJ Sectt./DWK/2024 Dated : 23/4/24

Copy forwarded for information to:-

1. The Worthy Registrar General, High Court of Delhi, New Delhi (through e-mail).
2. The Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi (through e-mail).
3. The Principal District & Sessions Judges, (East/North-East/West/South/South-East/Shahdara/North/New Delhi/North-West, Delhi/New Delhi. (through e-mail).
4. The Principal Judge, Family Courts (HQ), Dwarka, New Delhi (through e-mail).
5. All the Judicial Officers/Officials concerned.
6. The Chief Prosecutor, Prosecution Branch, Dwarka Courts, New Delhi. (through e-mail).
7. The Branch Incharge, All Branches, Dwarka Courts, New Delhi. (through e-mail).
8. The Office of CMM, Dwarka Courts, New Delhi.
9. The Care Taking Branch, Dwarka Courts, New Delhi.
10. The Computer Branch, Dwarka Courts (for uploading this order on the official website of Dwarka Courts).
11. The In-charge, R & I Branch, Dwarka Courts, New Delhi (for uploading on Layers)



Principal District & Sessions Judge (S-W)  
Dwarka Courts, New Delhi.