

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH-WEST)  
DWARKA COURTS, NEW DELHI.**

**ORDER**

In partial modification of office order No. 23251-23367/Committees/PD&SJ Sectt/DWK/2023 dated 05.09.2023 of this office regarding constitution of various administrative committees, the following committees of District Courts, Dwarka are hereby re-constituted as under, with immediate effect :-

Sl. No.	COMMITTEE	NAME OF THE JUDICIAL OFFICERS/OFFICRS/OFFICIALS	DESIGNATED AS	CONCERNED BRANCH
1	Arrears Committee & Review Sub-Committee	<b>Sh. Pankaj Gupta, District Judge (Commercial Court)-01</b>	<b>Chairperson</b>	Judicial Branch
		Ms. Vandana Jain, ASJ-03	Member	
		Sh. Shivaji Anand, ASJ (SFTC)	Member	
		Sh. Sachin Jain, ADJ-02	Member	
		Chief Metropolitan Magistrate, Dwarka Courts	Member (Ex-Officio)	
		Senior Civil Judge-cum-RC, Dwarka Courts	Member (Ex-Officio)	
2	Committee to supervise inaugural functions at District Courts, Dwarka	<b>Ms. Savita Rao, District Judge (Commercial Court)-02</b>	<b>Chairperson</b>	Care Taking Branch
		Ms. Pooja Talwar, ASJ-01 (POCSO)	Member	
		Ms. Medha Arya, MM - 07	Member	
		Ld. Secretary, DLSA, Dwarka Courts	Member (Ex-Officio)	
		Ld. Administrative Civil Judge, Dwarka Courts	Member (Ex-Officio)	
3	Vigilance Committee	<b>Ms. Vandana Jain, Additional Sessions Judge - 03</b>	<b>Chairperson</b>	Vigilance Branch
		Sh. Shivaji Anand, ASJ (SFTC)	Member	
		Ms. Gurmohina Kaur, ASJ - 05	Member	
		Sh. Vinod Kumar Meena, ASJ (Electricity)	Member	
		Ms. Manu Goel Kharb, ASJ (FTSC) (POCSO)-02	Member	
4	Staff Grievances Redressal Committee	<b>Sh. Manish Gupta, Judge Incharge, Mediation Centre, Dwarka</b>	<b>Chairperson</b>	Administration Branch
		Ms. Vandana Jain, ASJ-03	Member	
		Chief Metropolitan Magistrate, Dwarka Courts	Member (Ex-Officio)	
		Senior Civil Judge-cum-RC, Dwarka Courts	Member (Ex-Officio)	
		Administrative Civil Judge, Dwarka Courts	Member (Ex-Officio)	

*Praveen*

		Sh. Pradeep Singh Bisht, Sr. PA	Member	
		Sh. Srikant, JJA	Member	
5	Disaster Management Committee	<b>Sh. Manish Gupta, Judge Incharge, Mediation Centre, Dwarka</b>	<b>Chairperson</b>	General Branch
		Ms. Vandana Jain, ASJ-03	Member	
		Sh. Divyang Thakur, ADJ-03	Member	
		Chief Metropolitan Magistrate, Dwarka Courts	Member (Ex-Officio)	
		Administrative Civil Judge, Dwarka Courts	Member (Ex-Officio)	
		The SDM (DDMA), South West District	Member	
		The SDM (Dwarka)	Member	
		The President, Organisation of Disaster Manager's, NGO	Member	
		Sh. Ajeet Singh Gaur, Dy. C.W. (C.D., DDMA) South- West	Member	

**Note:-**

1. If the Chairperson of the Committee is not available for any reason, the next senior most member of the Committee shall act as Officiating Chairperson till further orders.
2. Each Committee shall meet at least once in a month. Concerned Branch Incharge would take instructions in this regard from the Chairperson of the concerned committee.
3. All correspondence with the Hon'ble High Court of Delhi shall be done through the undersigned only.
4. If the Member of the Committee gets transferred, the concerned Successor shall act as Member till further orders.

*Praveen Kumar*

(PRAVEEN KUMAR)

Principal District & Sessions Judge(S-W)  
Dwarka Courts, New Delhi.

36722-36831

No. \_\_\_\_\_/Committees/PD & SJ Sectt./DWK/2023

Dated: 25/11/23

**Copy forwarded for information to:-**

1. The Registrar General, High Court of Delhi, New Delhi (through e-mail).
2. The Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi (through e-mail).
3. The Principal Judge, Family Courts (HQ), Dwarka, New Delhi (through e-mail).
4. All the Judicial Officers/Officials concerned (through e-mail).
5. The Chief Prosecutor, Prosecution Branch, Dwarka Courts, New Delhi.
6. The Branch Incharge, All Branches, Dwarka Courts, New Delhi.
7. The Office of CMM, Dwarka Courts, New Delhi.
8. The Care Taking Branch, Dwarka Courts, New Delhi.
9.  The Computer Branch, Dwarka Courts (for uploading this order on the official website of Dwarka Courts).
10. The In-charge R & I Branch (for uploading on Layers).

*Praveen Kumar*

Principal District & Sessions Judge(S-W)  
Dwarka Courts, New Delhi.