

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH-WEST),
DWARKA COURTS, NEW DELHI**

ORDER

In partial modification of office order No.24383-24507/Committees/PD &SJ Sectt./DWK/2022 dated 21.09.2022, No.1110-1140/Committees/PD&SJ Sectt./DWK/2023 dated 12.01.2023 & No. 2533-2550/Committees/PD &SJ Sectt./DWK/2023 dated 30.01.2023 in respect of constitution of committees of this office, the following committees of District Courts, Dwarka are hereby re-constituted as under, with immediate effect :-

SI. No.	COMMITTEE	NAME OF THE JUDICIAL OFFICERS/OFFICRS/OFFICIALS	DESIGNATED AS	CONCERNED BRANCH
1	Lawyers' Chamber Allotment Committee	Principal District & Sessions Judge (SW), Dwarka	Chairperson	General Branch
		Sh. Pankaj Gupta, District Judge (Commercial Court)-01	Member	
		Administrative Civil Judge, Dwarka	Member	
		The President,DCBA, Dwarka	Member	
		The Hony. Secretary, DCBA, Dwarka	Member	
2	District Sub Committee, South-West District Dwarka Courts	Principal District & Sessions Judge (SW), Dwarka	Chairperson	Judicial Branch
		Sh. Pankaj Gupta, District Judge (Commercial Court)-01	Member(<i>Ex-Officio being Chairperson Arrears & Review Sub Committee</i>)	
		Sh. Rakesh Syal, District Judge (Commercial Court)-03	Member (<i>Ex-Officio being chairperson BMC</i>)	
		Ms. Savita Rao, District Judge (Commercial Court)-02	Member(<i>Ex-Officio being Chairperson Computer Committee</i>)	
		Sh. Manish Gupta, Judge Incharge, Mediation Centre, Dwarka	Member (<i>Ex-Officio being Judge I/C Mediation Centre</i>)	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Sh. Jai Bhagwan Malik, Advocate, Enrollment No. D/698/1991	Member	
		Sh. Ghanshyam Dwivedi, Advocate, Enrollment No. D/1527-A/1995	Member	
3	Under Trial Review Committee	Principal District & Sessions Judge (SW), Dwarka	Chairperson	DLSA (S-W)
		Secretary, DLSA (S-W)	Member	
		District Magistrate-cum-District Commissioner (S-W)	Member (Ex-Officio)	
		Deputy Commissioner of Police, Dwarka, South West & West Distt.	Member (Ex-Officio)	
		Jail Superintendent, Tihar, New Delhi	Member(Ex-Officio)	
4	Witness Protection Committee	Principal District & Sessions Judge (SW), Dwarka	Chairperson	Prosecution Branch
		Deputy Commissioner of Police, Dwarka	Member	
		Chief Prosecutor, Dwarka Courts, New Delhi	Member Secretary	
5	Vulnerable Witness Deposition Courtrooms Monitoring Committee (VWDCMC)	Principal District & Sessions Judge (SW), Dwarka	Chairperson	VWDC Branch
		Sh. Gautam Manan, ASJ-02(SC/ST) & H.R.	Member (<i>Being senior most ASJ</i>)	
		Ms. Pooja Talwar, ASJ-01 (POCSO)	Member (<i>Being senior most judge presiding over POCSO Court</i>)	
		Ms. Shama Gupta, ASJ (F TSC) (RC)	Member (<i>Being senior most judge presiding the court dealing with rape cases</i>)	

6	Committee to consider matters relating to welfare of Judicial Officers	Sh. Pankaj Gupta, District Judge (Commercial Court)-01	Chairperson	Judicial Branch
		Sh. Anuj Aggarwal, ADJ-05	Member	
		Sh. Vinod Kumar Meena, ASJ (Electricity)	Member	
		Sh. Shashank Nandan Bhat, MM (NI Act)-06	Member	
		Sh. Nidhish Kumar Meena, MM (NI Act) Digital Court-03	Member	
		Sh. Apoorv Bhardwaj, MM (NI Act)-08	Member	
		Ms. Deepika Goyal Shokeen, MM (Mahila Court)-01	Member	
		Ms. Divya Yadav, MM (Mahila Court)-03	Member	
7	Arrears Committee & Review Sub-Committee	Sh. Pankaj Gupta, District Judge (Commercial Court)-01	Chairperson	Judicial Branch
		Sh. Shivaji Anand, ASJ (SFTC)	Member	
		Dr. Jagminder Singh, ASJ-03	Member	
		Sh. Sachin Jain, ADJ-02	Member	
		Chief Metropolitan Magistrate (S-W)	Member	
		Senior Civil Judge-cum-RC, Dwarka Courts	Member	
8	Building Maintenance & Security Arrangements Committee	Sh. Rakesh Syal, District Judge (Commercial Court)-03	Chairperson	General Branch
		Sh. Gautam Manan, ASJ-02 (SC/ST) & H.R.	Member	
		Sh. Sumit Dass, ADJ-04	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Ms. Medha Arya, MM-07	Member	
		Sh. Ashish Kumar Meena, Civil Judge-01	Member Coordinator	
9	Committee to supervise inaugural functions at District Courts, Dwarka	Sh. Rakesh Syal, District Judge (Commercial Court)-03	Chairperson	Care Taking Branch
		Sh. Gautam Manan, ASJ-02(SC/ST) & H.R.	Member	
		Sh. Sumit Dass, ADJ-04	Member	
		Ms. Pooja Talwar, ASJ-01 (POCSO)	Member	
		Chief Metropolitan Magistrate (S-W)	Member	
		Administrative Civil Judge, Dwarka	Member(Ex-Officio)	
10	Vigilance Committee	Sh. Rakesh Syal, District Judge (Commercial Court)-03	Chairperson	Vigilance Branch
		Ms. Rekha, PO (MACT)-01	Member	
		Sh. Shivaji Anand, ASJ (SFTC)	Member	
		Dr. Jagminder Singh, ASJ-03	Member	
		Ms. Manu Goel Kharb, ASJ (FTSC) (POCSO)-02	Member	
11	Quarantine Committee	Ms. Savita Rao, District Judge (Commercial Court)-02	Chairperson	Administration Branch
		Sh. Ram Lal Meena, ASJ-05	Member	
		Ms. Bharti Beniwal, MM-11	Member	
		Sh. Sankalp Kapoor, MM-06	Member	
		Sh. Joginder Singh Yadav, SJA	Nodal Officer	
		Sh. Ghanshyam Kumar Mandal, JA	Assistant Nodal Officer	
12	Committee to deal with Digitization & Weeding Out of Records	Ms. Savita Rao, District Judge (Commercial Court)-02	Chairperson	Record Room & Digitizaion Branch
		Sh. Sachin Jain, ADJ-02	Member/ Nodal Officer	
		Ms. Vaishali Singh, MM (Mahila Court)-05	Member	
		Ms. Deeksha Sethi, MM-03	Member	
		Sh. Rahul Jain, MM (NI Act)-04	Member	

13	Academic Forum	Sh. Gautam Manan, ASJ-02(SC/ST) & H.R.	Chairperson	Judicial Branch
		Sh. Vinod Kumar Meena, ASJ (Electricity)	Member	
		Chief Metropolitan Magistrate (S-W)	Member	
		Ms. Rajat Goyal, SCJ-cum-RC	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
14	Arts Work Committee	Sh. Gautam Manan, ASJ-02(SC/ST) & H.R.	Chairperson	General Branch
		Sh. Sumit Dass, ADJ-04	Member	
		Ms. Manu Goel Kharb, ASJ(FTSC) (POCSO)-02	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Secretary, DLSA (S-W)	Member (Ex-Officio)	
		Ms. Kratika Chaturvedi, MM-04	Member	
15	Committee to outsource the Housekeeping, Security, Pest and Rodent Control Services	Sh. Gautam Manan, ASJ-02(SC/ST) & H.R.	Chairperson	Care Taking Branch
		Ms. Archana Beniwal, ASJ (FTSC) (POCSO)-01	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Sh. Manuj Kaushal, MM (NI Act) Digital Court-06	Member	
		Ms. Neha Saini, MM (NI Act) Digital Court-07	Member	
		Ms. Kritika Jain, MM (Mahila Court)-04	Member	
		Ms. Seema Nirmal, MM (NI Act) Digital Court-02	Member Coordinator	
16	Condemnation Board	Sh. Jagdish Kumar, PO (MACT)-02	Chairperson	Care Taking Branch
		Ms. Manika, ASJ (FTC)	Member	
		Sh. Ajay Kumar Malik, JSCC-ASCJ-Gdn. Judge	Member	
		Administrative Civil Judge, Dwarka	Member	
17	Staff Grievances Redressal Committee	Sh. Manish Gupta, Judge Incharge, Mediation Centre, Dwarka	Chairperson	Administration Branch
		Dr. Jagminder Singh, ASJ-03	Member	
		Chief Metropolitan Magistrate (S-W)	Member	
		Ms. Rajat Goyal, SCJ-cum-RC	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Ms. Seema Veera Pandian, Sr. PA	Member	
		Sh. Srikant, JJA	Member	
18	Committee to take stock of the situation on a day to day basis and to take appropriate remedial steps for Covid-19.	Sh. Ram Lal Meena, ASJ-05	Chairperson	Care Taking Branch
		Ms. Manu Goel Kharb, ASJ (FTSC) (POCSO)-02	Member	
		Administrative Civil Judge, Dwarka	Member	
		Ms. Divya Arora, MM (NI Act)-01	Member	
		Sh. Harshal Negi, MM (NI Act)-05	Member	
		Sh. Narayan Singh, JA/Care Taker	Member	
19	Disaster Management Committee	Sh. Sumit Dass, ADJ-04	Chairperson	General Branch
		Dr. Jagminder Singh, ASJ-03	Member	
		Sh. Divyang Thakur, ADJ-03	Member	
		Chief Metropolitan Magistrate (S-W)	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		SDM (DDMA), South West District	Member	
		SDM (Dwarka)	Member	
		Sh. Vinod Bhardwaj, President, Organisation of Disaster Manager's,	Member	

		NGO		
		Sh. Ajeet Singh Gaur, Dy. C.W. (C.D., DDMA) South- West	Member	
20	Purchase Committee	Sh. Sumit Dass, ADJ-04	Chairperson	General Branch
		Sh. Vinod Kumar Meena, ASJ (Electricity)	Member	
		Ms. Samiksha Gupta, ACMM	Member	
		Administrative Civil Judge, Dwarka	Member(Ex-Officio)	
		Ms. Aishwarya Sharma, MM-01	Member	
		Sh. Sahil Gupta, MM (NI Act) Digital Court-01	Member	
21	Horticulture & Environment Committee	Ms. Kiran Gupta, ADJ-01	Chairperson	Care Taking Branch
		Sh. Jitendra Pratap Singh, ASJ (FTSC) (POCSO)-03	Member/Nodal Officer	
		Ms. Samiksha Gupta, ACMM	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Sh. Animesh Kumar, MM-08	member	
		Sh. Sarthak Pamwar, MM (NI Act)-09	Member	
22	Committee for Child/Vulnerable Witness Court Room	Ms. Pooja Talwar, ASJ -01 (POCSO)	Chairperson	VWDC Branch
		Ms. Archana Beniwal, ASJ (FTSC) (POCSO)-01	Member /Nodal Officer	
		Sh. Jitendra Pratap Singh, ASJ (FTSC) (POCSO)-03	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
23	Computer Committee	Ms. Savita Rao, District Judge (Commercial Court)-02	Chairperson	Computer Branch
		Ms. Shama Gupta, ASJ (FTSC) (RC)	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Sh. Umang Joshi, MM (NI Act) Digital Court-05	Member	
		Ms. Ebbani Aggarwal, MM (NI Act) Digital Court-09	Member	
		Ms. Deepika Thakran, Civil Judge-02	Member	
		Sh. Nitesh Goel, MM-05	Nodal Officer	
24	Committee to Invite applications for the appointment of Oath Commissioner	Sh. Vipin Kharb, ASJ-04	Chairperson	General Branch
		Sh. Divyang Thakur, ADJ-03	Member	
		Ms. Shama Gupta, ASJ (FTSC) (RC)	Member	
		Sh. Gaurav Goyal, MM (NI Act) Digital Court-08	Member	
		Sh. Abhinav Ahlawat, MM-09	Member	
25	Reduction and Waste Management Committee	Sh. Shivaji Anand, ASJ (SFTC)	Chairperson	Care Taking Branch
		Sh. Divyang Thakur, ADJ-03	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Sh. Siddhant Sihag-MM-02	Member	
		Secretary, DLSA (S-W)	Member	
		Ms. Aakanksha, MM (NI Act)-07	Member	
26	Library Committee	Ms. Chetna Singh, Spl. Judge (NDPS)	Chairperson	Library Branch
		Ms. Manika, ASJ (FTC)	Member	
		Administrative Civil Judge, Dwarka	Member (Ex-Officio)	
		Ms. Apoorva Rana, MM-10	Member	
		Ms. Vaishali Singh, MM (Mahila Court)-05	Member	
27	Committee to Prevent Sexual Harassment at Work Place	Ms. Manu Goel Kharb, ASJ(FTSC) (POCSO)-02	Chairperson	General Branch
		Ms. Anuradha Jindal,Secretary, DLSA (S-W)	Member	
		Ms. Surbhi, MM (Mahila Court)-02	Member	

		Ms. Sarla Tanwar, Advocate	Member	
		Ms. Annu Luthra, Sr. Judicial Assistant	Member	
		Ms. Laxmi Krishnan, Founder President, Society for the Promotion of Women and Child Welfare (SPOWAC) (NGO)	Member	
28	Committee to monitor the work of Housekeeping staff	Administrative Civil Judge, Dwarka	Chairperson	Care Taking Branch
		Ms. Medha Arya, MM-07	Member	
29	Creche Monitoring Committee	Ms. Paridhi Sharma, ACJ-CCJ-ARC	Chairperson (Ex Officio)	General Branch
		Ms. Chitranshi Arora, Civil Judge-03	Member	
		Sh. Abhinav Ahlawat, MM-09	Member	
		Ms. Aishwarya Sharma, MM-01	Member (Parent Representative)	
		Ms. Manju Bindra, Senior Administrative Officer (Judl.)	Member (Parent Representative)	

Note:-

- 1) If the Chairperson of the Committee is not available for any reason, the next senior most member of the Committee shall act as Officiating Chairperson till further orders.
- 2) Each Committee shall meet atleast once a month. Concerned Branch Incharge would take instructions in this regard from the Chairperson of the concerned committee.
- 3) All correspondence with the Hon'ble High Court of Delhi shall be done through the undersigned only.

Sd/-

(PRAVEEN KUMAR)

Principal District & Sessions Judge(S-W)
Dwarka Courts, New Delhi.

No.15543-15628/Committees/PD &SJ Sectt./DWK/2023

Dated : 08.06.2023

Copy forwarded for information to:-

1. The Registrar General, High Court of Delhi, New Delhi. **(Through E-Mail)**
2. The Principal District & Sessions Judge (HQ), Tis Hazari Courts, Delhi. **(Through E-Mail)**
3. The Principal Judge, Family Courts (HQ), Dwarka, New Delhi. **(Through E-Mail)**
4. All the Judicial Officers/Officials concerned.
5. The Chief Prosecutor, Prosecution Branch, Dwarka Courts, New Delhi.
6. The Branch Incharge, All Branches, Dwarka Courts, New Delhi.
7. The Principal District & Sessions Judge's Secretariat, Dwarka Courts, New Delhi.
8. The Office of CMM, Dwarka Courts, New Delhi.
9. The Care Taking Branch, Dwarka Courts, New Delhi.
10. The Computer Branch, Dwarka Courts **(for uploading this order on the official website of Dwarka Courts).**
11. The In-charge R & I Branch **(for uploading on Layers)**

Sd/-

Principal District & Sessions Judge (S-W)
Dwarka Courts, New Delhi