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**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQS.) : DELHI**

**CIRCULAR**

It has been observed that frequent requests are being received directly in the Computer Branch from the Ld. Judicial Officers, Ld. Officer In-Charges of different branches and from different Committees which hampers the assignment already entrusted to the officials.

In order to ensure smooth functioning of Computer Branch, it is impressed that henceforth all the requests shall be processed through proper channel i.e. either through the office of Ld. Chairman (IT & Digitization), Centralized Computer Committee, Delhi District Courts or the office of Ld. Principal District & Sessions Judge (Hqs.) Accordingly, the requests received from other sources shall not be entertained by the Computer Branch.

This issues with the permission of Ld. Principal District & Sessions Judge (Hqs.), Delhi.



**Sunil Kumar Sharma**  
Additional Sessions Judge (West)/  
Officer In-Charge (Computers)  
Tis Hazari Courts, Delhi

Ref. No. 17092-17392 /Comp./THC/2023

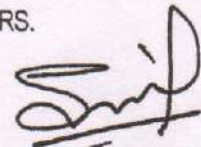
Dated 09 MAY 2023

Copy forwarded for information and necessary action to:

1. Ld. Principal District & Sessions Judge, (District-South/North West/New Delhi/East/South West/South-East/North-East/Shahdara/North and Rouse Avenue Court Complex) with a request to circulate the information/directions to all the Judicial Officers and Ld. Officer In-Charges of all branches/committees functioning in respective district.
2. Ld. Officer In-Charge of all branches/committees functioning in Central & West District, Tis Hazari Courts Complex, Delhi.
3. Ld. Judicial Officers-Central and West District, Tis Hazari Courts Complex, Delhi.
4. PS to Ld. Principal District & Sessions Judge (Hqs.) Delhi to place before the Ld. Principal District & Sessions Judge (Hqs.).
5. PS to Ld. Principal District & Sessions Judge (West) Delhi to place before the Ld. Principal District & Sessions Judge (West).
6. AOJ/Branch In-Charge, R&I, Tis Hazari Courts, Delhi with a request to upload on LAYERS.
7. Dealing Officials, Website Committee to upload the circular on the official website.

*Seen. Be circulated among all the judicial officers of SW Dist. for information & necessary action.*

*PD E 55/5W  
10-5-23*



**Sunil Kumar Sharma**  
Additional Sessions Judge (West)/  
Officer In-Charge (Computers)  
Tis Hazari Courts, Delhi