OFFICE OF THE DISTRICT & SESSIONS JUDGE (S-W)
DWARKA COURTS

No. 8389 /Judl./DWK/2018 Dated: 22.10.2018

As directed by Ld. D&SJ(S-W), A copy of letter No. DJA/Acd./Conference/ Distt. Judges/1265/2018/6856 dated 18.10.2018 alongwith enclosures forwarded for information and necessary action to:-

1. Ld. District & Sessions Judge (SW), Dwarka Courts.
2. Sh. Braj Raj Kedia. Ld. Principal Judge, Family Courts, Dwarka Courts.
3. Ms. Mamta Tayal, Ld. AD&SJ/Judge In-charge, Mediation Centre, Dwarka Courts.
4. Dr. Sumedh Kumar Sethi, Ld. CMM, Dwarka Courts.
5. Sh. Arun Kumar Garg, Ld. ACJ-cum-CCJ-cum-ARC, Dwarka Courts.
6. D&SJ's Secretariat (S-W).
7. O/o Ld. C.M.M., Dwarka Courts.
8. P.R.O., Dwarka Courts.
9. AO(J)/BI, Facilitation Centre, Dwarka Courts.
10. AO(J)/B.I. Admn. Branch, Dwarka Courts.
11. AO(J)/B.I. Computer Branch, Dwarka Courts.
12. AO(J)/BI Pool Car, Dwarka Courts.
13. Branch Incharge, Pool Car, Dwarka Courts.

22/10/18
Administrative Officer (Judicial)
Judicial Branch, O/o Ld. D&SJ (S-W)

Seen: Be uploaded on website

Ld. O.I.C (Computer Branch)

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Neena Bansal Krishna
D.H.J.S
Director (Academics)

1731
20/10/18

DELHI JUDICIAL ACADEMY
(High Court of Delhi)
Sector-14, Dwarka, New Delhi – 110078
011-28036502 (O)
011-28036687 (TeleFax)
011-28036683/87 (Fax)
Email: - dja@nic.in

No. DJA/Acd./Conference/Distt. Judges/1265/2018/ 6856

18th October, 2018

To

1. Sh. Talwant Singh, District & Sessions Judge, Central District, THC
2. Sh. Rajnish Bhatnagar, District & Sessions Judge, North-West District, Rohini
3. Ms. Asha Menon, District & Sessions Judge, South District, Saket
4. Sh. Brijesh Sethi, District & Sessions Judge, South-West District, Dwarka
5. Sh. Girish Kathpalia , District & Sessions Judge, South-East District, Saket
6. Sh. Rakesh Tewari, District & Sessions Judge, East District, KKD
7. Ms. Poonam A. Bamba, District & Sessions Judge, New Delhi District, PHC
8. Sh. A. S. Jayachandra, District & Sessions Judge, Shahdara District, KKD
9. Sh. Deepak Jagotra, District & Sessions Judge, North-East, KKD
10. The Officiating District & Sessions Judge, West District, THC
11. The Officiating District & Sessions Judge, North District, Rohini
12. The Chairman, District Courts Website Committee, THC

Sub.: **Conference of District Court level for Strengthening the District Courts and Capacity Building for District & Sessions Judges, Registrar General, Registrar (Vigilance), Principal Judges (Family Courts), Principal Secretary (Law & Justice) GNCTD, Principal Secretary (Finance) GNCTD, Member Secretary DSLSA & In-Charge Mediation Centers.**

Respected Sir/Madam,

The Delhi Judicial Academy is conducting the above mentioned Conference on ***26th and 27th October, 2018*** as per the Continuous Judicial Education & Training Programmes Calendar – 2018 approved by the High Court of Delhi. Broad objectives of the Conference are – *Identification of Challenges of Governance, Management, Administration & Resources in the District Courts and finding solutions.*

The CMMs and ACJ-cum-CCJ-cum-ARC have also been nominated to attend the said programme. The updated Nomination list is enclosed as **Annexure-A**. The schedule of the programme is enclosed as **Annexure- 'B'.**

It is requested that the nominated Judicial Officers posted in your District may kindly be communicated their nomination through your good office.

The nominated Judicial Officers may kindly be advised not to list any judicial work on 26th and 27th October, 2018 so that litigants and lawyers are not inconvenienced. In case some judicial work has already been listed, it may be preponed or adjourned accordingly, to the extent possible. **It may also be informed that use of Plastic Water Bottles has been discontinued in the DJA.**

The Chairman, District Courts Website Committee is also requested to publish the names of the nominated Judicial Officers in the website of Delhi District Courts for the information of the lawyers and the litigants.

With regards,

OIC Judl.

Yours faithfully,

Neena

(Neena Bansal Krishna)

DRSJ(S-W)

Encls.: As Above

ब्रिजेश सेठी
BRIJESH SETHI
जिला एवं सत्र न्यायाधीश, (द.प.)
District & Sessions Judge (S-W)
Delhi

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Conference of Policy Makers/Implementers at District Court level for strengthening the District Courts and Capacity Building

for District Judges, Registrar General, Registrar (Vigilance), Principal Judges (Family Courts), Principal Secretary (Law & Justice) GNCTD, Principal Secretary (Finance) GNCTD, Member Secretary-DLSA & Judge In-charge, Mediation Centres

on 26 & 27 October, 2018

S. No.	Name of Officer	Present Posting	Civil/ Police District	Place of Posting
		DHJS		
1	Sh. Talwant Singh	District & Sessions Judge	Central	THC
2	Sh. Rajnish Bhatnagar	District & Sessions Judge	North-West	Rohini
3	Ms. Asha Menon	District & Sessions Judge	South	Saket
4	Sh. Brijesh Sethi	District & Sessions Judge	South-West	Dwarka
5	Sh. Girish Kathpalia	District & Sessions Judge	South-East	Saket
6	Sh. Rakesh Tewari	District & Sessions Judge	East	KKD
7	Ms. Poonam A. Bamba	District & Sessions Judge	New Delhi	PHC
8	Sh. A.S. Jayachandra	District & Sessions Judge	Shahdara	KKD
9	Sh. Deepak Jagotra	District & Sessions Judge	North-East	KKD
10	Sh. Braj Raj Kedia	Principal Judge, Family Courts	South-West	Dwarka
11	Sh. Narottam Kaushal	Principal Judge, Family Courts	South	Saket
12	Sh. Yashwant Kumar	Principal Judge, Family Courts	New Delhi	PHC
13	Sh. R.P. Pandey	Principal Judge, Family Courts	East	Vishwas Nagar
14	Sh. Dharmesh Sharma	Principal Judge, Family Courts	Central	THC
15	Sh. Dinesh Kr. Sharma	Registrar General		DHC
16	Sh. A.K. Mendiratta	Principal Secretary (Law)		GNCTD
17	Sh. Rajiv Mehra	Principal Judge, Family Courts	North-East	Vishwas Nagar
18	Ms. Swaran Kanta Sharma	Principal Judge, Family Courts	North	Rohini
19	Dr. Sudhir Kumar Jain	Principal Judge, Family Courts	West	THC
20	Sh. Sanjay Garg - I	Principal Judge, Family Courts	Shahdara	KKD
21	Sh. Sanjay Kumar	Officiating District & Sessions Judge	West	THC
22	Ms. Shalinder Kaur	Judge In-charge, Mediation Centre	Central	THC
23	Sh. Vinod Kumar	Officiating District & Sessions Judge	North	Rohini
24	Sh. Sanjeev Jain	Member Secretary, DLSA	-	PHC
25	Ms. Mamta Tayal	Judge In-charge, Mediation Centre	South-West	Dwarka
26	Sh. Sunil Kr. Aggarwal	Judge In-charge, Mediation Centre	New Delhi	PHC
27	Ms. Nisha Saxena	Judge In-charge, Mediation Centre	East	KKD
28	Dr. Aditi Choudhary	Registrar (Vigilance)		DHC
29	Sh. Manmohan Sharma	Judge In-charge, Mediation Centre	North-West	Rohini
30	Ms. Nirja Bhatia	Judge In-charge, Mediation Centre	South	Saket
		DJS		
31	Sh. Ashu Garg	CMM	Central	THC
32	Ms. Shivali Sharma	CMM	East	KKD
33	Sh. Manish Khurana	CMM	South-East	Saket
34	Sh. Ajay Garg	CMM	Shahdara	KKD
35	Sh. Ajay Singh Shekhawat	CMM	West	THC
36	Sh. Devender Kr. Garg	CMM	North-East	KKD
37	Sh. Gagandeep Singh	CMM	North	Rohini
38	Sh. Rajesh Malik	CMM	North-West	Rohini
39	Ms. Pooja Talwar	CMM	South	Saket
40	Dr. Sumedh Kr. Sethi	CMM	South-West	Dwarka
41	Sh. Deepak Sherawat	CMM	New Delhi	PHC
42	Sh. Nipun Awasthi	ACJ-cum-CCJ-cum-ARC	East	KKD
43	Sh. Vikrant Vaid	ACJ-cum-CCJ-cum-ARC	South-East	Saket
44	Sh. Ankit Singla	ACJ-cum-CCJ-cum-ARC	North-East	KKD
45	Sh. Sunil Kumar Sharma	ACJ-cum-CCJ-cum-ARC	North-West	Rohini
46	Sh. Sudhir Kumar Sirohi	ACJ-cum-CCJ-cum-ARC	Shahdara	KKD
47	Sh. Arun Kumar Garg	ACJ-cum-CCJ-cum-ARC	South-West	Dwarka
48	Sh. Atul Krishna Agrawal	ACJ-cum-CCJ-cum-ARC	New Delhi	PHC
49	Sh. Gajender Singh Nagar	ACJ-cum-CCJ-cum-ARC	Central	THC
50	Sh. Satvir Singh Lamba	ACJ-cum-CCJ-cum-ARC	North	Rohini
51	Sh. Sachin Sangwan	ACJ-cum-CCJ-cum-ARC	South	Saket

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DELHI JUDICIAL ACADEMY

Programme name: District & Sessions Judges, Registrar General, Registrar (Vigilance), Principal Judges (Family Courts) and other Higher Judicial Service Officers

Duration: 1 ½ days

Venue: Conference Hall, 2nd Floor, Delhi Judicial Academy, Sector-14, Dwarka, New Delhi

Date & Day	10.15 am – 11.30 am	11.30 11.45 am	11.45 am – 01.00 pm	01.00 01.45 pm	01.45 pm – 03.00 pm	03.00 03.15 pm	03.15 pm – 04.30 pm
26.10.2018 (Friday)	**Session-I** **Role of District Judges as Leaders** • Administrative Responsibilities o Appointment & Duties of Court Managers o Delegation of Administrative work to Administrative Committees	TEA BREAK	**Session-II** • **Dealing with RTIs** o Designation of Persons o Exemption from disclosure of information o Grounds for Rejection o Third party information o Procedure for disposal o Record management guidelines *(Identification of Bottlenecks and Evolving Best Practices)*	LUNCH BREAK	**Session-III** **Appointments and Promotions:** • Annual Vacancy Position • Defining the Roaster • Timely Promotions • Expeditious Disposal of Departmental Enquiry *(Identification of Bottlenecks and Evolving Best Practices)*	TEA BREAK	**Session-IV** **Issues relating to Sexual Harassments at Work Place** • Nature of Complaint • Constitution of Committee o Internal Complaint Committee o Local Compliant Committee • Procedure for dealing with complaints • Conclusion of Enquiry o Withdrawal and Dismissal o Compromise o Departmental Action o Criminal Action *(Identification of Bottlenecks and Evolving Best Practices)*

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Date & Day	10.15 am – 11.30 am	11.30 11.45 am	11.45 am – 01.00 pm	
27.10.2018 (Saturday	**Session-V** **Administrative Issues** • Qualitative and Quantitative work assessments • Transfer of cases to Family Court/ Commercial Court • Optimization of workload • Best Practices for expeditious disposal of cases	TEA BREAK	**Session-VI** **Administrative Issues & Challenges -** • Synergy between Judicial Officers and District & Session Judges o Writing ACRs of DJS Officers o Disciplinary Issues o Disposal of cases and unit system • Issues Relating to Staff o Staff Training o Assessment of Staff Performance	LUNCH BREAK

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