386

OFFICE OF THE DISTRICT & SESSIONS JUDGE (S-W DISTRICT)
DWARKA COURTS, NEW DELHI

CIRCULAR

During inspection of the Court Complex, it has been noticed that after shifting of Court Rooms of some of the courts , few steel almirahs, duly locked, are lying in various vacant Court rooms/Ahlmad rooms, at 3rd Floor and 5th Floor of the Court Complex.

All Readers/Ahlmads/Asstt. Ahlmads/Nazirs posted at Dwarka are hereby directed to remove their belongings/ Judicial records from such steel Almirahs within three days, failing which it will be presumed that those Steel Almirahs are unwanted and will be taken into custody by the Caretaker, Dwarka Courts. In that eventuality, it will be responsibility of the concerned official for loss of Judicial records, if any, lying in the said Almirahs.

Assistance of Caretaking staff may be taken for shifting of steel Almirahs and/or Judicial Records from one place to another.

(BRIJESH SETHI)
District & Sessions Judge (S-W)

NO.25138-183 DJ/Misc./DWK/2017 Dated: 24/10/17

Copy for information to:

1. All the Judicial Officers Distt. Courts Dwarka with the request to bring the above circular to the notice of all staff members under their control.
2. Ld. District & Sessions Judges' Secretariat (S-W), Dwarka Courts
3. Branch Incharge, Computer Branch/Server Room, Dwarka Courts
4. Caretaker, Dwarka Courts.
5. Website Committee, Dwarka Courts for uploading the above circular on the website of Dwarka Courts.

Seen. Be uploaded on website

Ld. O.I.C (Computer Br.)

District & Sessions Judge (S-W)