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OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE : SOUTH-WEST
DWARKA COURTS : NEW DELHI

LINK ROSTER
-:O R D E R:-

The Link Roster of Ld. Metropolitan Magistrates, posted at South-West District, Dwarka Courts is modified w.e.f. 26.10.2017

Sl. No.	Name of MM's	R. No.	Link	Name of MM's	R. No.
1.	Ms. Upasana Satija, Ld. MM-03 (N.I. Act), South-West, Dwarka Courts	604	<==>	Sh. Himanshu Raman Singh, Ld. MM-04, South-West, Dwarka Courts	12
2.	Sh. Santosh Kumar Singh, Ld. MM-05 South-West, Dwarka Courts	09	<==>	Sh. Puneet Nagpal, Ld. MM-01 (NI Act), South-West, Dwarka Courts	608
3.	Sh. Siddhartha Malik, Ld. MM-02 South-West, Dwarka Courts	10	<==>	Ms. Paridhi Gupta, Ld. MM-02 (N.I. Act), South-West, Dwarka Courts	212
4.	Sh. Mridul Gupta, Ld. MM (MCD) South-West, Dwarka Courts	02	<==>	Sh. Deepak Kumar-II, Ld. MM-06, South-West , Dwarka Courts	14
5.	Sh. Kishor Kumar, Ld. MM-03 South-West, Dwarka Courts	11	<==>	Ms. Manu Goel Kharb, Ld. MM-07 South-West, Dwarka courts	309
6.	Sh. Abhishek Kumar, Ld. MM-04 (N.I.Act), South-West	211	<==>	Ms. Neha, Ld. MM-02 (Mahila Court), South-West	315
7.	Ms. Richa Gusain Solanki, Ld.MM-01 (Mahila Court), South-West	313	<==>	Ms. Archana Beniwal , Ld. MM-03 (Mahila Court), South-West	312
8.			<==>	Sh. Rohit Gulia, Ld. MM-01 South-West, Dwarka Courts.	213

NOTES: -

1.1 Whenever any MM is on leave or busy in remand proceedings in Hospitals etc. or is not available due to any reason, his/her work shall be looked after by Link Magistrates shown against his/her name in the opposite column for entire day. In case both the said MMs are on leave or not available for similar reason, the MMs whose name is mentioned immediate below the name of the MM concerned shall work as next link MM and shall look after the work of court of MM whose name is mentioned above his name. In case even the next link MM mentioned immediately below the name concerned MM on leave or similarly not available, the MM whose name finds mentioned immediately below thereafter shall work as next link MM for such duration and so on & so forth. The two MMs mentioned in the first horizontal line shall be deemed to be MMs Place immediately below the two MMs mentioned in the last horizontal line in the roster for the above purpose. The aforesaid arrangement shall be operative in absence of specific order of undersigned to the contrary.

1.2 The two MMs mentioned immediately below any MM shall be deemed to be 2nd and 3rd Link MM.

2.1 In the absence or non-availability or being on leave or otherwise busy with the Administrative work, the Judicial (Court) work of **CMM (South-West)** shall be looked after by **Sh. Rohit Gulia, MM-01 (South-West)** and in his absence, the same shall be looked after by **Sh. Puneet Nagpal, MM-01, NI Act(South-West)** and in his absence, the same shall be looked after by Duty Magistrate of the day.

2.2 In the absence or non-availability or being on leave or otherwise busy with the Court work, the Administrative work of the Office of **CMM (South-West)** shall be looked after by **ACMM (South-West)**, and in absence of ACMM (South-West), by **Ms. Manu Goel Kharb, Ld. MM-07, (South-West)** and in her absence, by **Sh. Siddhartha Malik, MM-02(South-West)** and in his absence, the same shall be looked after by the **Duty MM** of the day.

2.3 In the absence or non-availability or being on leave or otherwise busy with the Administrative work, the work of the Court of **ACMM (South-West)** shall be looked after by **Sh. Abhishek Kumar, Ld. MM-04, NI Act (South-West)** and in his absence, the same shall be looked after by **Sh. Mridul Gupta, Ld. MM (MCD) (South-West)** and in his absence, the same shall be looked after by Duty Magistrate of the day.

3.1 The Link MM shall first come to the court of MM on leave to deal with the matters listed, misc. application, etc. and then would deal with his/her court work.

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Ld. O.I.C (Computer Br.)

3.2 In any case, the Link Magistrate shall commence work in the concerned court, when presiding officer is on leave, by 10:30 am. In case where a particular officer is expected to work as Link Magistrate in more than one court on given day, the reader of court concerned shall inform the litigants and Members of the Bar about the time when the Link Magistrate would be coming to such court. (refer circular No. 5958-6040/CMM dated **19.07.1999).**

4. In order to avoid delay in regulation of the court work, Ld. MM shall issue instructions to their respective Readers/Ahlmads/Asstt. Ahlmad/Steno (In that order) to intimate in writing to the office of the **CMM (South-West)** by **10:00 am (positively)** on the date when presiding officer happens to be on leave or not available for any reason.

5. If on any particular day, any court is assigned the work of more than two Link Courts, then the work of 3rd Link Court may be assigned to any other court by **CMM (South-West)** and in his absence, by **ACMM (South-West),** upon written request made by Ld. MM concerned.

6. TIP APPLICATIONS:

6.1 An application for TIP of accused and TIP of case property moved before area MM shall be marked by him/her to the 1st Link as per roster.

6.2 In the absence of 1st Link MM, the TIP Proceedings shall be conducted by 2nd Link MM and so on as per table above. In case, Ld. P.O. is on leave, formal marking of application of TIP to Link MM would not be required and it has to be dealt with by Link MM directly.

7. APPLICATION FOR RECORDING STATEMENTS U/s. 164 Cr.P.C.

7.1 An application for recording of statement U/s. 164 Cr.P.C. moved before the area MM shall be marked by him/her to the First Link MM. If the First Link MM is on leave such application shall be made over by the area MM to the Second Link MM and in absence of the Second Link MM such application shall be made over by the area MM to the next Link MM and so on as per table mentioned above.

7.2 For recording statement of prosecutrix / victim U/s. 164 Cr.P.C. in cases involving sexual offences, the area MM shall send the application to undersigned for marking to a female MM, whenever possible, as per guidelines of Hon'ble High Court.

7.3 All the MMs are directed to dispose of the application U/s. 164 Cr.P.C. assigned to them by their Link Magistrate or undersigned preferably on the same date or for reasons to be recorded, on the earliest subsequent date.

(SUMEDH KUMAR SETHI)
CHIEF METROPOLITAN MAGISTRATE (S-W)
DWARKA COURTS : NEW DELHI

No. D- 88 LR/CMM/SKS/2017/Delhi Dated 24.10.2017

Copy forwarded for information and necessary action: -

1. The Registrar General, High Court of Delhi, New Delhi.
2. The District & Sessions Judge H.Q., South-West District, Dwarka Courts, Central, West (THC), New Delhi(PHC), South & South East (Saket), East & North East (KKD), North & North West (Rohini).
3. The Chief Metropolitan Magistrate, All Districts, Delhi / New Delhi.
4. All Metropolitan Magistrates, South-West District, Dwarka Courts, New Delhi.
5. The Officer Incharge, Pool Car, South-West District, Dwarka Courts, New Delhi.
6. The Secretary, Delhi Legal Aid, South-West District, Dwarka Courts, New Delhi.
7. The Director of Prosecution, THC, Delhi.
8. The A.O. Judicial, Office of the District & Sessions Judge, H.Q., THC, Delhi.
9. The A.O. Judicial, Office of the District & Sessions Judge, South-West District, Dwarka Courts, New Delhi.
10. In-charge Nazarat Branch, Filling, Office of the District & Sessions Judge, South-West District, Dwarka Courts, New Delhi.
11. The Commissioner of Police, New Delhi DCPs, South West Distt. Delhi.
12. The Care Taking Branch, Office of the District & Sessions Judge, South-West District, Dwarka Courts, New Delhi.
13. The Secretary, Bar Association, THC, PHC, Rohini, Karkardooma & Dwarka Courts, Delhi.
14. The Supdt. Jail, New Delhi / Lock-Up Incharge, South-West, Dwarka Courts, New Delhi.
15. District Court Web-Site Committee, Tis Hazari Courts.
16. Reader to CMM/ACMM South-West District, Dwarka Courts,, New Delhi.
17. I.G. (Prison), Tihar Jail, Delhi.

18. The Concerned, Law Officer, Tihar Jail.
19. In-charge, Video-Conferencing, South-West District, Dwarka Courts,, New Delhi.
20. Cashier, Distt. & Sessions Judges Courts, THC, South-West District, Dwarka Courts, New Delhi.
21. Facilitation Centre / PRO.
22. Notice Board of South-West District, Dwarka Courts,New Delhi.
23. Office File.

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