

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH WEST)  
DWARKA COURTS, NEW DELHI.**

**ROSTER FOR PHYSICAL HEARING**

In compliance of directions of Hon'ble High Court of Delhi, New Delhi received vide letter No. 417/RG/DHC/2020 dated 27.08.2020 and Email dated 20.09.2020, the Duty Roster for physical hearing of South West District, Dwarka Courts, New Delhi for the month of **NOVEMBER, 2020** is as under:

**ROSTER W.E.F. 01.11.2020 TO 30.11.2020**

S. No.	Column 'A'	Column 'B'	Column 'C'	Column 'D'
	<b>02.11.2020, 06.11.2020,  11.11.2020, 19.11.2020, 24.11.2020 &amp; 28.11.2020</b>	<b>03.11.2020, 07.11.2020, 12.11.2020, 20.11.2020 &amp; 25.11.2020</b>	<b>04.11.2020, 09.11.2020, 17.11.2020, 21.11.2020 &amp; 26.11.2020</b>	<b>05.11.2020, 10.11.2020, 18.11.2020, 23.11.2020 &amp; 27.11.2020</b>
1.	Sh. Narottam Kaushal, PD&SJ (S-W) <b>Room No. 611</b>	Dr. Vijay Kumar Dahiya ADJ-01 <b>Room No. 608</b>	Sh. Harish Dudani, District Judge (Comm. Court) <b>Room No. 603</b>	Dr. Sumedh Kumar Sethi P.O. (MACT) <b>Room No. 614</b>
2.	Sh. H. S. Jaggi ADJ-02 <b>Room No. 605</b>	Sh. Vishal Gogne, ADJ-05 <b>Room No. 604</b>	Sh. Ajay Goel ADJ-04 <b>Room No. 606</b>	Sh. Tarun Yogesh ADJ-03 <b>Room No. 602</b>
3.	Sh. Mohinder Virat, ASJ-03 <b>Room No. 609</b>	Sh. Sonu Agnihotri ASJ-02 <b>Room No. 615</b>	Sh. Deepak Wason, ASJ (Spl. Judge) NDPS <b>Room No. 610</b>	Vacant Court of Ms. Geetanjali Goel ASJ (SFTC) <b>Room No. 607</b>
4.	Sh. Mukesh Kumar, ASJ (Elect) <b>Room No. 613</b>	Ms. Purva Sareen, ASJ-01 <b>Room No. 02</b>	Ms. Gomati Manocha, ASJ-05 (POCSO) <b>Room No. 04</b>	Sh. Pritam Singh, ASJ-04 (POCSO) <b>Room No. 03</b>
5.	Sh. Ashish Kumar Meena, MM-02 <b>Room No. 10</b>	Ms. Anu Aggarwal, CMM <b>Room No. 08</b>	Sh. Arun Kumar Garg, ACMM <b>Room No. 210</b>	Mr. Kamran Khan, MM-01 <b>Room No. 13</b>
6.	Ms. Sadhika Jalan, MM (Mahila Court)-04 <b>Room No. 311</b>	Ms. Shivani Chauhan, MM (Mahila Court)-01 <b>Room No. 313</b>	Ms. Meenu Kaushik, MM (Mahila Court)-03 <b>Room No. 312</b>	Ms. Charu Dhankar, MM (Mahila Court)-02 <b>Room No. 315</b>
7.	Sh. Anuj Bahal, MM-04 <b>Room No. 12</b>	Sh. Deepak Kumar-II, MM-06 <b>Room No. 14</b>	Sh. Deepak Vats, MM-05 <b>Room No. 09</b>	-
8.	Ms. Medha Arya, Civil Judge <b>Room No. 208</b>	Sh. Babru Bhan, ACJ-CCJ-ARC <b>Room No. 201</b>	Vacant Court of Sh. Harvinder Singh, JSCC <b>Room No. 209</b>	Ms. Rushika Singla, SCJ-cum-RC <b>Room No. 207</b>
9.	-	Ms. Paridhi Gupta, MM-03 <b>Room No. 11</b>	Sh. Mridul Gupta, MM (MCD) <b>Room No. 202</b>	Ms. Richa Gusain Solanki, MM-07 <b>Room No. 06</b>
10.	Sh. Sukhman Sandhu, MM (NI Act)-01 <b>Room No. 203</b>	Sh. Pranat Kumar Joshi, MM (NI Act)-06 <b>Room No. 216</b>	Ms. Tarunpreet Kaur, MM (NI Act)-03 <b>Room No. 206</b>	Ms. Udit Jain, MM (NI Act)-08 <b>Room No. 215</b>
11.	Sh. Animesh Bhaskar Mani Tripathi, MM (NI Act)-02 <b>Room No. 212</b>	Sh. Umesh Kumar, MM (NI Act)-04 <b>Room No. 211</b>	Ms. Swayam Siddha Tripathi, MM (NI Act)-05 <b>Room No. 213</b>	Ms. Neetika Kapoor, MM (NI Act)-07 <b>Room No. 214</b>

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1. The Judicial Officers whose names are mentioned in column A, B, C and D above shall hold the Court physically on day one to day four of the working days between 01.11.2020 to 30.11.2020. On the days when Judicial Officers are not rostered for physical hearing, they shall hold courts virtually.
2. Ms. Collete Rashmi Kujur, Delhi Judicial Servicer Officer shall perform duty, as Link Metropolitan Magistrate, on each Saturday for recording of statements under Section 164 Cr.P.C.
3. The timing of physical hearing shall be from 10.30 AM to 3.30 PM (First Session from 10.30 AM to 12.30 PM and Second Session from 2.00 PM to 3.00 PM). During the time i.e. 12.30 PM to 2.00 PM there shall be deep cleaning of all the Court Rooms and the common areas.
4. The remand work pertaining to Special Courts viz. POCSO, NDPS, SC/ST, MCOCA and N.I.A. Act pending investigation of undertrials, lodged in prison shall be dealt by the ASJs holding court physically whose names are mentioned at serial no. 4. In case the ASJs at serial no. 4 is not available for any reason, then ASJ whose name is mentioned at serial no. 3 on any particular day, shall deal with the entire remand work.
5. The cause list for the courts conducting proceedings through physical mode shall not ordinarily exceed 25 cases. In case, the number of matters exceeds, the preference shall be given to urgent cases and the remaining matters shall be adjourned as per the directions of the court.
6. It shall be the sole discretion of the Judge concerned to decide as to whether a matter shall be taken up through Video Conferencing or through Physical hearing or to be adjourned depending upon the facts and circumstances of each case and the number of cases fixed for physical hearing on a given day.
7. The criminal matters which are at the stage of Arguments on charge; Arguments on Misc. applications like Bail, Superdari, Exemption from Personal Appearance, Re-call of witnesses etc., Final Arguments cases and Criminal Revisions shall be taken up through Video Conferencing. The criminal cases fixed for signing of the plea of charge, Statement of the Accused, who is on bail, Defence Evidence and Hearing of Criminal Appeals shall be taken up for Physical Hearing. The matters wherein special orders are passed by the Higher Courts for recording of evidence shall be taken up for the said purpose.
8. The hearing in civil cases at the stage of Preliminary Examination of Complaint/Petition/Appeal, Interlocutory Applications etc., issuance of summons/notice, completion of pleadings, admission/denial of documents on Affidavit, framing of issues, filing of evidence through affidavits, arguments on interlocutory applications and evidence in ex-parte or uncontested matters like Guardianship cases, adoption cases, mutual consent, decree cases etc. shall be done through Video Conferencing. The Civil matters in the category of Civil Appeals, Rent Appeals and other Appeals under the Special Acts like MCD Act, Public Premises Act etc. shall be taken up through Physical Hearing.
9. In order to avoid overcrowding, the Undertrial Prisoners shall continue to be produced through Video Conferencing only.
10. In the absence of undersigned, Sh. Harish Dudani, District Judge (Commercial Court) and in his absence Dr. Vijay Kumar Dahiya, Additional District Judge -01, Dwarka Courts shall be the Officiating Principal District & Sessions Judge.
11. As a purely temporary arrangement Courts at 6<sup>th</sup> floor shall continue to operate from 5<sup>th</sup> floor,

**(NAROTTAM KAUSHAL)**

Principal District & Sessions Judge (SW)  
District, Dwarka Courts.

No. 17912-17998/PDJ/NK/DWK/Physical Roster/2020

Dated: 26.10.2020

Copy forwarded for information and compliance to:

1. The Registrar General, High Court of Delhi, New Delhi.
2. All the Judicial Officers posted at District Courts Dwarka, New Delhi.
3. The Judge In-charge, Mediation Centre, District Courts Dwarka, New Delhi.
4. Office of CMM, District Courts Dwarka, New Delhi.
5. The Sr. Admn. Officer (Judl.), District Courts Dwarka, New Delhi.
6. The President/Hony. Secy, DCBA, District Courts Dwarka, New Delhi.
7. The Chief Prosecutor, Prosecution Branch, District Courts Dwarka, New Delhi.
8. The Commissioner of Police, PHQ, New Delhi.
9. The Concerned DCPs.
10. The PD&SJ Sectt/Reader to the undersigned.
11. All the Branch In-charges, District Courts Dwarka, New Delhi.
12. The Dealing Officer, Computer Branch, District Court Dwarka **(to upload the said order on the website).**
13. The In-charge, R&I Branch **(for LAYERS).**
14. The Inspector General, Prison, Tihar Jail, New Delhi.
15. The In-charge, Lock-up.

**(NAROTTAM KAUSHAL)**

Principal District & Sessions Judge (SW)  
District, Dwarka Courts.

