

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (S-W)
DWARKA COURTS: NEW DELHI.**

CIRCULAR

In furtherance of Officer Order no. 35/RG/DHC/2021 dated 14.01.2021 an SOP for production of UTP's before the physical Courts for recording of evidence is drawn, which is as under:-

- 1) Keeping in view the capacity of Lock-up and to ensure adherence to norms of social distancing, total number of inmates at any given time in the Lock-up at Dwarka is restricted to 50 for General UTPs, 10 for Female UTPs and 10 for Adolescent UTPs.
- 2) Each Court requiring the presence of UTPs for recording of evidence or for any other purpose, shall issue production warrants on each date of hearing; preferably 10 days before the date fixed.
- 3) The Courts shall endeavour to restrict the number of Production Warrants to the members mentioned in Para 1 above.
- 4) The courts shall insist on physical presence of the UTPs only when very necessary. If the proceedings can be conducted by exempting the appearance of UTPs, the same be preferred.
- 5) Courts are advised to mention in the production warrants the session for which presence of UTP is required i.e. forenoon session or afternoon session.
- 6) The senior most official present and posted in R & I Branch shall be the Nodal Officer, who will maintain a record of production warrants issued for a particular date. The Reader of the Court shall coordinate with R & I Branch, so as to restrict the number of production warrants to the aforesaid figures.
- 7) Extension of Judicial Custody and Police Custody remand in Sessions triable cases also shall continue to be through VC.
- 8) Fresh arresties shall be subjected to Rapid Antigen Test for detecting COVID-19, between 2.30 to 3.30 PM at the dispensary, before being sent to Judicial Custody. Therefore Judicial Custody be ordered, not later than 3.00 PM.

Sd/-

(NAROTTAM KAUSHAL)
Principal District & Sessions Judge (S-W)
Dwarka Courts, New Delhi.

Copy forwarded for information and necessary compliance to:

1. The Registrar General, High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge, (HQs), Tis Hazari Courts, Delhi.
3. All the Judicial Officers posted at District Court Dwarka, New Delhi
4. The Sr. A.O.(J) Judl Branch, District Court Dwarka, New Delhi.
5. The I.G. Prison (HQ), Central Jail, Tihar, New Delhi.
6. Dealing Official, Computer Branch, District Dwarka Court to upload this order on the website of District Court Dwarka.
7. The President/Hony. Secy, Dwarka Court Bar Association, New Delhi.
8. Reader/PS to the undersigned.
9. The Incharge, Lock-Up, Dwarka Courts, New Delhi.
10. The Chief Prosecutor, Dwarka Courts.

Sd/-

Principal, District & Sessions Judge (S-W)
Dwarka Courts, New Delhi.