

OFFICE OF THE DISTRICT & SESSIONS JUDGE (S-W) DWARKA.No. 19498-574 /Admn.I/DWK/2019Dated: 13.8.19

As directed by the Ld. Officer Incharge (Admn.), copy of the notice is forwarded for information and necessary action to :

1. All the Ld. Judicial Officers (SW) with request to bring this circular to the notice of the concerned staff working under their control.
2. All the AO(J)/Branch Incharges with request to bring this circular to the notice of the concerned staff working under their control.
- 3 .Ld. District & Sessions Judge's Secretariat (SW).

*for Neelam Malik*  
 Branch Incharge (Admn.) 13/8/19  
 O/o District & Sessions Judge (SW)  
 Dwarka Courts, New Delhi

*Seen*

*[Signature]*  
 14/8/19

*Ld. O.I.C (Computer Branch)*

1519  
8/8

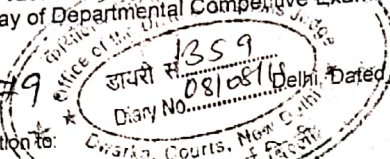
9/10/2019

# OFFICE OF THE DISTRICT & SESSIONS JUDGE (HQs): DELHI

Sub: Notice bearing no. 148/Exam./DHC dated 30.07.2019 of the Hon'ble High Court of Delhi, New Delhi regarding 31 existing vacancies of Senior Judicial Assistant/Reader/Court Officer, under 50% test quota, by way of Departmental Competitive Examination.

No. Admn.II/Cir./2019

45959-46179



07/08/2019

Copy forwarded for information & necessary action to:

- 1 The Chairperson, Supreme Court Legal Service Committee, Supreme Court of India, Delhi with the request to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 2 The Registrar General, Delhi High Court, with the request to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 3 The Chairperson, Delhi High Court Legal Service Committee & Delhi International Arbitration Centre, Delhi High Court, New Delhi with the request to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 4 The District & Sessions Judges, West, New Delhi, South, South-East, East, North East, Shahadara, North, North-West and South-West District at Tis Hazari, Patiala House, Saket, Karkardooma, Rohini and Dwarka Courts, Delhi/New Delhi are requested to circulate the above notice amongst the officials of Delhi District Courts.
- 5 The District & Sessions Judge-cum-Special Judge (PC Act), CBI, Rouse Avenue Courts Complex, New Delhi is requested to circulate the above notice amongst the officials of Delhi District Courts.
- 6 The Office of Secretary, All India Judicial Pay Commission, Delhi High Court, New Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 7 The Registrar General, NGT, Principal Branch, New Delhi with the request to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 8 The Chairperson, NALSA, Jamnagar House, Shahjahan Road, New Delhi-110011 to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 9 The Chairperson, National Consumer Dispute Redressal Commission, Upbhokta Nyay Bhawan, CGO Complex, INA, New Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 10 The Director, Delhi Judicial Academy, Dwarka, Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 11 The Principal Judge, Family Courts (HQ), Dwarka, to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 12 The Delhi State Legal Services Authority, New Delhi & DLSA (West, Central, New Delhi, East, North-East, Shahdara, North, North-West, South-West, South, South-East) to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 13 All Juvenile Justice Board I to VI, Delhi/New Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 14 The Head, Swabhimani Parishad, Vishwas Nagar, Shahdara, Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 15 The Delhi Development Authority, Delhi, to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 16 Department of Law, Justice & Legal Affairs, GNCT of Delhi, to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 17 The Office of Lokayukta, Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 18 The Chairperson, NDMC, New Delhi, to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 19 The Appellate Authority MCD & Competent Authority DUSIB, THC, Delhi to circulate the above notice amongst the officials of Delhi District Courts posted on Deputation/Diverted capacity.
- 20 The Special Railway Magistrate, Old Delhi Railway Station, Delhi to circulate the above notice amongst the officials of Delhi District Courts.
- 21 All the Judicial Officers/Sr. AO(J)s/AO(J)s/AAO/PRO/APRO/Branch In-charges of Central, THC, Delhi are requested to circulate the above notice amongst the officials of Delhi District Courts.
- 22 PS to undersigned.
- 23 Website Committee to upload the notice on the official website.
- 24 Dealing Official, Personal File (P.A./SJA/JA/JJA), Admn.I & II, THC, Delhi with direction to forward the applications of eligible/willing officials who fulfilled the requisite qualifications and are eligible for the departmental test for the post of SJA to the Hon'ble High Court of Delhi.
- 25 Notice Board, Tis Hazari Courts, Patiala House Courts, Saket Courts, Karkardooma Courts, Rohini Courts & Dwarka Courts, Delhi/New Delhi.
- 26 Dealing Official, Server Room No. 207, Tis Hazari Courts, Delhi.
- 27 Dealing official, LAYERS to upload the notice on LAYERS.

OIC Adm.

D & S J (SW)

Be Circulated

amongst all the staff

OIC (Admn.)  
9/8/19

(SANJEEV KUMAR-I)  
Addl. District Judge/  
Officer In-charge (Admn.II)  
Tis Hazari Courts  
Delhi



The following syllabus has been prescribed for the Senior Judicial Assistant/ Reader/ Court Officer Examination:-

**Written Paper-I (Descriptive Type)**

**Marks:100**

**Duration: Three Hours**

- i. High Court Rules & Orders Volume V,
- ii. Delhi High Court (Original Side) Rules, 2018 as amended up-to-date.
- iii. Civil Procedure Code: Sections 96 to 115 and Orders 5, 22, 32 and 41.
- iv. Criminal Procedure Code: Sections 28 to 31, 372 to 405.
- v. Delhi High Court (Right to Information) Rules, 2006 as amended up-to-date; Notifications/Practice Directions issued in respect thereof; and the RTI Act, 2005 (as amended up-to-date).

**Written Paper-II (Descriptive Type)**

**Marks:100**

**Duration: Three Hours**

- i. Drafting - 50 marks
- ii. Office Noting - 50 marks

**Interview Marks: - 30 marks**

The candidates, who would obtain 50% marks in each of the written papers (Paper-I and Paper-II) would be called for the next stage, i.e., Interview for which Maximum Marks will be 30 Marks and Minimum Pass Marks will be 15 Marks.

The final select/merit list shall be prepared on the basis of marks obtained in written papers (Paper-I and Paper-II) and Interview.

**Note: No books will be allowed during examination.**

Sd/-

(H. K. Arora)

**Registrar (Spl./Exam. Cell except DHJS & DJS)**

Endst. No.: 149-155/E-II/Exam/DHC

Date: 30.07.2019

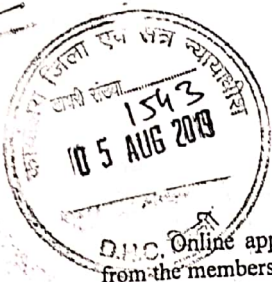
Copy forwarded for information and necessary action to:-

- ✓ 1. The District & Sessions Judge (Headquarters), Tis Hazari Courts, Delhi with the request that this Notice may be circulated amongst the eligible officials in all the districts of the District Courts and forward the applications of only eligible candidates, duly verified, to this Court by 23.08.2019. This Notice may also be displayed on the website of the District Courts.
2. All Registrars/OSDs, Delhi High Court.
3. All Joint Registrars / Joint Registrars (Judicial) / Deputy Registrars / Assistant Registrars / Admn. Officers (Judicial) / Court Masters / Private Secretaries with the request that the officials working under them and deputed at the residence of Hon'ble the Chief Justice/ Hon'ble Judges as well as those who are on leave, may be informed about this Notice.
4. Joint Director (IT), with the request to get the instant Notice uploaded on the official website of this Court under the link Public Notice-Job Openings and also on the intranet.
5. Administrative Officer (Judicial) (Estt-I.) with the request to send copy of this Notice to the concerned Departments where officials of this Court are presently working on deputation or in Diverted capacity.
6. Be displayed on the Notice Board.
7. Guard File.

*Amita Mahoria*  
Deputy Registrar (Exam. Cell) 30-7-19

*DBS/Exam*  
31/07/19  
Admn. II

*Mr. Anil*  
10/8/19



# **HIGH COURT OF DELHI : NEW DELHI**

No. 148 /Exam./DHC

Date: 30.07.2019

## **NOTICE**

D.H.C. Online applications are invited from the members of establishment of this Court and from the members of establishment of Courts subordinate to this Court for filling up **31 existing vacancies** (which fell vacant during the period 12.03.2018 to 31.05.2019) of **Senior Judicial Assistant/Reader/Court Officer** under 50% test quota, by way of Departmental Competitive Examination. The written test, which comprises two papers (i.e., **Paper-I and Paper-II**) will be held on **08.09.2019** and **09.09.2019** respectively.

The qualification, eligibility conditions and mode of appointment for filling up the aforesaid posts of Senior Judicial Assistant/Reader/Court Officer under 50% test quota, as applicable till 06.06.2019, are given in the Delhi High Court Establishment (Appointment & Conditions of Service) Rules, 1972. The relevant provisions of the rules, as applicable till 06.06.2019, are reproduced below:-

**Rule 7** Except for appointment on officiating, temporary or ad-hoc basis, the mode of and qualifications for appointment to the post specified in Schedule-II to these rules shall be as stated therein.

S. No.	Category of Post	Minimum qualifications prescribed for appointment to the post	Mode of appointment
1	2	3	4
8	Senior Judicial Assistant including Court Officer and Reader (Promotion/ Selection Post)	b)(i) For members of the establishment of this Court: Graduate with 5 years or Matric/ Higher Secondary with 8 years service on the establishment of this Court; and for members of the Establishment of Courts subordinate to this Court: Graduate with 5 years service in the post of UDC/Reader/Steno Grade-III or other equal status posts.	b)(i) 50% of the vacant posts by selection on merit from the categories specified in column No.3 on the basis of written test and interview.

The candidates, who fulfill the requisite qualification and experience as on 06.06.2019 and desire to appear in the written tests, may submit application in on-line mode only, giving full particulars of their service and educational qualifications as prescribed in the on-line format on the website of this Court viz. [www.delhihighcourt.nic.in](http://www.delhihighcourt.nic.in) under the link **Public Notice-Job Openings**. The on-line portal will be activated from 07.08.2019 (11:00 A.M.) and will be live till 17.08.2019 (05:00 P.M.). The cut-off date for determining eligibility of applicants-candidates shall be 06.06.2019.

### **Note:**

- All the candidates shall apply on-line only. No application in physical form shall be entertained and all such applications shall be outrightly rejected without any further notice to such candidates.
- Candidates working in subordinate courts, in addition to the on-line application, must also get forwarded a printout of the application submitted through on-line mode through the Office of the District & Sessions Judge (Headquarters), Tis Hazari Courts, Delhi, after certifying the particulars filled therein. In case, the duly forwarded copy certifying the particulars filled therein is not received in the Examination Branch by 23.08.2019, their candidature will be liable to be rejected.
- There shall be no rounding off of marks at any stage of the Examination.

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