

**OFFICE OF THE DISTRICT & SESSIONS JUDGE (S-W)
DWARKA COURTS, NEW DELHI.**

C I R C U L A R

It has been brought to the notice of the undersigned that some Judicial Officer(s) posted at District Court Dwarka call the Senior Administrative Officer (J)/Administrative Officer (J) or the Branch Incharge(s) of different branches, for clarifications of miscellaneous administrative works/issues which creates hassle in the smooth functioning of the Court Administration. It must be noted that all the branches existing at District Court Dwarka function on the directions of the undersigned and as such they are not in a capacity to take administrative decision(s) of their own and accordingly no clarification should be sought from the Branch Incharge(s).

In view of the above it is hereby impressed upon all the Judicial Officers posted at District Court Dwarka that such type of practice be avoided. In case of any issues/need or any exigency the Judicial Officer(s) may visit the undersigned or the Officer Incharges of the concerned branch.



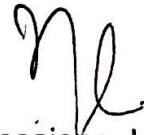
(NAROTTAM KAUSHAL)
District & Sessions Judge(S-W)
Dwarka Courts, New Delhi.

No. 3631-3711 Cir./DJ/NK/DWK/2020

Dated: 28.2.2020

Copy forwarded for information and necessary action:

- 1) All the Judicial Officers posted at District Court Dwarka.
- 2) Sr. A.O.(J)/Branch Incharges posted at District Court Dwarka.
- 3) Reader to the Court of the undersigned.
- 4) Website Committee District Court to upload the same on the Website.
- 5) Layers



District & Sessions Judge(S-W)
Dwarka Courts, New Delhi.

*Secy. be uploaded on website
1.2 officer Incharge (Comp.)*