

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE,
SOUTH WEST DISTRICT, DWARKA COURTS COMPLEX, DELHI**

CIRCULAR

The Office has reported that many cases are kept pending in the CIS login of the Ahlmad for its registration/undated. The concerned court staff must update the CIS data and thoroughly check for discrepancies, if any, and get the same rectified as per applicable Rules and norms. Further, to clear any such discrepancies be it of undated cases, cases pending under objections, cases pending registration, etc., the Ahlmad/Asstt. Ahlmad of each Court must physically check their cases and compare the same with the DATA available on CIS and furnish a report to the Computer Branch that there is no discrepancy between the actual files and the data available on CIS latest by 17.09.2020. In case, of any discrepancy, the Ahlmad/Asstt. Ahlmad of the concerned court may approach Facilitation Centre/Computer Branch for removal, rectification of the same.

This circular is issued with prior approval and consideration of the Ld. Principal District & Sessions Judge, South West District, Dwarka Courts Complex, Delhi.

(Hargurvarinder Singh Jaggi)
ADJ-02::Chairperson, Computer Committee
South West District
Dwarka Courts Complex, Delhi

No. 15230-15280/Comp./DWK/2020

Dated: 14.09.2020

Copy forwarded for information and necessary action:

1. The Principal District & Sessions Judge; South West District, Dwarka Courts Complex, Delhi.
2. All the Judicial Officers posted in Dwarka Court Complex, with the request to direct the concerned official for the compliance of the above directions.
3. District & Sessions Judge, Secretariat, South West District, Dwarka Courts, New Delhi.
4. Incharge, Facilitation Centre, Dwarka Courts, New Delhi with the direction to comply with the directions and make necessary arrangements to clear the discrepancies, if any, of the Ahlmad/Asstt. Ahlmads.
5. Branch Incharge, Computer Branch, Dwarka Courts Complex, Delhi with the direction to inform the staff members of Computer Branch to comply with the directions and seek compliance report. *Also be circulated to the above-mentioned through email.*
6. Dealing Official, Computer Branch, South West District, Dwarka Courts to upload this Circular on the website of South West District, Dwarka Courts, Delhi.
7. Dealing Official, Layers with directions to upload this Circular on the website.
8. Guard File.

(Hargurvarinder Singh Jaggi)
ADJ-02::Chairperson, Computer Committee
South West District
Dwarka Courts Complex, Delhi