

**DELHI MEDIATION CENTRE, DWARKA COURTS,**  
**NEW DELHI**

\* DUTY ROASTER OF MEDIATORS FOR CONDUCTING PHYSICAL MEDIATION AT DWARKA MEDIATION CENTRE.

<b>DAYS</b>	<b>NAME OF ADV. MEDIATORS</b>
MONDAY	Mr. Ghanshyam Dwivedi, Ms. Sunita Tiwari, Mr. S K Bhatnagar
TUESDAY	Mr. Ashok Mittal, Mr. N D Kumar, Mr. Sanjay K. Dewan.
WEDNESDAY	Mr. P K Bhardwaj, Mr. S D Sharma, Mr. Gaurav Kohli.
THURSDAY	Ms. Chitralekha Sen, Mr. M C Premi, Ms. Beena Garg
FRIDAY	Mr. Ghanshyam Dwivedi, Mr. P K Bhardwaj, Ms. Sunita Tiwari
SATURDAY	Mr. Gaurav Kohli, Ms. Chitralekha Sen, Mr. R K Sachdeva.

1. Only three mediation rooms i.e Mediation room no. 1, 2 and 3, which are considerably bigger in size, will be used for conducting physical mediations and remaining rooms of mediation centre would remain closed.
2. Mediation proceedings shall be held physically at Dwarka Mediation Centre only between 10:30 AM to 12:30 PM in the forenoon session and from 2 PM to 3:30 PM in the afternoon session.
3. In each case, only two parties or their counsels will be permitted to attend physical mediation proceedings. Any other interested person may join the mediation proceedings only through Video Conferencing. In each mediation room only three chairs i.e one for the Advocate mediator and two for the parties would be available to ensure safe distancing as per guidelines.
4. The litigants as well as their counsels and the Ld. Mediator shall strictly follow the time schedule given for physical mediation as mediation rooms/centre would be sanitized after 12:30 PM in Forenoon session and 3:30 PM in Afternoon session and hence no party/lawyer would be permitted to stay beyond the given time in the mediation centre.
5. Everybody, including the mediation staff, are directed to strictly abide by the safety norms and social distancing prescribed by the Hon'ble High Court of Delhi and Government guidelines in this regard. Parties, litigants and Ld. Mediators are requested to wear face mask during their presence in physical mediation and their thermal screening will also be conducted and any person having symptoms of flu, cold, cough etc. will not be permitted to attend physical hearing at Dwarka Mediation Centre.
6. If, any of the above Ld. Mediator is unable to appear for physical mediation on the day assigned to him/her, then he/she shall inform the branch In Charge, Mediation Centre at least one day in advance so that other mediator may be assigned for that day.

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(NIRMAL KUMARI)  
Branch In Charge, Mediation Centre  
Dwarka Courts, New Delhi

No. ....../Med/DWK/CIR/2020

31<sup>st</sup> August 2020

Copy forwarded for information to :-

1. PS to Ld. District & Sessions Judge, Dwarka Courts. (For Information)

- 2.** President/Secretary DCBA for information.
- 3.** In Charge, Computer Branch, Dwarka Courts with the request to upload the same on Dwarka Courts Website.
- 4.** Care Taker, Dwarka Courts for compliance.