

**OFFICE OF THE CHIEF JUDICIAL MAGISTRATE SOUTH-EAST DISTRICT,**  
**SAKET COURTS COMPLEX, NEW DELHI**

No.        /F3/LR/CJM/SED/Saket/N.D/2026  
**9734-9778**

Dated: **18/09/2026**

**LINK ROSTER**

In view of the transfer/posting vide order no. 42/DHC/Gaz-IIB/G-7/VI.E.2(a) dated 14<sup>th</sup> September, 2026 and 43/DHC/Gaz-IIB/G-7/VI.E.2(a) dated 14<sup>th</sup> September, 2026 of Hon'ble High Court of Delhi and in supersession of earlier order No.8847-8911 dated 03.09.2026, the following arrangement of Link Magistrates for South-East District is made with immediate effect:-

| Sr. No. | Name of the JMFC (Column A)                    | Room No       | Link | Name of the JMFC (Column B)                       | Room No       |
|---------|------------------------------------------------|---------------|------|---------------------------------------------------|---------------|
| 1.      | Ms. Deepakshi Rana, JMFC-09                    | 206           | ↔    | Ms. Shubhangi Srivastava, JMFC (NI Act)-05        | 38 (Block II) |
| 2.      | Sh. Manuj Kaushal, JMFC-03                     | 512           |      | Ms. Surbhi Sharma JMFC (NI Act)-08                | 34            |
| 3.      | Sh. Nidhish Kumar Meena, JMFC-04               | 10            | ↔    | Ms. Shivangi Vyas, JMFC (Mahila Court)-01         | 506           |
| 4.      | Ms. Deepika Thakran, JMFC-12                   | 04            | ↔    | Sh. Anurag Chhabra, JMFC (NI Act)-07              | 32            |
| 5.      | Sh. Akhil Malik, JMFC-06                       | 509           | ↔    | Ms. Shruti Sharma-I, JMFC (NI Act)-02             | 609           |
| 6.      | Sh. Rahul Jain, JMFC-01                        | 514           | ↔    | Ms. Anam Rais Khan, JMFC-07                       | 508           |
| 7.      | Sh. Ravi, JMFC -08                             | 205           | ↔    | Ms. Aastha Sharma, JMFC (NI ACT)                  | 07            |
| 8.      | Sh. Mayank Aggarwal, Ld. JMFC (NI Act)-07      | 33            | ↔    | Ms. Kanika Handa, JMFC (Mahila Court)-02          | 507           |
| 9.      | Ms. Shikha Chahal, JMFC-05                     | 510           | ↔    | Ms. Seema Meena, JMFC (NI Act)-04                 | 210           |
| 10.     | Ms. Akansha Gautam, JMFC-C2                    | 513           | ↔    | Ms. Marilyn Joanna Khakha, JMFC (Mahila Court)-03 | 5             |
| 11.     | Ms. Nandini Garg, JMFC (Digital Traffic Court) | 27 (Block II) | ↔    | Sh. Kawal Singh, JMFC-10                          | 307           |
| 12.     | Dr. Raj Kumar Singh, JMFC-11                   | 09            |      | Ms. Poorva Mehra, JMFC (NI Act) -01               | 610           |

**Notes :-**

- 1.) In the absence or non availability or being on leave or otherwise busy with the Administrative work, the judicial work of the court of undersigned shall be looked after by **Sh. Manuj Kaushal Ld. JMFC-03/SED**. In case, he is not available then the aforesaid work shall be looked after by **Sh. Akhil Malik, Ld. JMFC-06/SED**. In case both are not available then the aforesaid work shall be looked after by **Duty Magistrate of the day**.
- 2.) In the absence or non availability or being on leave, **the work of the court of Ms. Naina Gupta, Ld. ACJM (South-East)** shall be looked after by **Sh. Ravi, Ld. JMFC-08/SED**. In case, he is not available then the aforesaid work shall be looked after by **Sh. Nidhish Kumar Meena, JMFC-04**. In case both are not available then the aforesaid work shall be looked after by **Duty Magistrate of the day**.
- 3.) In the absence or non-availability or being on leave, **the Administrative work of the Office of undersigned** which is required to be exclusively deal with by undersigned shall be looked after by **Ms. Naina Gupta, ACJM (South-East)**. In the absence of Ld. ACJM this part of work shall be looked after by **Ms. Anam Rais Khan, Ld. JMFC-07/(South -East)**. In Case both are not available or on leave due to some reason, then the aforesaid work shall be looked after by **Duty Magistrate of the day**.
- 4.) The JMFC whose name is mentioned in Column A is the 1<sup>st</sup> Link of the JMFC whose name is mentioned in the Column B (in same row) and vice versa. The Two JMFCs mentioned immediately below any JMFC shall deemed to be 2<sup>nd</sup> and 3<sup>rd</sup> Link JMFC respectively and so on.

- 5.) The applications for preparation of inventories under Copyrights Act, Trademarks and other similar Acts, for polygraph test, for Voice Samples, for specimen signatures/handwriting etc. **shall be assigned by the Jurisdictional Magistrate to the Court of Link JMFC as mentioned above.** In case, the Jurisdictional Magistrate is not available being on leave or otherwise busy in remand proceedings in Hospitals, inquests and Jail duty etc., his/her Link JMFC or even in the absence of later, his/her next link JMFC shall deal with the application in the same manner deeming it to have been made over to him/her formally. In such an eventuality, formal marking of such applications to next available Link JMFC would not be required, however, an endorsement shall be made by the Reader of the concerned Court that "Ld. PO is on leave or not available due to any other reason" and the application shall automatically be deemed to be assigned to the next Link JMFC accordingly. For removal of doubts, it is clarified that no further assignment of any such application shall be done by the concerned JMFC who is required to deal with such application as per above directions and only under exceptional circumstances and for genuine reasons mentioned by the JMFC concerned in writing, the same can be put up before the undersigned with a request for further assignment.
- 6.) **The Link Magistrate shall first come to the Court of the JMFC on leave, deal with the matters listed, Misc. Applications and then deal with his/her own Court work.** In any case, the Link Magistrate shall commence work in the concerned Court when Presiding officer is on leave by 10.30 AM. In case, where a particular officer is expected to work as Link Magistrate in more than one Court on a given day, the reader of court concerned shall inform the litigants and members of the Bar about the time when the 2<sup>nd</sup> Link Magistrate would be coming to such Court. (This is in ref. to Cir. No. 5958-6040/CMM date 19.07.1999).
- 7.) The Link Magistrate besides fixing dates will also do other Misc. Work including recording of evidence of PW's present in the Court on leave, except passing final judgment depending purely upon the availability of time and volume of work fixed in their Court.
- 8.) The application of **plea bargaining shall be assigned by the Jurisdictional Magistrate directly to the Court of Link JMFC** as mentioned in above table.
- 9.) In order to avoid delay in regulation of the court work, Ld. ACJM/JMFCs (South- East) shall issue instructions to their Readers/Ahmad/Asst. Ahmad/Steno (in that order) to intimate in writing to the office of undersigned by **10.15 AM positively** on the date when presiding officer happens to be on leave or not available.
- 10.) The Statement u/s 183 BNSS of prosecutrix in any matter under section 64 to under section 71, under section 74 to 75, section 124 of the BNS & Prevention of children from Sexual Offences Act Cases shall be placed by before the undersigned for its formal marking to any Ld. Female JMFC.

9734- 9778

No. \_\_\_\_\_/CJM/SED/SAKET/2026

Copy forwarded to:-

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi.  
(Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, South- West, East, North- East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.J.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. The Director General, Prisons, Prison (HQ), Tihar Jail, Tihar, Delhi.
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The Concerned JMFCs, South East, District Court Saket, New Delhi.
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. South-East District, Sarita Vihar, New Delhi.
10. The Concerned, Law Officer, Tihar Jail, Tihar, Delhi.
11. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
12. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
13. R & I / SE for uploading on LAYERS and Centralized Web-Site Committee, Tis Hazari Courts, Delhi.
14. The In-charge, Video-Conference Room No.16, South-East, District Court Saket, New Delhi.
15. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
16. The Controlling Officer, Pool-Car Section, District Court Saket, New Delhi.
17. The In-charge, Lock-Up, South-East, District Court Saket, New Delhi.
18. The Cashier, South-East, District Court Saket, New Delhi.
19. The PRO, District Court Saket, New Delhi.
20. Guard File

(Abhinav Pandey)  
Chief Judicial Magistrate (S.E.D)  
Saket Courts, New Delhi

Dated- 2026  
18/09/2026

(Abhinav Pandey)  
Chief Judicial Magistrate (S.E.D)  
Saket Courts, New Delhi