OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, SOUTH EAST DISTRICT SAKET COURTS COMPLEX, NEW DELHI -110017

ORDER

WEEKEND DUTY ROSTER FOR THE MONTH OF JULY.

Pursuant to directions contained in letter no. 36985-996/IT Cell/2026 Dated 06.06.2026, minutes of meeting dated 04.06.2026 received from Sh. Yogesh Kumar, System Analyst/In-Charge, IT cell, Tis Hazari Courts, Delhi and letter dated 06.06.2026 along-with Updated Comprehensive Report received from Sh. Sanjay Bansal, Ld. District Judge/Chairman (IT & Digitization), Delhi District Courts in compliance of directions received from the Hon'ble High Court of Delhi for setting up of Weekend Traffic Courts South and South-East District for disposal of traffic challans, and consequent upon approval of Ld. Officiating Principal District & Sessions Judge (South East) the below mentioned Judicial Officer are hereby deputed to preside over the Weekend Traffic Courts of South- East in Saket Court Complex, for th month of **July, 2026.**

Sl. No.	Name of the Judicial Officers	Weekend Traffic Courts Dates	Court Room Nos.
1.	Ms. Seema Meena, JMFC (NI Act) - 04	05.07.2026 (SUNDAY)	Room No. 2 GF Main Building
2.	Sh. Manuj Kaushal, JMFC- 03		Room No. 5 GF Main Building
3	Ms. Isha Thakur, CJ-03	12.07.2026 (SUNDAY)	Room No. 2 GF Main Building
4	Sh. Udbhav Kumar Jain, CJ-02		Room No. 5 GF Main Building
5	Sh. Nidshish Kumar Meena, JMFC-04	19.07.2026 (SUNDAY)	Room No. 2 GF Main Building
6	Ms. Shivangi Vyas, JMFC- (Mahila Court) -01		Room No. 5 GF Main Building
7	Ms. Aastha Sharma, JMFC- (NI ACT) -03	26.07.2026 (SUNDAY)	Room No. 2 GF Main Building
8	Ms. Shubhangi Srivastava, JMFC (NI ACT)-05		Room No. 5 GF Main Building

Note:

1. All such Judicial Officers performing duty for weekend traffic court shall be entitled to avail compensatory leave on working day within a period of 1 year from the date of duty. All staff members deputed in weekend traffic court shall be entitled to avail compensatory leave on working day with in a period of 6 months from the date of duty.

2. Change of duty shall done only in exceptional cases, subject to intimation/request being made by the concerned Judicial Officer, at least one week in advance. The concerned Judicial Officer shall herself/himself arrange a suitable substitute and obtain his/her consent before forwarding such request to the undersigned. No request received beyond the stipulated period shall ordinarily be considered.

3. Every Presiding Officer of Weekend Traffic Court shall be assisted by the regular staff attached to his/her own court including Reader/Ahlmad, One Stenographer and One Orderly/Peon. In case of deployment of any Reliever Judge or leave of any staff of concerned court, the requisite supporting staff shall be provided by the Administration Branch.

4. The Reader/Ahlmad/Sr. P.A/P.A attached with the Presiding Officer shall ensure timely updation of proceedings and disposal of challans on CIS/e-Challan Portal on the same day, as is being done in Evening Courts for Traffic Challans (ECTC) so as to maintain accuracy of records and real-time status cases.

5. One Compounding Officer from Delhi Traffic Police shall deployed in each Weekend Traffic Courts for verification of challans, registration of the same in their registers, compounding of the challan etc.

6. The Branch In-Charge, Computer Branch, South East to deploy troubleshooter/support staff for any troubleshooting of all such days when the Weekend Traffic Courts are functioning will be available as deputed by Branch In-Charge, Computer.

7. One Nodal officer Ms. Vaishali Suneja, is deputed to assist the Weekend Traffic Courts South East as and when any difficulty arises at the time of the functioning of the same.

8. The weekend Traffic Courts shall function on 2nd Saturday (Except when the District Courts are functioning on 2nd Saturday in lieu of any other Working Day being declared a holiday) and all Sundays (The 2nd Saturday and Sunday which are declared Gazetted Holiday or Restricted Holiday, WTC Courts shall stand cancelled) Accordingly, all previously schedule challans for that day will not be taken up for disposal. The concerned violator shall required to re-schedule and book fresh slots for the disposal of their challans.

9. It is further, impressed upon the Ld. Judicial Officers holding weekend courts that he/she shall hold the Court in Room specifically earmarked for the said purpose and not in their own regular Court Room.

10.These court shall function from 10.00 AM till 4.00 PM with Lunch Break from 1.30 PM to 2. PM

11. Concern Judicial Officer performing duty in the Weekend Traffic Courts shall submit a disposal report before the office of undersigned by 6 pm.

(Tapasya Agarwal)
Chief Metropolitan Magistrate
Saket Courts, New Delhi

6750-6780

No. _____/WTC/CJM/SED/SAKET/ND/2026 New Delhi, Dated :

Copy forwarded to:- Hard/Electronic Mode

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi. (Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, West, East, North-East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.J.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. All Ld. JMFCs and All Ld. Civil Judge
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The All Branches (South East)
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. Traffic, South-East District, New Delhi.
10. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
11. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
12. Reader of Ld. CJM (South East)
13. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
14. The A.O (Judl) Administration Branch (South East), Saket Court Complex, New Delhi
15. The DCP, South East, New Delhi.
16. Nodal Officer, posted in Weekend Traffic Courts, South East for information and necessary action.
17. Guard File.

(Tapasya Agarwal)
Chief Metropolitan Magistrate (S.E)
Saket Courts, New Delhi