OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH-EAST DISTRICT, SAKET COURTS, NEW DELHI

CIRCULAR

All Ld. Advocates, Parties/ Litigants are requested to kindly contact Copying Agency functional Room No. 05 & delivery Counter, Ground Floor, Saket District Courts, New Delhi on any working day (during working hours 10:00 am to 01:30 pm & 2 pm to 03:30 pm) to collect the certified copies prepared till 31.12.2024 which are lying for delivery pursuant to application made up to 31.12.2024. It is notified for information of all concerned that if the said certified copies are not collected up to 30.06.2026, the said unclaimed copies would be destroyed without any further notice and the amount deposited for such certified copies shall stand forfeited in view of "Rule 10A added in chapter V-B, Delhi High Courts rules & orders volume V Published in the Delhi Gazette on 01.09.2009." which explains "in case the attested copy is not collected within 120 days from the date of its preparation it will be destroyed & the amount deposited for such attested copy shall stand forfeited".

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This may be treated as MOST URGENT.

This issues with the approval of Ld. Principal District & Sessions Judge, South-East District, Saket Courts, New Delhi.

(VISHAL SINGH)
Officer Incharge, Copying Agency,
South-East, Saket Courts, Delhi

No. 6632-6638/ Copying Agency/SED/Saket Courts/ Delhi Dated : 10.06.2026

Copy forwarded for information and necessary action to:

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2. The secretary Bar Association at Saket, Rohini, THC, PHC, Dwarka, KKD Courts, Rouse Aveny, Delhi/ New Delhi with request to have the above notice displayed at the Notice Board and other conspicuous places.
3. Branch Incharge, Caretaking Branch, Saket Courts Complex, New Delhi to get the above notice displayed at Notice Board and other conspicuous places.
4. Branch Incharge/ PRO, Facilitation Centre, Saket Courts to display the above notice at Notice/ Prominent place of facilitation centre.
5. Website Committee of Delhi District Courts with the request to upload the above notice on website please.
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Officer Incharge, Copying Agency,
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