OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE
SOUTH & SOUTH-EAST DISTRICT COURTS COMPLEX, SAKET, NEW DELHI

CIRCULAR

In terms of the directions received vide extract of the Minutes of Meeting of Hon'ble Information Technology and Artificial Intelligence Committee dated, 18th March, 2026, all the Ld. Judicial Officers / DHJS presiding over courts of Criminal Jurisdiction of South District and South-East District are requested to direct the concerned staff official of their court to create a dedicated folder namely **"Transferred cases of Section 138 NI Act"** on their Computer Systems / Desktop specifically for keeping the scanned copies of Cr. L.P. / Crl. Appeals filed under Section 138 NI Act as received from the Hon'ble High Court of Delhi.

All files received shall be saved in that folder, using the Hon'ble High Court of Delhi Reference number for easy identification. Additionally, concerned officials shall be directed to maintain a backup of this folder.

These directions are to be followed on a temporary basis until further specific instructions are received from the Ld. Chairman (IT & Digitization) Delhi District Courts.

This issues with the prior approval of Ld. Principal District & Sessions Judge South District and Ld. Principal District & Sessions Judge South-East District.

18/4/'26

(Hargurvarinder S. Jaggi)
Officer In-Charge (Computer) /
ASJ (FTC)-01 (South)
Saket Courts New Delhi

No. 16728-16788**/F.20/South /Saket/2026** **New Delhi dated** 18/4/26

Copy forwarded for information & necessary action to:

1. Ld. Judicial Officers / DHJS presiding over courts of Criminal Jurisdiction of South and South-East District.
2. PS to Ld. Pr. District & Sessions Judge, South District and South-East District Saket Courts Complex, New Delhi.
3. Nodal Officer, Website South and South-East District.
4. R&I Branch, South District and South-East District to upload on LAYERS.

18/4/26

(Hargurvarinder S. Jaggi)
Officer In-Charge (Computer) /
ASJ (FTC)-01 (South)
Saket Courts New Delhi