

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE: SOUTH-EAST
SAKET COURTS COMPLEX**

C I R C U L A R

All the Ld. Judicial Officers & Ld. Officer In-charge, Record Room (Sessions, Civil & Criminal), South-East District are requested to direct their Ahlmad, Assistant Ahlmad, Nazir & concerned Officials posted in Record Rooms to clear all pending Copying Agency applications and obtain "*Clearance Certificate*" from the Branch In-charge, Copying Agency before proceeding on winter vacation.

23/12/25
(Nivedita Anil Sharma)
Principal District & Sessions Judge,
South East District
Saket Courts Complex, New Delhi

8053-8124

No. _____/CA-South-East/Circular/2025

Dated : 23/12/25

Copy forwarded for information and necessary action to :-

1. All the Ld. Judicial Officers, South-East District, Saket Courts Complex, New Delhi
2. The Public Information Officer, South-East District, Saket Courts Complex.
3. PS to the Ld. Principal District & Sessions Judge, South-East District, Saket Courts Complex.
4. The Branch In-Charge (R&I), South-East District for uploading the same on layers.
5. The Branch In-Charge, Computer Branch for necessary uploading on website.
6. The Branch In-charge, Record Room for information and necessary action.
7. Guard file.

23/12/2025
A.O.J.
South East District
Saket Courts Complex, New Delhi