OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
SAKET COURT COMPLEX, NEW DELHI

ORDER NO. 16 /2025

Dated : 14th November, 2025

Pursuant to directions contained in Letter No's. 5951-5952/DHC/Gaz.IIB/G-7/2025 dtd. 31.10.2025 and Letter No. 5954-5955/DHC/Gaz.IIB/G-7/2025 dtd. 31.10.2025 of the Hon'ble High Court of Delhi, New Delhi, whereby, 03 additional Evening Courts each in South-East and South District started functioning at Saket Court Complex w.e.f. 10.11.2025, the following Rooms / Cabins are hereby assigned for the purpose noted against each, with immediate effect :-

S. No.	Room / Cabin No.	Floor	Situated at	District	Purpose
1.	Room / Cabin No. 3	Ground Floor	Administration Block (Behind Copying Agency Window, South-East District), Main Building	South	To be used by Ahlmads of Additional Evening Court No. 03 & 04 (Jointly on sharing basis)
2.	Room / Cabin No. 4	Ground Floor	Administration Block (Behind Copying Agency Window, South-East District), Main Building	South	To be used by Ahlmad of Additional Evening Court No. 05
3.	Room / Cabin No. 5	Ground Floor	Administration Block (Behind Copying Agency Window, South-East District), Main Building	South-East	To be used by Ahlmads of Additional Evening Court No. 03 & 04 (Jointly on sharing basis)
4.	Room / Cabin No. 6	Ground Floor	Administration Block (Behind Copying Agency Window, South-East District), Main Building	South-East	To be used by Ahlmad of Additional Evening Court No. 05
5.	Porta Cabin	Third Floor	Next to Court Room No. 303 (North Wing), Main Building	South & South-East	To be used by Local Commissioners appointed by the Courts of South & South-East Districts inclusive of Family Courts.
6.	Porta Cabin	Third Floor	Next to Court Room No. 314 (South Wing), Main Building	South & South-East	To be used by Local Commissioners appointed by the Courts of South & South-East Districts inclusive of Family Courts.

15/11/2025

(Nivedita Anil Sharma)
Principal District & Sessions Judge,
South District, Saket Court Complex, New Delhi

P.T.O.

48242-48442

No._____/_____/PD&SJ(South)/Genl./SCC/2025 Dated 15/11/25

Copy forwarded for information & necessary action to:-

1. The Worthy Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Principal District & Sessions Judge (HQs), Tis Hazari, Delhi.
3. All the Officers of Delhi Higher Judicial Service & Delhi Judicial Service posted in South & South-East District, Saket Court Complex, New Delhi.
4. Both the Secretaries, DLSA, South & South-East Districts.
5. P.S. to the Pr. District & Sessions Judge (South), Saket Court Complex, New Delhi.
6. P.S. to the Pr. District & Sessions Judge (South East), Saket Court Complex, New Delhi.
7. The Chief Prosecutor, South and South-East Districts, Saket Court Complex, New Delhi.
8. The Hony. Secretary of Bar Associations, Delhi High Court and all District Courts, Delhi/New Delhi with the request to get it affixed on notice boards.
9. The Deputy Commissioner of Police (South), Hauz Khas, New Delhi.
10. The Deputy Commissioner of Police (South-East), Sarita Vihar, New Delhi.
11. The Deputy Commissioner of Police (Traffic), Southern Range, PS Greater Kailash-1, New Delhi.
12. Nodal Officer, website with a request to get the order uploaded on the websites of Delhi District Court and Saket Court (South & South-East District).
13. The Accounts Officer/Assistant Account Officers/Branch In-Charge of all Branches/Sections/Cell/Units etc., South & South-East District, Saket Court Complex, New Delhi.
14. The Branch In-Charge, Caretaking Branch, South with the directions to provide all assistance and necessary infrastructure, if required.
15. The Branch In-charge, Computer Branch, Saket Court Complex with the directions to assist the official in providing computer system, if required.
16. The Telephone Operator, District Court Complex Saket, New Delhi.
17. For uploading on LAYERS.
18. Guard File.

Officer In-Charge
General Branch, South District,
Saket Court Complex, New Delhi