OFFICE OF THE CJM: SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI
ORDER

Pursuant to Hon'ble High Court of Delhi letters bearing No. **5951–5952/DHC/Gaz.IIB/G-7/2025** and **5954–5955/DHC/Gaz.IIB/G-7/2025**, both dated **31.10.2025** and in partial modification of this office's earlier Order No. 3353-3383/EveningCell/SED/Saket/2025 dated 18.07.2025 and Order No. 5083-5105/EveningCell/SED/Saket/2025 dated 24.09.2025 and Order No. 5726-5748/EveningCell/SED/Saket/2025 dated 28.10.2025 the following **Evening Courts shall start functioning w.e.f. 10.11.2025** in addition to the previous Evening Courts and Ld. Judicial Officer whose name is mentioned below shall hold the Evening Courts opposite to their names for the month of November and December 2025 on all Court working days, at Saket Court Complex:-

Sr. No.	Name of Judicial Officer	Name of Evening Court	Room No.	For the month of
1.	SH. MANUJ KAUSHAL, JMFC-03	Evening Court No. 3	04 (G.F Main Building)	November 2025
2.	MS. ANEEZA BISHNOI, JMFC-05	Evening Court No. 4	05 (G.F Main Building)	
3.	MS. GARIMA GARG, JMFC (NI Act)-01	Evening Court No. 05	13 (G.F Main Building)	
4.	MS. AASTHA SHARMA, JMFC (NI Act)-03	Evening Court No. 3	04 (G.F Main Building)	December 2025
5.	MS. SEEMA MEENA, JMFC (NI Act)-04	Evening Court No. 4	05 (G.F Main Building)	
6.	MS. SHUBHANGI SRIVASTAVA, JMFC (NI Act)-05	Evening Court No. 05	13 (G.F Main Building)	

Note :-

(1) No request for change of duty shall be entertained, except in exceptional cases.

(2) Whenever any Evening Court Judge is on leave or is not available due to some reason, he/she shall intimate to the office of undersigned at least one day in advance.

(3) **Every Presiding officer of Evening Court shall be assisted by his/her own staff consisting of Reader, one Stenographer and an Orderly. It shall be duty of the orderly of the concern Evening Courts (South East) to collect the peshi one day advance & shall return the files in the evening after the court work is over to the concern Ahlmad of that Evening Court.**

(4) Evening Court No. 01, 03, 04 and 05, South-East, shall deal with Traffic Challans and Evening Court No. 02 shall deal with matters related to Kalandras, at Saket Court Complex, New Delhi & all Ld. Presidng Officers of these courts shall sit for the entire duration of two hours i.e. from 05:00 p.m. to 07:00 p.m. and meet the daily target of 200 traffic challans.

(5) All the Evening Courts shall deal with matters pertaining to **NI Act cases (up to ₹50,000/-)** allocated to them in addition to the work already assigned.

(6) It is further, impressed upon the Ld. Judicial officers holding the Evening Courts that he/she shall hold the Court in the Room specifically earmarked for the said purpose and not in their own regular Court Room.

(7) It is further impressed upon the Ld. Judicial officers that they shall sign the fine statement on daily basis before leaving the Court Premises.

(Dr. NUPUR GUPTA)
Chief Judicial Magistrate
South-East District, Saket Courts Complex, ND

No. 6081-6109 /EveningCell/SED/Saket/2025 Dated: 04/11/25

Copy forwarded for information and necessary action to :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge of all Districts, Delhi through Email.
3. The Officer concerned. (With request to send the names of his/her Court staff alongwith the details of days on which they have attended the Evening Court) as per the prescribed Proforma.
4. All the DJS officers, South-East District, New Delhi through Email.
5. The Administrative Civil Judge, South East District, Saket Courts, New Delhi.
6. The D.C.P, South East District, New Delhi.
7. The Accounts Officer, Account Branch (Central), Tis Hazari Courts, Delhi through Ld. D.D.O.
8. The A.O (Judl.),Administration Branch, South-East District, New Delhi.
9. The Accounts Officer, Account Branch (South East District), New Delhi.
10. The In-charge, Care Taking Branch, Saket Courts, New Delhi.
11. The Chief Public Prosecutor, Saket Courts, New Delhi.
12. The In-charge, Pool Car Section, Saket Courts, New Delhi.
13. The In-charge, Cash Branch, Saket Courts, New Delhi.
14. The In-charge, Lock-Up Cell, Saket Courts, New Delhi.
15. The Secretary, Bar Association, Saket Courts, New Delhi.
16. The PRO/APRO (South-East), Saket Courts, New Delhi.
17. Reader to Ld .CJMFC (South East), Saket Court, New Delhi.
18. Ahlmad of Evening Courts, South East, Saket Courts, New Delhi.
19. The Secretary, DLSA,South East Saket Court Complex, ND
20. R&I, SED, Saket Courts, New Delhi to upload on layers.
21. Computer Branch, SED, Saket Courts, New Delhi to upload on website.
22. Notice Board/ Guard File / Office File.

(Dr. NUPUR GUPTA)
Chief Judicial Magistrate
South-East District, Saket Courts Complex, ND