OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SOUTH EAST, DISTRICT COURT SAKET: NEW DELHI -110017

MODIFIED DUTY ROSTER FOR THE MONTH OCTOBER -2025

In view of the request received from the court of **Ms. Shubangi Srivastava, JMFC NI ACT 05 (S.E) and Ms. Akansha Gautam, JMFC-02 (SE)** ,Saket Court, New Delhi, the following modification has been made in the duty roster for the month of October, 2025 vide No. 406 /F.2 /DR / CJM/ SED/SAKET/ND/2025 dated 23.09.2025 :-

Sl. No.	Name of the Officers	Working day(s)	Holiday(s)	In place of
1	**Ms. Aastha Sharma, JMFC (NI Act)-03 (S.E)** D-269, Kargil Veer Awas Apartment, Sector 18A, Dwarka, N. D. -110078	13.10.2025		**Ms. Shubhangi Srivastava, JMFC (NI Act)-05 (S.E)**
2.	**Ms. Shubhangi Srivastava, JMFC (NI Act)-05 (S.E)** F-255, Second Floor, F- Block, Mansarovar Garden, New Delhi-110015	15.10.2025		**Ms. Aastha Sharma, JMFC (NI Act)-03 (S.E)**
3.	**Ms. Akansha Gautam, JMFC-02 (S.E)** Flat No. 206, Type-IV, Karkardooma Judicial Residential Complex, Delhi-32	29.10.2025		**Ms. Seema Meena, JMFC (NI Act)-04 (SE)**
4.	**Ms. Seema Meena, JMFC (NI Act)-04 (S.E)** Flat No. 732, Plot No. 35, 3rd Floor, Block No. 7, Green Heavens Apartment, Sector-4, Dwarka, N.D. -110078 (Opp. Modern Convent School)	31.10.2025		**Ms. Akansha Gautam, JMFC-02 (S.E)**

Rest of the conditions shall remain unchanged.

(Dr. Nupur Gupta)
Chief Metropolitan Magistrate (S.E)
Saket Courts, New Delhi
New Delhi, Dated : 13.10.2025

No. 423/F.2/DR/CJM/SED/SAKET/ND/2025

Copy forwarded to:-

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi.
   (Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.J.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. The Director General, Prisons, Prison (HQ), Tihar Jail, Tihar, Delhi.
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The Concerned JMFCs, South East, District Court Saket, New Delhi.
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. South-East District, Sarita Vihar, New Delhi.
10. The Concerned, Law Officer, Tihar Jail, Tihar, Delhi.
11. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
12. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
13. R & I / SE for uploading on LAYEERS and Centralized Web-Site Committee, Tis Hazari Courts, Delhi.
14. The In-charge, Video-Conference Room No.16, South-East, District Court Saket, New Delhi.
15. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
16. The Controlling Officer, Pool-Car Section, District Court Saket, New Delhi.
17. The In-charge, Lock-Up, South-East, District Court Saket, New Delhi.
18. The Cashier, South-East, District Court Saket, New Delhi.
19. The PRO, District Court Saket, New Delhi.
20. Guard File.

(Dr. Nupur Gupta)
Chief Metropolitan Magistrate (S.E)
Saket Courts, New Delhi