OFFICE OF THE CJM: SOUTH-EAST DISTRICT, SAKET COURTS COMPLEX, NEW DELHI
ORDER

As approved by Ld. Principal District & Sessions Judge (South-East), the below mentioned Judicial Officer is hereby deputed to preside over the Evening Courts of South-East District in Saket Courts Complex in the Court Room mentioned against the name for the month of **AUGUST To DECEMBER 2025**

Sr. No.	Name of Judicial Officer	Name of Evening Court	Room No.	For the month of
1.	Ms. Seema Nirmal, JMFC-09	Evening Court No. 1 (South East)	02 (G.F Main Building)	August 2025
2.	Ms. Akansha Gautam, JMFC-02	Evening Court No. 2 (South East)	08 (G.F Main Building)	
3.	Ms. Isha Thakur, Civil Judge-03	Evening Court No. 1 (South East)	02 (G.F Main Building)	September 2025
4.	Ms. Neha Saini, JMFC (Mahila Court)-02	Evening Court No. 2 (South East)	08 (G.F Main Building)	
5.	Sh. Manish Jain, JSCC CUM ASCJ CUM CJ	Evening Court No. 1 (South East)	02 (G.F Main Building)	October 2025
6.	Ms. Devanshi Janmeja, JMFC-04	Evening Court No. 2 (South East)	08 (G.F Main Building)	
7.	Ms. Deepika Thakran, JMFC-12	Evening Court No. 1 (South East)	02 (G.F Main Building)	November 2025
8.	Ms. Tarunpreet Kaur, ACJ CUM CCJ CUM ARC	Evening Court No. 2 (South East)	08 (G.F Main Building)	
9.	Ms. Aditi Rao, JMFC-07	Evening Court No. 1 (South East)	02 (G.F Main Building)	December 2025
10.	Ms. Shruti Sharma, JMFC (NI Act)-02	Evening Court No. 2 (South East)	08 (G.F Main Building)	

Note :-

(1) No request for change of duty shall be entertained, except in exceptional cases.

(2) Whenever any Evening Court Judge is on leave or is not available due to some reason, he/she shall intimate to the office of undersigned at least one day in advance.

(3) **Every Presiding officer of Evening Court shall be assisted by his/her own staff consisting of Reader, one Stenographer and an Orderly. It shall be duty of the orderly of the Evening Court No. 1 & 2 (South East) to collect the peshi one day advance & shall return the files in the evening after the court work is over to the Ahlmad of Evening Court No. 1 & 2.**

(4) In case of any exigency, if the Ld. Presiding Officer of Evening Court No. 1 (South East) District is on leave or not available otherwise, the Ld. Presiding Officer of Evening Court No. 2 (South East) shall deal with the work of both Evening Courts and the Ld. Presiding Officer of Evening Court No. 2 (South East) District is on leave or not available otherwise, the Ld. Presiding Officer of Evening Court No. 1 (South East) Shall deal with the work of both Evening Courts. In case both the Ld. Judicial Officers of Evening Court No. 1 & 2 (South East) District are not available, **the Ld. Duty Judicial Magistrate of the day**, South-East District shall deal with the work of both Evening Courts, South East District for that day.

(5) It is further, impressed upon the Ld. Judicial officers holding the Evening Courts that he/she shall hold the Court in the Room specifically earmarked for the said purpose and not in their own regular Court Room.

(6) It is further impressed upon the Ld. Judicial Officers that they shall remain available in designated court room from 05 PM to 07 PM.

(7) It is further impressed upon the Ld. Judicial officers that they shall sign the fine statement on daily basis before leaving the Court Premises.

(Dr. NUPUR GUPTA)
Chief Judicial Magistrate
South-East District, Saket Courts Complex, ND

No. 3353-3383 /EveningCell/SED/Saket/2025 Dated: 18/7/25

Copy forwarded for information and necessary action to :-

1. The Ld. Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The Ld. Principal District & Sessions Judge of all Districts, Delhi through Email.
3. The Officer concerned. (With request to send the names of his/her Court staff alongwith the details of days on which they have attended the Evening Court) as per the prescribed Proforma.
4. The Administrative Civil Judge, South East District, Saket Courts, New Delhi.
5. The D.C.P, South East District, New Delhi.
6. The Accounts Officer, Account Branch (Central), Tis Hazari Courts, Delhi through Ld. D.D.O.
7. The A.O (Judl.),Administration Branch, South-East District, New Delhi.
8. The Accounts Officer, Account Branch (South East District), New Delhi.
9. The In-charge, Care Taking Branch, Saket Courts, New Delhi.
10. The Chief Public Prosecutor, Saket Courts, New Delhi.
11. The In-charge, Pool Car Section, Saket Courts, New Delhi.
12. The In-charge, Cash Branch, Saket Courts, New Delhi.
13. The In-charge, Lock-Up Cell, Saket Courts, New Delhi.
14. The Secretary, Bar Association, Saket Courts, New Delhi.
15. The PRO/APRO (South-East), Saket Courts, New Delhi.
16. Reader to Ld .CJMFC (South East), Saket Court, New Delhi.
17. Ahlmad of Evening Court No. 1 & 2, South East, Saket Courts, New Delhi.
18. The Secretary, DLSA,South East Saket Court Complex, ND
19. R&I, SED, Saket Courts, New Delhi to upload on layers.
20. Computer Branch, SED, Saket Courts, New Delhi to upload on website.

(Dr. NUPUR GUPTA)
Chief Judicial Magistrate
South-East District, Saket Courts Complex, ND
18/7/25