OFFICE OF THE CHIEF METROPOLITAN MAGISTRATE
SOUTH EAST, DISTRICT COURT SAKET: NEW DELHI -110017

MODIFIED DUTY ROSTER FOR THE MONTH AUGUST -2025

In view of the request received from the court of Ms. Anam Rais Khan, JMFC/Mahila Court-01, Ms. Akansha Gautam, JMFC-02 and Sh. Rahul Jain, JMFC-01/SED/Saket Courts/New Delhi, the following modification has been made in the duty roster for the month of August, 2025 vide No. 336 /F.2 /DR / CJM/ SED/SAKET/ND/2025 dated 24.07.2025 :-

Sl. No.	Name of the Officers	Working day(s)	Holiday(s)	In place of
1	**Ms. Marilyn Joanna Khakha, JMFC (Mahila Court)-03 (S.E)** R/o 202/C, First Floor, Arjun Nagar, Near Safdarjung Enclave, New Delhi - 110029	04.08.2025	-----	Ms. Akansha Gautam, JMFC-02 (S.E)
2	**Sh. Rahul Jain, JMFC-01 (S.E)** R/o. H. No. 999, Sector- 14, Gurgaon, Haryana	06.08.2025	-----	Ms. Neha Saini, JMFC (Mahila Court)-02 (S.E)
3	**Ms. Akansha Gautam, JMFC-02 (S.E)** Flat No. 206, Type-IV, Karkardooma Judicial Residential Complex, Delhi-32	07.08.2025	-----	Ms. Marilyn Joanna Khakha, JMFC (Mahila Court)-03 (S.E)
4	**Ms. Chhavi Bansal, JMFC -11 (S.E)** Flat No. A-23, Saket Courts Residential Complex, New Delhi	11.08.2025	-----	Ms. Anam Rais Khan, JMFC (Mahila Court)-01 (S.E)
5	**Ms. Neha Saini, JMFC (Mahila Court)-02 (S.E)** H.No. 1200B, First Floor, J Block, Palam Vihar, Gurugram, Haryana 122017	14.08.2025	-----	Sh. Rahul Jain, JMFC-01 (S.E)
6	**Ms. Shubhangi Srivastava, JMFC (NI Act)-05 (S.E)** F-255, Second Floor, F- Block, Mansarovar Garden, New Delhi-110015	-----	**15.08.2025**	Ms. Anam Rais Khan, JMFC (Mahila Court)-01 (S.E)
7	**Ms. Anam Rais Khan, JMFC (Mahila Court)-01 (S.E)** C-02, 1st Floor, Jasola Heights, Pocket 9A, DDA HIG Flats, Jasola , Delhi -25	----	**10.08.2025** **16.08.2025**	Ms. Chhavi Bansal, JMFC -11 (S.E) & Ms. Shubhangi Srivastava, JMFC (NI Act)-05 (S.E)

Rest of the conditions shall remain unchanged.

(Dr. Nupur Gupta)
Chief Metropolitan Magistrate (S.E)
Saket Courts, New Delhi
New Delhi, Dated : 31.07.2025

No. 345 /F.2/DR/CJM/SED/SAKET/ND/2025

Copy forwarded to:-

1. The Registrar General, Hon'ble High Court of Delhi, Sher Shah Road, New Delhi.
   (Through: Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi)
2. PS to The Ld. Principal District & Sessions Judge, South-East, District Court, Saket, New Delhi
3. The Ld. Principal District & Sessions Judge, Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
4. The Ld. C.J.M., Central, West, New Delhi, North, North-West, South, South-West, East, North-East, Shahdra, Rouse Avenue Delhi.
5. The Director General, Prisons, Prison (HQ), Tihar Jail, Tihar, Delhi.
6. The Ld. Secretary, DLSA, South East, District Court, Saket, New Delhi.
7. The Concerned JMFCs, South East, District Court Saket, New Delhi.
8. The Chief Public Prosecutor, South-East, District Court Saket, New Delhi.
9. The D.C.P. South-East District, Sarita Vihar, New Delhi.
10. The Concerned, Law Officer, Tihar Jail, Tihar, Delhi.
11. The Hony. Secretary, Bar Association, District Court Saket, New Delhi.
12. The In-charge, Judicial Branch/ Admn., South-East, District Court Saket, New Delhi.
13. R & I / SE for uploading on LAYEERS and Centralized Web-Site Committee, Tis Hazari Courts, Delhi.
14. The In-charge, Video-Conference Room No.16, South-East, District Court Saket, New Delhi.
15. The In-charge, Care Taking Branch/ Computer Branch District Court Saket, New Delhi.
16. The Controlling Officer, Pool-Car Section, District Court Saket, New Delhi.
17. The In-charge, Lock-Up, South-East, District Court Saket, New Delhi.
18. The Cashier, South-East, District Court Saket, New Delhi.
19. The PRO, District Court Saket, New Delhi.
20. Guard File.

(Dr. Nupur Gupta)
Chief Metropolitan Magistrate (S.E)
Saket Courts, New Delhi