OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

Pursuant to the Transfer & Posting of the Judicial Officers and in partial modification of the earlier orders on the subject, the following Committees for the District Court Complex Saket, New Delhi are hereby reconstituted with immediate effect:-

		Description of Committee	Chairperson/ Member	Committee dealt by
1		**BUILDING MAINTENANCE COMMITTEE (BMC)**		
	1	Principal District & Sessions Judge (South)	Chairperson	
	2	Principal District & Sessions Judge (South-East)	Co-Chairperson	
	3	Sh. Lokesh Kumar Sharma, District Judge (Commercial Court), South	Member	**BMC**
	4	Administrative Civil Judge (South)	Member	
	5	Administrative Civil Judge (South-East)	Member	
2		**SAKET RESIDENTIAL COMPLEX COMMITTEE**		
	1	Sh. Sanjeev Kumar Singh, District Judge (Commercial) (Digital) (South)	Chairperson	
	2	Ms. Mona T. Karkaetta, ASJ (POCSO) (South)	Member	**General Branch, South**
	3	Sh. Navjeet Budhiraja, Addl Sessions Judge (South)	Member	
	4	Administrative Civil Judge (South)	Member	
	5	Administrative Civil Judge (South-East)	Member	
3		**LAWYERS' CHAMBERS ALLOTMENT COMMITTEE**		
	1	Principal District & Sessions Judge (South)	Chairperson	
	2	Principal District & Sessions Judge (South-East)	Co-Chairperson	
	3	Sh. Lokesh Kumar Sharma, District Judge (Commercial Court), South	Member	
	4	Administrative Civil Judge (South)	Member Secretary	**BMC**
	5	Administrative Civil Judge (South-East)	Member	
	6	President, Saket Bar Association	Member	
	7	Hony. Secretary, Saket Bar Association	Member	
4		**CONDEMNATION BOARD**		
	1	Sh. Pooran Chand, District Judge (South)	Chairperson	
	2	Sh. Ravindra Kumar Pandey, Addl. Sessions Judge (South)	Member	**Caretaking Branch**
	3	Administrative Civil Judge (South)	Member	
	4	Administrative Civil Judge (South-East)	Member	
5		**CRECHE COMMITTEE (COMMITTEE FOR ENSURING SMOOTH RUNNING OF CRECHE FACILITY AT LAWYERS' CHAMBERS BLOCK**		
	1	Ms. Shelly Arora, Presiding Officer (MACT)(South-East)	Chairperson	
	2	Ms. Neha Priya, Senior Civil Judge (South)	Member	
	3	Administrative Civil Judge (South)	Member	**General Branch, South**
	4	Senior Member Executive (Women) (Saket Bar Association)	Member	
	5	Lady Member Executive (Saket Bar Association)	Member	
	6	Ms. Aruna, Judicial Assistant (Presently posted in the Court of Sh. Ravindra Kr. Pandey, Ld. ASJ (South)	Member	

6	**COMMITTEE FOR E-SEWA KENDRA**			
	1	Sh. Vipin Kharab, Addl. Sessions Judge (South-East)	Chairperson	**Filing Section, South**
	2	Sh. Gaurav Gupta, Spl. Judge, NDPS (South)	Member	
	3	Sh. Aman Kumar Sharma, Judicial Magistrate First Class (South)	Member	
7	**DISASTER MANAGEMENT COMMITTEE**			
	1	Sh. Bhupesh Kumar, District Judge (Commercial Court) (South-East)	Chairperson	
	2	Sh. Loveleen, Addl. Sessions Judge (South-East)	Member	
	3	Chief Judicial Magistrate (South)	Ex-Officio Member	
	4	Chief Judicial Magistrate (South-East)	Ex-Officio Member	**General Branch, South**
	5	Ms. Radha Kulshreshtha, JMFC (NI Act) (South)	Member	
	6	Sh. Vinod Bhardwaj, President (Organisation of Disaster Managers) -Member/Advisor (Regd. Office: B-23, B-Block, Shiv Enclave, Nangloi Road, Najafgarh, New Delhi-110043)	Member/Advisor	
8	**DISTRICT COURT COMPUTER COMMITTEE**			
	1	Nodal Officer for Central Computer Committee	Chairperson	
	2	Nodal Officer (Computer) for South District	Member	
	3	Nodal Officer (Computer) for South-East District	Member	**Computer Branch**
	4	Sh. Pritam Singh, District System Administrator/JA (South)	Member	
	5	Sh. Ravi Verma, District System Administrator/JA (South-East)	Member	
9	**ENVIRONMENT (& HORTICULTURE) COMMITTEE**			
	1	Sh. Bhupesh Kumar, District Judge (Commercial Court)(South-East) (Nodal officer for Hon'ble High Court)	Chairperson	
	2	Ms. Shunali Gupta, Addl. Sessions Judge (South)	Member	**Caretaking Branch**
	3	Senior Civil Judge (South)	Member	
	4	Administrative Civil Judge (South)	Member	
	5	Administrative Civil Judge (South-East)	Member	
10	**OUT-SOURCED MANPOWER RECRUITMENT AND MANAGEMENT COMMITTEE**			
	1	Sh. Ajay Garg, Addl. Sessions Judge (South)	Chairperson	
	2	Sh. Ravindra Kumar Pandey, Addl. Sessions Judge (South)	Member	**General Branch, South**
	3	Administrative Civil Judge (South)	Member	
	4	Administrative Civil Judge (South-East)	Member	
	5	Sh. Amit Badoni, Account Officer (South-East),	Member	
11	**HOSPITALITY & PROTOCOL COMMITTEE**			
	1	Dr. Sugandha Aggarwal, Addl. Sessions Judge(SC - RC) (South)	Chairperson	
	2	Ms. Geetanjali, Addl. Sessions Judge (FTC) (South-East)	Member	
	3	Ms. Sheetal Chaudhary Pradhan, Addl. Sessions Judge (South-East)	Member	
	4	Administrative Civil Judge (South)	Member	**Protocol Branch**
	5	Administrative Civil Judge (South-East)	Member	
	6	Ms. Nidhi Singh, Judicial Magistrate First Class (South)	Member	
	7	Sh. Bhanu Pratap Singh, Judicial Magistrate First Class (South)	Member	
12	**LIBRARY COMMITTEE**			
	1	Sh. Navjeet Budhiraja, Addl. Sessions Judge (South)	Chairperson	**Library**
	2	Sh. Akshay Sharma, Judicial Magistrate First Class, (South-East)	Member	
	3	Ms. Kamaldeep Kaur, JMFC, Digital Traffic Court (South)	Member	

13	**SAKET STUDY CIRCLE**			
1	Ms. Savita Rao, District Judge (Commercial) (South)	Nodal Officer	**Judicial Branch, South**
2	Sh. Pawan Kumar, Addl. Sessions Judge (South)	Member	
3	Ms. Radha Kulshreshtha, Judicial Magistrate First Class (NI Act) (South)	Member	
4	Ms. Chhavi Bansal, Judicial Magistrate First Class, (South-East)	Member	
5	Sh. Azad Sehrawat, Judicial Magistrate First Class (South-East)	Member	
14	**SECURITY COMMITTEE**		
1	Sh. Pooran Chand, District Judge (South)	Chairperson	**Security Cell**
2	Ms. Gunjan Gupta, District Judge (South-East)	Member	
3	Chief Judicial Magistrate (South)	Member	
4	Chief Judicial Magistrate (South-East)	Member	
5	Sh. Chatinder Singh, JMFC (South)	Member	
15	**WELLNESS STUDIO & MEDICAL UNIT COMMITTEE**		
1	Sh. Sanjeev Kumar Singh, District Judge (Commercial) (Digital) (South)	Chairperson	**General Branch, South**
2	Senior Civil Judge (South)	Member	
3	Administrative Civil Judge (South)	Member	
4	Administrative Civil Judge (South-East)	Member	
16	**ZERO GARBAGE CAMPAIGN COMMITTEE**		
1	Ms. Shunali Gupta, Addl. Sessions Judge (South)	Chairperson	**Caretaking Branch**
2	Ms. Monika Saroha, Judge, Family Court (South-East)		
3	Ms. Shikha Chahal, Judicial Magistrate First Class (Mahila Court) (South)	Member	
4	Administrative Civil Judge (South)	Ex-officio Member	
5	Administrative Civil Judge (South-East)	Ex-officio Member	
17	**SUB-COMMITTEE TO STUDY AND SUGGEST THE MODALITIES FOR ENTRY PASS SYSTEM AT SAKET COURT COMPLEX, NEW DELHI FOR LITIGANTS.**		
1	Sh. Pooran Chand, District Judge (South)/Officer In-Charge (Security), Saket Court Complex	Chairperson	**Security Cell**
2	Administrative Civil Judge (South)	Member	
3	Administrative Civil Judge (South-East)	Member	
18	**COMMITTEE IN COMPLIANCE OF JUDGMENT PASSED IN "RAJEEB KALITA VS. UNION OF INDIA & ORS.**		
1	Sh. Pawan Kumar, Addl. Sessions Judge (South)	Chairperson	**Caretaking Branch**
2	Ms. Shivani Chauhan, Addl. Sessions Judge (South-East)	Member	
3	Administrative Civil Judge (South)	Nodal Officer	
4	Administrative Civil Judge (South-East)	Nodal Officer	
5	Sh. Vipin Chaudhary, Advocate, Saket Bar Association	Member	
6	Ms. Sarika Jaitely, Advocate, Saket Bar Association	Member	
19	**ESTIMATES EXAMINE AND SCRUTINY COMMITTEE**		
1	Sh. Sudesh Kumar, Presiding Officer (MACT)(South)	Chairperson	**BMC Cell**
2	Ms. Mona Tardi Kerketta, ASJ (POCSO) (South)	Member	
3	Administrative Civil Judge (South)	Member	
4	Administrative Civil Judge (South-East)	Member	

20 APPOINTMENT & INSPECTION OF OATH COMMISSIONER

1	Sh. Lokesh Kumar Sharma, District Judge (Commercial Court), South	Chairperson	
2	Sh. Pawan Kumar, ASJ (South)	Member	**General Branch**
3	Chief Judicial Magistrate (South)	Member	
4	Chief Judicial Magistrate (South East)	Member	

21 LOCKUP COMMITTEE

1	Sh. Purshotam Pathak, ASJ (South)	Chairperson	
2	Sh. Ankit Singla, ASJ (South East)	Member	**General Branch**
3	Chief Judicial Magistrate (South)	Member	
4	Chief Judicial Magistrate (South East)	Member	
5	Sh. Bhanu Pratap Singh, Judicial Magistrate First Class (South)	Member	

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the Principal District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by Principal District & Sessions Judge herself) shall be subject to the approval of the Principal District & Sessions Judge (South).
3. All the official communications to the Principal District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. Principal District & Sessions Judge and only by the undersigned.
4. Each of such Committees as mentioned in the preceding note shall submit monthly reports of the status of matters pertaining to it to the Principal District & Sessions Judge (South) by the end of the first week of the following month.
5. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
6. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.
7. The Space Allotment Committee is dispence with immediate effect and the work of said committee is now dealt by the Space Allotment Cell which comes under the supervision of Building Maintenance Committee (BMC).
8. The Digitization of Court Records Committee is dispence with immediate effect.
9. The Committee for Organizinig Sports / Meet at Saket Court Complex is dispence with immediate effect and the same be reconstituted as and when required.
10. The Lawyer's Chamber Monitoring Committee & Grievance Redressal Committee for Advocates are dispence with immediate effect and the work of said committees is now dealt by the Lawyer's Chambers Allotment Committee.

09/06/15

(SHAIL JAIN)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi

No. 18935-19055 /Judl./South/Saket/ND/2025 Dated:- 9/6/25

Copy to:-

1. The Principal District & Sessions Judge (Hqs), Tis Hazari Courts Complex, Delhi.
2. The Principal District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
3. The Principal Judge (Family Court), South, Saket Court Complex, New Delhi.
4. The Principal Judge (Family Court), South-East, Saket Court Complex, New Delhi.
5. All Officers of Delhi Higher Judicial Service & Delhi Judicial Service posted at Saket Courts Complex, New Delhi and the concerned officials.
6. The Judge(s), Family Court, South & South-East, Saket Court Complex, New Delhi.
7. All the concerned Officers.
8. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website **i.e. www.ecourts.gov.in/south & south-east delhi**.
9. The Public Relation Officer, Saket Court Complex, New Delhi.
10. Administrative Officers (Judl.)/Branch In-Charges of all Branches/Sections/Cell/Units etc. at Saket Courts Complex, New Delhi.
11. For uploading on LAYERS.
12. For uploading on Centralized Website through LAYERS.
13. Guard File.

Jain 09/06/25

(SHAIL JAIN)
Principal District & Sessions Judge (South)
District Courts Complex, Saket, New Delhi