

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH  
AND SOUTH-EAST DISTRICT, SAKET COURT COMPLEX: NEW DELHI

CIRCULAR

**Sub:- Uploading of Orders (including Daily Orders) and Judgments on Case Information System (CIS).**

Pursuant to the directions received vide Order No. 693 Sectt/DHC/2024 Dated 15.07.2024 issued by the worthy Registrar General, Hon'ble High Court of Delhi which has already been circulated to all the courts vide endst no. 25856-25996 Dated 22.07.2024, it is once again impressed upon all the Ld. Judicial Officers of South district and South-East District (except those who are not required to upload their orders and judgments on Case Information System) to direct their respective Sr. Personal Assistants / Personal Assistants to upload Orders (including Daily Orders) and Judgments on Case Information System (CIS ) after appending them with digital signatures.

It is further informed that Ld. Judicial Officers whose Digital Signature Certificates has expired / going to expire soon shall send request for the same to Computer Branch, Saket Courts.

Any lapse on this score would invite disciplinary action against the erring official.

This issues with the prior approval of Ld. Principal district & Sessions Judge, South District and Ld. Principal district & Sessions Judge, South-East District.


  
(Sandeep Yadav)

Officer In-charge (Computer)  
District Judge (Commercial Court)-03  
Saket Court Complex, New Delhi

No. 32139-3227 /Cir./Computer/F.20/SD/Saket/24 Dated, New Delhi the 13/9/24

**Copy forwarded for information and necessary action to :-**

1. PS to Ld. Principal District & Sessions Judge, South District, Saket Court, New Delhi
2. PS to Ld. Principal District & Sessions Judge, South East District, Saket Court, New Delhi.
3. All the Ld. Judicial Officers of South District and South-East District, Saket Court, New Delhi.
4. Branch Incharge R&I Branch, South and South-East District to uploading on LAYERS.
5. Branch Incharge, Computer to upload the circular on the website of south and southeast.

  
Officer In-charge (Computers)  
District Judge (Commercial Court)-03  
Saket Court Complex, New Delhi