

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (SOUTH)  
DISTRICT COURT COMPLEX, SAKET, NEW DELHI

ORDER NO. 40/2023

Dated:- 18<sup>th</sup> July, 2023

The following Committee is hereby constituted with immediate effect to suggest Guidelines/SOPs for issuing e-Certified Copies by the Copying Agency in the Saket Court Complex, New Delhi

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|---|--------------|
| 1. Sh. Rajeev Bansal, District Judge (Commercial Court)(Digital)(South) | -Chairperson |
| 2. Sh. Sandeep Yadav, District Judge (Commercial)(South)                | - Member     |
| 3. Ms. Vrinda Kumari, Addl. Sessions Judge (South)                      | - Member     |
| 4. Sh. Sonu Agnihotri, Addl. District Judge (South-East)                | - Member     |

The Committee shall place its report before the undersigned at the earliest.

Notes:-

1. All the correspondence with the Hon'ble High Court shall be made only by the Pr. District & Sessions Judge (South).
2. All decisions taken by each Committee (not chaired by District & Sessions Judge herself) shall be subject to the approval of the Pr. District & Sessions Judge (South).
3. All the official communications to the Pr. District & Sessions Judges of other Districts or their Branches be addressed to the concerned Ld. Pr. District & Sessions Judge and only by the undersigned.
4. Whenever required, the Chairperson of the Committee shall co-ordinate with the Chairperson(s) of other Committee(s), so that there is always a proper cohesion.
5. After the decision(s) of a Committee have been approved, consequential action, including issuance of all necessary communication(s)/order(s) and follow-up, shall be undertaken by the Officer In-charge, through the concerned Branch.

*Shalinder*  
(Shalinder Kaur)

Principal District & Sessions Judge (South)  
District Courts Complex, Saket, New Delhi

Dated:- 19/7/23

No. 21874-21884 /Pr. D&SJ(South)/Saket/ND/2023

Copy to:-

1. The Principal District & Sessions Judge (Hqs), Tis Hazari Courts Complex, Delhi.
2. The Principal District & Sessions Judge (South-East), Saket Courts Complex, New Delhi.
3. All the concerned Officers.
4. The Nodal Officer, Website Saket Court Complex, New Delhi with a request to upload the same on the website i.e. [www.ecourts.gov.in/south](http://www.ecourts.gov.in/south) & south-east delhi.
5. For uploading on LAYERS.
6. For uploading on Centralized Website through LAYERS.
7. Guard File.

*Shalinder*  
(Shalinder Kaur)

Principal District & Sessions Judge (South)  
District Courts Complex, Saket, New Delhi