

**OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE, SOUTH DISTRICT**  
**SAKET COURT COMPLEX: NEW DELHI**

**CIRCULAR**

**Sub: Uploading of Daily Orders / Miscellaneous Orders.**

It is impressed upon all the Ld. Judicial Officers of South District and South-East District to direct their Sr. Personal Assistant / Personal Assistant, whether regular or provided as substitute by the office pool to upload Daily Orders / Miscellaneous Orders (as per rule ) on daily basis in the CIS Data Base Server without fail, so as to avoid inconvenience to the Lawyers and Litigants.

Any lapse on this score would invite disciplinary action against the erring official.

This issues with the approval of Ld. Officiating Principal District & Sessions Judge, South District and Ld. Principal District & Sessions Judge, South East District.



( Prashant Sharma)  
Additional Sessions Judge-02 (SE) /  
Officer In-charge (Computer)  
District Courts, Saket,  
New Delhi – 110017

18144-18248

No. \_\_\_\_\_/Cir./Computer/F.20/SD/Saket/21

Dated, New Delhi the 25/10/2021

**Copy forwarded for information and necessary action to :-**

1. Office of the Ld. Principal District and Sessions Judge (HQs), Tis Hazari Court, Delhi.
2. All the Ld. Judicial Officers, posted at South District and South-East District, Saket Court, New Delhi.
3. PS to Ld. Principal District & Sessions Judge, South District, Saket Court, New Delhi.
4. PS to Ld. Principal District & Sessions Judge, South-East District, Saket Court, New Delhi.
5. Branch Incharge, R&I Branch, South District and South-East District for uploading on LAYERS.



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